

EARSWICK PARISH COUNCIL

All residents are invited to a 'Members of the Public' session with Earswick Parish Councillors at 6.45pm on Monday 23rd May 2016 in Earswick Village Hall.

Members of the public will be allowed to speak and give evidence in respect of any item of business on the Parish Council meeting agenda (below), or raise any other matter of public interest, during the "Members of the Public" session.

The Annual Parish Meeting and the Annual Meeting of the Parish Council (AMPC) is to follow the Members of the Public session on Monday 23rd May 2016 in Earswick Village Hall at 7.00 pm. A Parish Council meeting will be held immediately after the AMPC.

Members of the Public are not permitted to speak at the Parish Council meeting unless they have notified the Clerk in writing at least two clear days prior to the meeting that they wish to speak on a specific agenda item.

Please see separate notice for Annual Parish Meeting Agenda

AMPC Agenda

1. Election of Officers: - Chairman
Vice Chairman;
2. Chairman and Vice Chairman to sign declarations of acceptance of office;
3. To receive apologies for absence;
4. Review of delegation arrangements to the Parish Clerk for emergency expenditure and planning applications;
5. Review of the Terms of Reference for committees/working parties;
6. a. Nominations of representatives to existing committees/groups, and to other bodies (and review of arrangements for reporting back), to include:
 - i. Village Hall committee
 - ii. Scented Garden committee
 - iii. Burial Authority
 - iv. Foss Internal Drainage Board
 - v. Ward committee representation
 - vi. YLCA
- b. Review of the Council's and/or employee's membership of other bodies, to include:
 - i. SLCC
7. Review of standing orders and financial regulations;

8. Review of arrangements, including any charters, with other local authorities and review of contributions made to expenditure incurred by other local authorities.
9. Review of the Fixed Asset register;
10. Establishing or reviewing the Council's complaints procedure;
11. Establishing or reviewing the Council's procedures for handling requests made under Freedom of Information Act 2000 and the Data Protection Act 1998;
12. Establishing or reviewing the Council's policy for dealing with the press/media;
13. Reviewing or setting the dates, times and place of ordinary meetings of the Parish Council for the year ahead;

Parish Council Meeting Agenda

1. To receive apologies for absence.
2. To receive declarations of interest in items on the agenda
3. To agree the minutes of the Parish Council meeting on 14th March 2016.
4. Ward Councillor's report.
5. Clerk's finance report and authorisation of expenditure.
6. To discuss and approve the annual governance statement 2015/16.
7. To discuss and approve the accounting statements 2015-16, and agree any action required following the Internal Auditor's examination of the annual accounts.
8. To make a decision regarding any planning applications, and to record details of any applications dealt with by the Clerk using delegated powers, including applications:
 - 16/00432/FUL 24 Earswick Chase YO32 9FY (Conservatory to rear);
 - 16/00529/FUL 346 Strensall Rd YO32 9SW (Increase in height of roof, rear and front extensions and alterations to external materials from brick to render);
 and to record approval of planning applications by City of York Council including applications:
 - 16/00141/FUL 7 Whitelands YO32 9FX (Single storey side extension to connect the garage to the house, single storey rear extension and porch to front);
 - 16/00432/FUL 24 Earswick Chase YO32 9FY (Conservatory to rear);
 - 16/00529/FUL 346 Strensall Rd YO32 9SW (Increase in height of roof, rear and front extensions and alterations to external materials from brick to render).
9. To receive a report from Councillor Jones regarding the monthly equipment check and to agree action in response to any proposals for repairs.
10. To discuss and agree a proposal from Councillor Wiseman to authorise two payments of £30 to Rob Warriner for two treatments to the Scented Garden lawn.
11. To discuss and agree a proposal from Councillor Leveson to reimburse Mrs K Pace £14 for compost supplied for the Earswick Planters.

12. To confirm a payment of £2,940 (inc VAT) to Yourlocale for Neighbourhood Plan work, and £180 to Yourlocale for printing work, as part of the approved consultant's contract for the Neighbourhood Plan, as proposed by Cllr Jones.
13. To discuss and agree a proposal to reimburse Mr W Gambold £10 for envelopes purchased to distribute the Neighbourhood Plan survey, as proposed by Cllr Tate.
14. To discuss and agree any action regarding the Parish Council's bank deposits, including the fixed term deposit at the Nationwide Building Society which matures on the 19th May 2016, as proposed by Cllr Wiseman.
15. To discuss, agree any action and authorise any expenditure regarding renewal of the Parish Council's insurance policy which expires on 31st May 2016, as proposed by Cllr Wiseman.
16. To ratify emergency payment of £44 to Martin Whittaker for removal and replacement of the tennis court lock, as proposed by Cllr O'Connor.
17. To receive a report from Councillor Jones regarding improving the security at the Lock House Lane Car Park and approve the necessary expenditure.
18. To discuss and approve £120 to Richard Bell for removal of Village Hall car park post, cementing hole, making and fitting drop bolt to car park gates, as proposed by Cllr Jones.
19. To discuss and agree any action relating to the BBQ to celebrate the Queen's 90th birthday, as proposed by Cllr Leveson.
20. To discuss and approve £60 + VAT to Haxby Builders for emergency repairs to the Village Hall roof, as proposed by Cllr Tate.
21. To discuss and approve £50 to Martin Whittaker to make repairs to the Lock House Lane Car Park surface, as proposed by Cllr Leveson
22. To agree and approve the cost of providing two parking signs for the Village Hall car park, as proposed by Cllr Jones.
23. To confirm payment of £50 to J Fisher for reimbursement of 2015-16 annual telephone charges
24. To discuss and, if agreed, authorise £27.37 to Baton Lock UK for three spare locks for the parking posts and Village Hall gate, as proposed by Cllr Offler.
25. Items for information – to include any reports from Councillors attending meetings as representatives of the Parish Council, any updates from the Neighbourhood Plan Working Party and Neighbourhood Watch Co-ordinator, and items for the next agenda.

Joanne Fisher
Parish Clerk

17th May 2016