

## **EARSWICK PARISH COUNCIL**

***A public participation session took place with Parish Councillors immediately prior to the following Parish Council meeting.***

Minutes of the meeting of Earswick Parish Council, held in Earswick Village Hall on Monday 18<sup>th</sup> July 2016.

**Councillors present:** D Jones  
S Wiseman  
P Leveson  
G Tate  
G Offler

**Parish Clerk:** J Fisher

**Members of the Public Present:** J Gambold, B Gambold, E Lowery, P Sokolow, A Wiseman, M Johnson, D Johnson, R Waley, T Ruju, J Townsend, B Rigg, P Young, D Ridley, I Yeowart, S Yeowart, F Jones, Cllr H Douglas.

### **1. Apologies for absence**

Cllr O'Connor, Ward Cllr Doughty

### **2. Declarations of Interest and Any Other Declarations**

There were no declarations of interest or any other declarations.

### **3. Minutes of Previous Meetings**

Minutes for the Annual Meeting of the Parish Council and the Parish Council (PC) meeting, both held on 23<sup>rd</sup> May 2016, were approved as accurate records by the Councillors and signed.

### **4. Ward Councillors' Reports**

Ward Cllr Douglas reported:

- The new Chief Executive of City of York Council (CYC), Mary Weastell, will take up post on 1.8.16.
- The Local Plan is out for consultation and a full Council meeting was due on Thursday 21<sup>st</sup> July.
- Cllr Douglas is campaigning with CYC to try to get bus companies in York to introduce Talking Buses (on board announcements).
- Ward funding applications could be submitted now and they will be considered on a first come first served basis.

## **5. Clerk's Report**

The following pre-authorised payments (incl VAT where appropriate) have been made since the last Parish Council meeting:-

- J Fisher's salary for May and June
- £100 to Mr and Mrs Beaumont for the bus shelter lease;
- £14 to J Pace for planter compost;
- £10 to W Gambold for Neighbourhood Plan (NP) Envelopes;
- £50 to J Fisher for telephone reimbursement;
- £982.51 to Zurich Municipal for annual insurance premium;
- £120 to R Bell for removal of Village Hall post and bolts;
- £2,940 to Yourlocale for Neighbourhood Plan work;
- £31.50 to J Fisher for ink and paper;
- £5.50 to J Fisher for stationery;
- £8.00 to J Fisher for ink;
- £72 to Haxby builders for Village Hall roof repairs;
- £28.92 to Baton Lock Ltd for three padlocks;
- £112.50 to Huntcatchkill PCS Ltd (Qtr 3);
- £25 to A Jones for website updates;
- £48 to A Hill for April River Footpath cut;
- £780 to A Hill for April Grass cut to areas 1 and 8;
- £48 to A Hill for May River Footpath cut;
- £120 to A Hill for May Diamond Wood Grass cut;
- £72 to A Hill for May Centenary Wood cut;
- £72 to A Hill for May Pond Strim;
- £780 to A Hill for May Grass Cut Areas 1 and 8;
- £30 to R Warriner for Scented Garden Grass Treatment;
- £40 to M Whittaker for relaying Lock House Lane car park blocks;
- £216 to A Towleron Associates for NP Survey Printing;
- £40.20 to Advance Fire Services;
- £35 to Information Commissioner Office;
- £4,500 to Linear Fencing for Pond Fence;
- £1,620 to R Bell for Lock House Lane car park fence & gates.

The following amounts have been received by the PC:

- £1,022.79 interest from maturity of Nationwide bond;
- £10,000 from Nationwide ring-fenced section 106 monies;
- £35.61 RBS interest on current account;
- £24 from A Wakerley for BBQ tickets;
- £44 was transferred from the tennis a/c to the current a/c for tennis padlock.

The following payments were authorised:

- £7.68 to J Fisher for stamps;
- £10.00 to J Fisher for black ink.

## **6. Planning Applications**

The Parish Council considered the following application:

- 16/01451/FUL The Grange 388 Strensall Rd, York YO32 9SW (Single storey orangery extension to side) and had no objections.

**Action: JF**

The Parish Clerk had used her delegated powers to forward a reply of 'no objections' on behalf of the Parish Council for application:

- 16/01162/FUL 76 Earswick Chase (Side extension to garage and raising of roof).

## **7. Monthly Equipment Check**

The Chairman had circulated details of the monthly check to the PC.

The play equipment will need repainting shortly. The Clerk was asked to look through the files to see which company painted them previously. Also, the Clerk was asked to check with RoSPA to see if special paint is required.

