

EARSWICK PARISH COUNCIL

Minutes of the meeting of Earswick Parish Council, held in Earswick Village Hall on Monday 10th February 2014.

Councillors Present: D Jones
K Pace
P Leveson
G Offler

Parish Clerk: J Fisher

Members of the Public Present:- W Gambold, P Doughty, I Jones, J Gambold, J McTurk

1. Apologies for Absence

Cllr Wiseman

2. Declarations of Interest

None.

3. Minutes of Previous Meetings

Minutes for the Parish Council (PC) Meeting on 13th January 2014 were approved as accurate records by the Councillors and signed.

4. Members of the Public.

Members of the public raised the following item:

Notices advertising the Parish Council coffee mornings were requested. The PC pointed out that a list of coffee morning dates are already displayed. However, the PC will place additional, larger notices advertising each morning individually. **Action: JF**

The next coffee morning on 3/3/14 will be arranged by Cllr Jones.

5. Ward Councillor's Report

- A proposed 1.9% increase to the Council tax is likely to be approved by the City of York Council (CYC);
- The trial period for the Lendal Bridge restrictions has ended and the data is being examined by CYC.

6. Clerk's Report

a. The ongoing action tracker was reviewed and the following points were made:-

- i. Mr Hill has supplied a quote of £480 (incl VAT) to paint and reset the goal posts. The Clerk will liaise with Cllr Wiseman to see if she has ascertained the costs of repairs to Strensall PC's goal posts. This item is to go on the next agenda. **Action: JF**
- ii. The Clerk has been through the PC minutes from 2005 to 2008 to find details of the insurance cost split between the Parish Council (PC) and the Village Hall (VH) Committee (ie 32.5% of the insurance

costs). In Sept 2007 Cllrs agreed the VH Committee would continue to pay the same percentage of the premium as in previous years. In July 2006 it was reported that the existing insurance cover was adequate therefore there was no need to change the policy. However, the policy was not revealed. The PC agreed to review the percentage split at the next PC meeting. **Action: JF**

- iii. Section 106 money (£4,008) has not been paid to the Planning Dept for development of 18 The Village, so it cannot be forwarded to the PC yet. Dave Meigh, Operations Manager at City of York Council (CYC), has asked Matthew Parkinson from Planning Enforcement to pursue this matter. The Clerk has emailed and telephoned Mr Meigh, and emailed Matthew Parkinson, for an update. She will continue to pursue this matter. **Action JF**
- iv. The Clerk is still awaiting a reply from Cllr David Jeffels (North Yorks Council) after emailing him once again and telephoned him to see if any decisions have been made regarding the £500 grant, for playground equipment, for which the PC has applied. She will continue to pursue this matter also. **Action: JF**
- v. The contract to cut the riverside hedge for three years from April 2014 has been prepared for Mike Harland. **Action: JF**
- vi. The amended draft contract to A Hill for maintenance services to the Public Open spaces has been approved by the Chairman. At the last meeting it was reported that two cuts to the EOS were included in the contract when actually it was only one. This was noted by the PC. **Action:JF**
- vii. The PC is still to meet with Huntington school in April 2014 to discuss their requirements for a sponsored walk across PC land in June 2014. A date will be arranged nearer the time. **Action: JF**
- viii. The Clerk has contacted the website provider again on how to load the Neighbourhood Watch and Village Hall events on the website. Apparently there is a glitch in their system which they are addressing. The provider is going to relook at our brief and 'rebuild' our website. In the meantime, the Clerk has uploaded the Neighbourhood Watch material under Document Archive on the Home Page (not under Neighbourhood Watch). Also, the Village Hall events are shown under the Village Hall heading on the Home Page (not Village Hall Events). The Clerk will continue to liaise with the provider and Mrs J Cook. **Action: JF**
- ix. The Clerk still needs to review the Standing Orders in line with the new NALC guidelines. **Action: JF**
- x. The Clerk has ordered the Interpretation Panel from Adrian Bury. Zurich Insurance has confirmed the board will be covered under the existing policy until the renewal date in June. After that there will be an additional charge of £18.63 per annum on the existing three year contract. This amount was approved by the PC. **Action: JF**

- xi. Cllr Jones and the Clerk are to produce a budget schedule, for approval of planned expenditure, in March. **Action: JF/DJ**
- xii. The PC agreed to discuss the drainage of the area leading to the river from Diamond Wood at the next meeting, when Cllr Wiseman is present, so it may determine the Foss Internal Drainage Board's (FIDB) view on whether the laying of hard core or a land drain will address the problem. **Action: SW/JF**
- xiii. The Precept Notice 2014/15 was sent to CYC, requesting an annual precept of £14,250, on 20.1.14.
- xiv. Suzanne Relton (Eborienteers) has been told her group can use the area around Earswick VH on 20/4/14 for an orienteering event.
- xv. A supervisor of the Community Payback Team has met Cllr Pace and carried out a risk assessment. The Team will visit Earswick during week commencing 24/2/14 to move tree brush to car parks so Mr Hill can chip. Mr Hill has agreed to chip at no charge. The Team will also fill in holes dug by dogs on the football field. **Action: KP**
- xvi. At the last meeting, £20 was approved for anti-climb paint for the lamp post just outside the Scented Garden (SG), and the SG shed roof. The PC approved up to a further £60 for signs warning the public of the anti-climb paint. **Action: SW**

