

EARSWICK PARISH COUNCIL

Minutes of the meeting of Earswick Parish Council held in Earswick Village Hall on Monday 12th March 2012.

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|-----------------|--------------------|-------------------|
| Present: | Councillors | D Jones |
| | | S Wiseman |
| | | P Sapsford |
| | | P Leveson |
| | Clerk | S Millson |

Members of the Public Present:- J McTurk, M Dew, C Burnham, M Burnham, P Doughty, A Nichols, B Jeffery, M Jeffery, S Winspear, S Winspear, J Jarrold, N Earnshaw, M Earnshaw, J Hepworth, I Jones, J Hepworth, J Gambold, D Hodgson, S Eden, N Eden, J Fisher, J Sharpe, H Davey, M Thornthwaite, H Thornthwaite.

1. Apologies for Absence

K Pace.

2. Declarations of Interest.

None.

3. Minutes of Previous Meetings.

Parish Council Meeting minutes for 13th February were approved as an accurate record by the councillors and signed.

4. Members of the Public.

A member had heard that a new resident would be interested in helping with the B.M.X. track, they would get further details and pass them to Councillor Pace. A question was asked when the Environment group would be ready to give the proposals for the Enclosed Public Space.

5. Clerks Report

a. The ongoing action tracker was reviewed and it was noted that:-

- i. A CYC engineer was looking at a possible position for a V.A.S to be installed and would contact the clerk with the information.
- ii. The laminated Dog Fouling signs were ready but the posts have been moved, need to try and locate them.
- iii. The plans for the Diamond Jubilee are progressing and Councillors authorised expenditure of £20 for the flyers from the £522 Ring Fenced budget.
- iv. The Clerk has received 8 applications for the clerks position, and short listing will take place after the meeting on a scoring system, it is hoped interviews will be held in March.

The clerk had received correspondence from L Blackburn and S Winspear to which she had responded.

b. The following pre authorised payments have been made since the last meeting:-
Clerks salary February.

£24.00 to British Gas for service contract for March.

£42 to A Hill to fill in the hole under the press Up Bench

£528.00 to A Hill to prune the trees near the Village Hall

£6.37 to Yorkshire Water for quarterly charge.
£129.50 to the Village Hall for rent in 2011/12
£30 to A Kirkby for printing the Newsletter
Councillors authorised the following payments:-
£6.49 to S Millson for Stationery,
£50 to S Millson for the annual telephone payment
£36 to A Hill for removing a tree which had fallen down in the Public Open Space.
A Credit had been received for £2545.45 for the reclaimed V.A.T.

6. Planning Applications

Councillors Wiseman left the room as she has sits on the CYC Planning Committee and then the following planning applications were discussed.

11/00733/FUL, 12 Whitelands, 2 storey Rear and single storey front extensions.
Councillors objected to this application as the application is contrary to policy H7 'Residential Extensions' and GP1 'Design' of the City of York Local Plan Deposit Draft. The extension would treble the size of the original house and could lead to traffic problems in the cul de sac.

11/00713/FUL, 21 Lock House Lane, a Conservatory to the rear, the reply was No Objection.

7. Monthly Equipment Check

Following the monthly play area check for March it was noted that there were no problems.

8. Financial Regulations

The Clerk had suggested the following addition to the Financial Standing Orders.
' The RFO shall be responsible for ensuring that on an annual basis, mid way through the financial year, the Parish Council appoint a Committee to perform an internal inspection of the accounting procedures. This will include checks of the cash book, minute book, bank statement, bank reconciliations, budget, cheque book and stubs and invoices. The Committee will then produce a written report to the Council which will then be minuted.'

Councillors agreed to the addition but commented that this procedure had already been implemented.

Action SM

9. Internal Auditor

The Internal Auditor that the Council had used for the past 3 years no longer lived in the Parish and whilst he would be happy to complete the work there would be a charge of £200 plus V.A.T. to the Council. Councillors resolved to ask another resident to undertake the task.

Action SM

10. BMX Track

Councillors decided to ask Councillors Pace to organise a site visit with local families to inspect the track.

Action KP

11. Tennis Membership

The clerk circulated responses which had been received from tennis members regarding the proposed changes, only 6 members had responded and opinions differed. Councillors resolved to set up a Pilot Scheme for 1 year in which non residents could become members at a cost of £40 per annum per household. The non

residents would have to be nominated by a resident and a non resident membership form would need to be completed and returned to the clerk. The number of non resident members will be limited to ten families. In response from members asking for some way of identifying members it was suggested to try to introduce a membership card which should be carried by anyone using the court.

Councillors authorised £60 from the Tennis Account, to repair the broken wire around the tennis court fencing.

Action SM

12 Parish Plan

Councillors thanked the Chairman for the amazing amount of work which he had undertaken in producing the Parish Plan. The Plan will be available to view on the website and a quotation will be obtained to Print the Plan. An update of the actions will be on the agenda in 3 months.

Action SM, SW

13. Working Party

It was agreed a working party would be held on Saturday 24th and Sunday 25th March to tidy the trees and bushes in the Public Open Space, meeting at the Village Hall at 10.30am. The Community Payback team would be coming on Sunday 25th and Monday 26th to help with the work. Councillors approved a Grant Application from the Environmental Group for £260 from the Ring fenced environmental group fund. This included £46 for weed killing around the pond and £212 to purchase wild flower seeds.

14. Items for Information/next agenda

The Scented Garden had held a meeting with the Councils representative but there had been no conclusive outcome so a further meeting was to be arranged. Foss Internal Drainage Board had held a meeting and were busy clearing out the dykes.

The meeting closed at 8.30 p.m

Signed.....

Sarah Millson

Date.....