**Action: JF**

The exercise equipment needs re-varnishing so the Parish Council agreed to obtain a quote.

**Action: GO**

At the Lock House Lane car park, there is a combination lock on one set of gates and a padlock requiring a key on the other set of gates. The Clerk was asked to see if she holds a key for the latter padlock.

**Action: JF**

Some of the sports equipment needs repair. The PC agreed to look at applying for ward funding next year to replace it.

## **8. Padlocks for pond fencing**

Gates had been fitted to the new pond fence to allow cutting of grass around the pond. The PC approved £51.60 to Cllr Offler to purchase padlocks for the gates around the pond.

**Action: GO**

## **9. Painting of Flower Emblem on Village Hall (VH) Gates**

The PC did not approve £180 to Adrian Szewczuk for painting the flower emblem on the VH gates.

**Action: JF**

## **10. Authorisation of Strimmer Fuel**

The PC authorised £6.29 to Cllr Offler for strimmer fuel used by the Community Payback Team (CPT) in Diamond Wood. The PC thanked the CPT and Cllr Offler for their hard work.

## **11. Cutting the Area between Pond and Riverside Hedge**

The PC approved £50+VAT to A Hill for cutting the overgrown area between the pond and riverside hedge.

**Action: JF**

It was suggested this work be included in any future maintenance contracts.

**12. Payment of £274 to York Against Cancer**

The BBQ to celebrate the Queen's 90<sup>th</sup> birthday was underwritten by the PC, as approved at an earlier meeting. Ticket sales exceeded costs so the event made a 'profit' and the organisers decided to donate a profit of £274 to York Against Cancer, this sum comprising £100 donated by Sykes (from Piglets), £150 donated by Anscombs and £24 (cheque from A Wakerley for purchase of tickets). These amounts had all been held in the PC bank account so the PC authorised payment of this 'profit' (NB not PC funds) to York Against Cancer.

**Action: JF**

The PC thanked Cllr Leveson and all the volunteers who helped organise this very successful event.

**13. Amendment to Parish Council Standing Order 1(n)**

The proposed amendment to this standing order was read out at the meeting (copy at appendix A) and the PC agreed its implementation.

**Action: JF**

**14. Authorisation of Neighbourhood Plan Payment to Andrew Towleron Associates for Printing Work in May 2016**

A payment of £136.80 (incl VAT), approved within the 2015 tender process, was authorised to Andrew Towleron Associates (from Yourlocale) for May Neighbourhood Plan (NP) newsletter printing work.

**Action: JF**

**15. Directional Sign to the Village Hall**

The PC agreed to purchase a directional sign from the City of York Council at a cost of £180.75.

**Action: JF**

**16. Compliance with Planning Law at 49 The Village**

The Clerk was asked to contact the planning department at CYC to ask if the hard standing and gates to the front of 49 The Village complied with planning law.

**Action: JF**

**17. Improvements to the Road Surface and Pavements of The Village**

The PC discussed the need for resurfacing of The Village road (particularly at the egress of Shilton Garth Close) and repairs to the pavements of The Village. The PC agreed to send an email to Ward Cllr Douglas regarding the state of the roads and pavements in The Village, requesting an inspection by the Highways Dept.

**Action: SW**

**18. Parish Newsletter**

The PC approved £177.07 to Inc Dot Design and Print for printing the Parish Newsletter.

**Action: DJ/JF**

### **19. Projects for Ward Funding Applications**

The PC agreed to obtain quotes for the following potential projects, with a view to making applications for ward funding:

- New notice boards for Northlands, Stablers Walk and Lock House Lane Car Park. **Action: JF/PL**
  - Fencing around the sports field (football pitch and exercise equipment). **Action: GO/GT**
  - Signs for Centenary Wood and The Flower Meadow (like the one at Diamond Wood). **Action: GO/GT**
- PCs are able to submit multiple applications.

### **20. Approval of Invoices from Advance Fire Services**

The PC approved two invoices from Advance Fire Services, which were only recently received. The first for £83.22 from January 2016 was for the quarterly inspection plus fire extinguisher refill and anti-tamper seal. The second for £48.90, from March 2016, included the quarterly inspection plus a fluorescent tube. The Clerk had contacted J Cook from the Village Hall Committee who had confirmed the expenditure had been required. Advance Fire Services could not explain what had happened to the original invoices but will be emailing them to the Clerk in future. **Action: JF**

### **21. Bank Deposits**

The Nationwide Building Society Saver account matured on 19<sup>th</sup> May 2016. The PC had reinvested £75,000 in the Nationwide for 1 year and transferred £10,000 back into the RBS so as to remain within the FSCS limit. Following information from Mr McTurk, the Clerk had contacted Cambridge and Counties Bank who were offering a rate of 2% for 2 years or 2.75% for 5 years. The PC agreed to invest this £10,000, and another £10,000 section 106 money already in the RBS current account from maturity of the Lloyds bond, in Cambridge and Counties Bank for 5 years at 2.75% pa.

