

EARSWICK PARISH COUNCIL

**Minutes of the meeting of Earswick Parish Council held in Earswick Village Hall
on Wednesday 13th May 2009.**

Present:	Councillors	W Gambold M Leach P Norman P Anderson
	Clerk	S Millson

Members of the Public Present:- I Jones, D Jones S Leach, Mr J Hepworth, Mrs J Hepworth, J Gambold, M Woodward, K Pace, D R Jones, Mrs A Woodward.

1. Apologies for Absence

Apologies were accepted from Councillor Wiseman.

2. Declarations of Interest.

None received.

3. Minutes of Previous Meetings.

a. Parish Council Meeting – 11th March 2009

Councillors agreed the minutes as a true and accurate record.

b. Annual Parish Meeting – 9th April 2009

Councillors agreed these minutes in draft form.

4. Clerks Report

a. The action Tracker was reviewed and it was noted that:-

i. The Parish Council have now received the monies from the 106 agreement for Illford Court.

ii . Natural sinkage has occurred in the drain by the Village Hall and Councillors decided to fill the hole with soil. **Action ML**

b. The following expenditure was agreed:-

Clerks salary – to be paid by cheque for April and a standing order to be instigated from May to enable future monthly payments to be made.

£91 to Martin Whittaker for contracted ground maintenance.

£37.66 Advance Fire for call out and repair.

£50 Yorkshire and Humberside Training Partnership (WWYC Introduction Course)

£22.28 S Millson – stationery and stamps

£24.27 Thomas Sports

£1116.25 Allianz Insurance

£529.70 Allied Westminster Insurance

c. Councillors approved the following expenditure for the forthcoming financial year (April 2009 – March 2010)

i. Maintenance contracts of Public Open Space to:-

Deans - £7500

Martin Whittaker £1500

Mike Harland £425

ii. Salaries £3250

- iii. Chairmans Allowance £50
- iv. Society memberships as agreed at the Annual General Meeting 13th May 2009
- v. Meeting Room Rent £200
- vi. Insurance £1650
- vii. Audit £470
- viii. Salt Bins purchase and maintenance £300
- viii. Data Protection Licence £35

d. Annual Accounts. The accounts were presented and agreed and signed by Councillors. The Internal Auditor has provided a written report and requested the following:- The annual and monthly budget reports should include income, the clerk should keep timesheets, the asset register should include a 'date' purchased column and the Councillors should review the fidelity Insurance.

The audit commission annual declaration was agreed and signed.

It was agreed that Councillor Gambold would be available to hold the account documents for public inspection when the clerk is on holiday during this period.

e. It was agreed that the clerk should be paid for 7 hours per week but that she should keep timesheets to enable the councillors to review the situation at the next meeting.

5. Planning Applications

a. 09/00709 FUL - Councillors considered the application to erect a conservatory to the rear of 26 Earswick Chase and agreed there are no grounds for objection.

b. 09/00692FUL – Councillors considered a single story pitched side extension and loft conversion with dormer window to each gable at 134 Strensall Road and agreed there are no grounds for objection.

6. Councillors received a report from the Neighbourhood Watch representative.

Following a Public Meeting with the Police on April 9th 2009 the Police were to provide the Neighbourhood Watch coordinator with 'incident report sheets' which were to be circulated in the community to enable an accurate record of incidents to be compiled. Councillors agreed to include this information in the forthcoming Newsletter.

7. Review of sports/play facilities

a. Councillors discussed moving the village shelter. The Police had advised that it would not be attracting Youths to the area and as it had not been damaged Councillors decided to leave the shelter in its current position and review again in 12 months.

b. The new swings will be stored until Councillors have a site meeting to decide the best position for them and investigate safety surface. **Action COUNCILLORS**

c. Councillors discussed the vandalism to the fence at the BMX track and decided to approach Martin Whittaker (Odd Job Services) for a quote. Provided this does not exceed £250 the work is to be carried out as soon as possible. **Action SM. BG**

d. The councillors discussed a proposal from a member of the public to circulate a questionnaire regarding the public's use of the facilities. It was decided to include an article in the forthcoming newsletter inviting residents to express their opinions by letter or e-mail. **Action ML**

8. Maintenance of Hedge Undergrowth between Northlands and the Village

Councillors understand that this is the responsibility of City of York Council and decided to approach them to cut back the undergrowth. **Action SW**

The Northlands hedge should be cut by Dean's as part of their contract and councillors asked the clerk to write to Deans to remind them of this. **Action SM**

9. Relocation of River Foss Footpath

A member of the public had suggested the footpath should be relocated to the Haxby side of the River and the footbridge be removed. Councillors said that this was not a Parish Council issue and that the member of the public would need to contact City of York Council. It would however be unlikely to happen as any such change would need to benefit the majority of residents.

10. Sealing of the Land Transfer Document.

The land transfer document was signed by the Parish Clerk and witnessed by the Chairman . This will conclude the business under section 106.

11. Items for the next agenda/information/newsletter

Newsletter

Reminder that Tennis subscriptions are due. Police submission reports to be circulated. Survey of the village facilities. Item about the Parish Council;- what it can do, how it raises and spends money.

Next Agenda

Allotments, exercise equipment for senior citizens.

Next Meeting

The next meeting will be held on Wednesday 6th July at 7.30pm in Earswick Village Hall.

The meeting closed at 8.45pm.

Signed.....

Date.....

Sarah Millson
Parish Clerk