

## **EARSWICK PARISH COUNCIL**

***A public participation session took place with Parish Councillors immediately prior to the following Parish Council meeting.***

Minutes of the meeting of Earswick Parish Council, held in Earswick Village Hall on Monday 14<sup>th</sup> March 2016.

**Councillors present:** D Jones  
S Wiseman  
P Leveson  
G Offler  
G Tate  
B O'Connor

**Parish Clerk:** J Fisher

**Members of the Public Present:** D Thompson, I Jones, J Townsend, J Gambold, W G Gambold, F Jones, B A Woodward, D E Ridley

**1. Apologies for absence**

Ward Cllr Douglas

**2. Declarations of Interest**

None.

**3. Minutes of Previous Meeting**

Minutes for the Parish Council (PC) meeting on the 8<sup>th</sup> February 2016 were approved as accurate records by the Councillors and signed.

**4. Ward Councillors Report**

Ward Cllr Doughty reported:

- The Local Plan Working Group (LPWG) at City of York Council (CYC) will be meeting next month. The Neighbourhood Plan Working group (NPWG) is concerned about LPWG progress but Cllr Doughty said there should not be any detriment to the NPWG proceeding with its own plan.
- He had visited the CCTV Control Room in West Offices with Parish Councillor Wiseman. Staff here are in direct contact with the police. No PCs currently have CCTVs but Earswick PC is considering the option. It would cost approximately £300 per year in running costs (purchase and installation of a CCTV would be additional costs) and the Village Hall would need broadband. More information will follow on this subject.

## **5. Clerk's Report**

The following pre-authorised payments (incl VAT where appropriate) have been made since the last Parish Council meeting:-

- J Fisher's salary for February;
- £109 to Know how for laptop protection;
- £140 to Rural Creative for web hosting and domain name renewal;
- £16.99 to G Offler for ink;
- £7.56 to J Fisher for stamps;
- £15 to J Fisher for ink pack;
- £561.60 to Leach for replacement of River Foss information board.

The following amounts have been received by the PC:

- £2,250 ward funding to replace the pond fence;
- £297.42 YLCA Transparency Fund;
- £24.31 interest on the RBS account.

The following payments were authorised:

£5.59 to Yorkshire Water;

£286 to Yorkshire Local Council Associations.

## **6. Planning Applications**

The Parish Clerk had used her delegated powers to forward a reply of 'no objections' on behalf of the Parish Council for application :

- 16/00432/FUL 24 Earswick Chase YO32 9FY (Conservatory to rear).

City of York Council has approved application:

- 15/02922/FUL 20 Stablers Walk, YO32 9UZ (Increase height of roof space to create a first floor with rooms in the roof space).

## **7. Monthly Equipment Check**

- Some play equipment in the playground is reportedly rusting. The PC agreed to obtain some quotes for repair over the next couple of months.  
**Action: DJ**
- A number of benches need varnishing.
- It was hoped the tennis courts would be pressure cleaned this week.
- As the land around the pond was so wet, Linear Fencing staff have been unable to bring their equipment onto the land to replace the fence. The materials for the fence were ordered this month.
- The replacement River Foss Information Board has been ordered.

- There are large holes down one side of the football pitch. The PC will ask Andy Hill if he could fill them in. Otherwise, the PC will consider asking the Community Payback team to do this. **Action: DJ**
- The PC may seek funding next year to fence in the football pitch.
- The security fencing is almost complete. The PC is to meet Mr Bell this week to discuss the options at the Lock House Lane (LHL) car park which will enable the Foss Internal Drainage Board (FIDB) to bring their equipment to the river. **Action: DJ**
- A wooden barrier which has collapsed at the LHL car park will be removed.

#### **8. A Disclaimer Sign in the Village Hall Car Park**

The PC agreed to obtain a quote for a disclaimer sign for the next meeting.