**Action: JF**

### **22. Items for Information**

- Mr Bill Gambold gave reports on Neighbourhood Watch and the Neighbourhood Plan Working Party, as given at Appendix B
- Cllrs Leveson and Offler attended the recent meeting of Huntington Cemetery. They are hoping to replace the fencing which borders the adjacent public footpath to Monks Cross Shopping Park. They are also planning to install additional walkways within the cemetery for future use.
- Cllr Leveson attended the Ward Meeting. A home library service is now available in our area. The PC may consider inviting the service to one of its coffee mornings. PCs are encouraged to apply for ward funding for projects – there will not be as much funding available next year.

- Cllr Wiseman was due to attend a meeting with Yorkshire Local Council Association (YLCA) and Martin Grainger, Director of the Local Plan.
- The Scented Garden (SG) shed roof has been vandalised. The PC is in the process of identifying the parts which need reordering from Yardmaster. **Action: GT**  
After repair, the shed will be painted with anti-vandal paint.
- Donations made at the monthly coffee mornings have resulted in the sum of £100 being given to local charity Lollipop which provides activities for children with hearing difficulties.

The meeting closed at 8.20pm

Joanne Fisher  
(Parish Clerk)

**Signed:** ..... **Date:** .....

Earswick Parish Council

Amendment to Standing Order 1(n)

Members of the public will be permitted to film or record in full or in part Council meetings, in a non-disruptive manner.

The Parish Clerk **MUST** be informed of any such intentions prior to commencement of the Parish Council meeting so that appropriate arrangements can be made to ensure that any members of the public who actively object to being filmed can be protected without undermining the broader transparency of the meeting.

The Chairman of the meeting has the authority to stop a meeting and take appropriate action if any person contravenes these principles or is deemed to be recording in a disruptive manner.

The use of digital and social media recording tools, for example Twitter, blogging or audio recording will be allowed as long as it is carried out in a non-disruptive way and only to the extent that it does not interfere with any person's ability, including where he or she has a disability, to follow the debate.

Members of the public who exercise their right to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998. This will include the particular rights of any children or vulnerable adults attending the meeting.

Any person or organisation choosing to film, record or broadcast a meeting of the Council or a committee is responsible for any claims or other liability from them so doing.

Any persons recording proceedings **MUST** not edit the film or recording in a way that could lead to misinterpretation of the proceedings. This includes editing an image or views expressed in a way that may ridicule, or show lack of respect towards those being filmed or recorded.

The Council may itself photograph, film, record or broadcast its meetings.

**NW AND NPWP REPORTS TO EARWICK PC MTG ON 18 JULY 2015**

**NEIGHBOURHOOD PLAN WORKING PARTY REPORT**

The Neighbourhood Plan Working Party (NPWP) held a public meeting on 6 June to brief residents on the results of the second survey. Around 50 residents attended the meeting and thanked the NPWP and applauded its work at the end of the meeting.

The results of both surveys have been collated independently and will form the basis of the draft neighbourhood plan which will be submitted to CYC for further discussions.

The Earswick Neighbourhood Plan will recommend that there should be no development of the greenbelt and the areas of conservation, sport and recreation should all be protected.

CYC has produced its draft Local Plan for public discussion. It does not include any planned development or safeguarded land in Earswick. It is recommended that residents write to CYC supporting its plan.

**EARSWICK NEIGHBOURHOOD WATCH REPORT**

There have been no reported incidents in Earswick since the last meeting of the Parish Council. However, North Yorkshire Police has warned of a series of thefts from cars in the North of Huntington recently. The Neighbourhood Watch Coordinators have been asked to warn their neighbours.

Vic Bradshaw has been a coordinator for the river end of the Village Road since the scheme was formed in the 1990s but he has now left the village and I would like to record the thanks of the village for his support over the years. I am looking for a replacement for Vic's area. A volunteer has now taken over the vacant position on Lock House Lane but I am still looking for someone to cover the southern part of Strensall Road.

Contact Bill Gambold if you would like more information (765024)