Other information/correspondence issues raised by the Clerk:

The Clerk informed the PC of the Local Government Boundary Commission's public consultation on further draft recommendations for the new electoral arrangements of CYC at www.consultation.lgbce.org.uk

The Clerk reported a number of requests had been received to display adverts on the PC boards and links on the PC website. The PC agreed that only notices and links from government bodies should be displayed on PC boards and the website respectively.

b. The following pre authorised payments have been made since the last Parish Council meeting:-

- Mrs Fisher's salary for January;
- £24 to British Gas for January;
- £41.22 to Advance Fire Services;
- £216 to A. Hill for footpath maintenance;
- £240 to A. Hill for maintenance to open space (Area 3);
- £540 to A. Hill for maint. to hedges/shrubs (Area 6) excl SG;
- £168 to A. Hill for cut & bale of flower meadow;
- £180 to A. Hill for white lining football pitch;
- £48 to A. Hill for cutting footpath October;
- £744 to A Hill for grass cutting October;
- £480 to A Hill for cutting Diamond Wood;

- £167.02 to Earswick Scented Garden for taps;
- £168 to A Hill for strimming pond area.

The following payments were authorised:

£7.50 to J Fisher for black ink cartridge;

£7.20 to J Fisher for stamps;

£1.49 to J Fisher for envelopes.

7. Planning Applications

The following planning application was considered by the PC with no objections raised:

- application 14/00184/FUL, 47 Earswick Chase YO32 9FZ (single storey rear extension)

The following planning application has been approved by the City of York Council (CYC):

- application 13/03683/FUL 25 Earswick Chase, YO32 9FZ (single storey side and rear extension);

The following planning application was dealt with using the Clerk's delegated powers and has subsequently been approved by CYC:

- application 13/03862/FUL 10 Shilton Garth YO32 9SQ (single storey rear extension).

8. Monthly Equipment Check

No action required to equipment. Fly-tipping has occurred at the Lock House Lane car park. The offending items have been placed near the bin in the hope the CYC refuse men will remove them. If this does not happen the PC agreed Cllrs would arrange disposal. **Action: KP**

9. Removal of Fence, Boxing of Standpipe and Erection of Signs in the Enclosed Public Open Space

Cllr Pace will check with Cllr Wiseman regarding existing sign plates to see if they are suitable for ditch warning signs. The PC approved £30 for signs from Signs Express. **Action: KP**

Mr Hill has been asked to quote on moving two posts from outside the Village Hall to the Enclosed Open Space (EOS). These will be used to display the ditch warning signs. The Clerk will follow up. **Action: JF**

The PC approved £120 (incl VAT) to A. Hill for removal of the fencing and gate from the EOS, and to fence off the standpipe. **Action: JF**

10. Tree Management

The PC agreed to consult with Environmental and Conservation experts over tree management. The Horticulturist on the Community Payback Team will also be consulted. **Action: KP**

11. Prevention of Dogs Digging Holes on Football Field

The PC agreed to monitor the situation after the holes have been filled by the Community Payback team.

12. Future Projects

Mr Peter Offler was thanked for arranging slabs and chippings under one of the dog bins in the village.

- The PC discussed the option of a footpath from the VH, through the flower meadow to the end of Diamond Wood. It was agreed that Peter Bland will be contacted to see what Huntington PC did to create a new pathway. **Action: PL**

- The Diamond Wood sign needs treatment and resetting. It is currently held by Cllr Ofler for safekeeping. It was agreed Peter Thompson would be contacted to ask what he recommends the PC should do to treat the sign. **Action: PL**

The Clerk is to look at the original invoice to see if the PC paid to have the sign concreted in originally. If not, the Clerk will obtain a quote from Mr Hill to concrete in the sign. The PC authorised up to £50 (excl VAT) for this work. **Action: JF**

- The PC asked the Clerk to obtain the cost of purchasing a metal bench for the sports field. **Action: JF**
- Existing grass seed will be spread around Landing Lane bridge. **Action: KP**
- The PC agreed there would be no new play equipment for the foreseeable future unless it secured grant funding.

13. Appointment of Internal Auditor for 2013-14

The PC agreed to appoint Mr J McTurk to perform the Internal Audit of its 2013-14 accounts.

14. Items for Information

Cllr Leveson attended the YLCA meeting. She reported that Earswick PC is fortunate to have a good working relationship with its PCSO. Also, the CYC is planning to reply to all comments on the Local Plan but they are behind schedule due to the number of comments.

The Clerk was asked to contact the CYC for repairs to the corner of Shilton Garth Close where a lorry has left deep gulleys in the grass verge. Also, the Clerk was asked to report potholes in Shilton Garth Close, Stablers Walk and The Village to the CYC. Furthermore, she was asked to request a new footpath for The Village because the existing one is cracked and sloping. **Action: JF**

Newsletter items are required for the next meeting **Action: All**

The meeting closed at 8.40pm

Joanne Fisher
Parish Clerk

Signed.....

Date.....