**Action: DJ**

#### **9. Underwriting the Village BBQ Event**

Tickets will be sold for the event to cover costs. York against Cancer are printing the flyers. Sponsorship from Yourmove Anscombs and Piglets has been agreed. Entertainment has been booked. The PC thanked Cllr Leveson for all her hard work in organising the event. The PC agreed to underwrite the Village BBQ Event, to celebrate the Queen's 90<sup>th</sup> birthday, up to the sum of £500.

#### **10. Approval of the 2016-17 Regular/Committed Expenditure**

The regular/committed expenditure figures given at appendix A were approved.

#### **11. Emergency Plan**

The PC agreed to the production of a draft emergency plan which will be circulated for comment by the PC members. **Action: BOC/GT**

#### **12. Village Hall Key**

The PC approved £5.50 to J Fisher to purchase a new Village Hall key to be held by Cllr Jones. **Action: JF**

#### **13. Matured deposit account funds**

Following the February meeting, the Clerk had tried to place £10k in a Royal Bank of Scotland Bond for 1 year, as had been agreed. However, the PC had been given incorrect information by RBS and the Bond which had been originally offered was not available to Parish Councils. The PC discussed placing all £85,000 into the Lloyds Treasury account but decided to place £75,000 in the Lloyds Treasury account (ie within the FSCS limit), with a fixed

rate interest in the region of 1.5% pa for 3 years, and keep the other £10k in the RBS current account.

**Action: JF**

#### **14. Items for Information**

Cllr Leveson had attended a Yorkshire Local Council Associations (YLCA) meeting where employee pensions had been discussed. The PC agreed to ask the YLCA for further guidance.

**Action: PL**

Cllr Wiseman, as part of the YLCA Liaison Group, had met with Keith Aspden (Executive for Neighbourhoods and Communities). She had also met Dave Meigh regarding planning and transport.

In a meeting with the FIDB, problems with the river bank and the concrete bases of the bridges were discussed. Cllr Wiseman had requested a joint meeting with FIDB and the Rights of Way Officer (Richard Hoyland) to discuss both bridges.

Brian Williams from CYC had been seen walking around Earswick looking at the problem of moss on pavements. No work has been done on this yet so the Clerk was asked to continue following this up.

**Action: JF**

Cllr Offler reported that the Clean for the Queen event did not happen because of bad weather. A litter pick had taken place. She had met with JG Trade Windows who had replaced a missing screw in, and added more sealant to, the window in the Village Hall's Ladies toilet.

Mr Bill Gambold, Chair of the Neighbourhood Plan Working Party (NPWP), and Neighbourhood Watch Co-ordinator, presented a report to the meeting (see appendix B). The Parish Council raised no objections to the planned survey.

The meeting closed at 8.20pm

Joanne Fisher  
(Parish Clerk)

**Signed:** ..... **Date:** .....

## EARSWICK PARISH COUNCIL - PRE-AUTHORISED PAYMENTS 2016/17

Description	Payee	Total authorised up to & incl VAT £
<b>Maintenance Contract:</b>		
<i>Grass cutting, strimming &amp; weedkilling</i>	A. Hill	7,860
<i>Whitelining football pitch</i>	A. Hill	180
<i>Cutting hedges &amp; shrubs</i>	A. Hill	1,092
River side hedge cutting	M Harland	100
Clerk's salary	J Fisher	4,847
Village Hall Boiler Heating Maintenance	Reynolds Plumbing & heating	60
Quarterly Fire Equipt Maint	Advance Fire Services	200
Water Rates	Yorkshire Water	35
Mole Treatment	Huntcatchkill PCS Ltd	500
YLCA membership	YLCA	288
SLCC membership	SLCC	113
River Foss Society membership	River Foss Society	19
Audit Fee	PKF Littlejohn LLP	278
Data Protection Licence	Information Commission	43
ROSPA	Playsafety Ltd	172
Website Domain name & word press hosting	Rural Creative	147
Bus stop lease	Mr & Mrs Beaumont	100

Agreed at the Parish Council meeting on 14th March 2016

Chairman.....Councillor.....

Date.....14 - 3 - 16

## Appendix B

### **NEIGHBOURHOOD PLAN WORKING PARTY REPORT**

The Neighbourhood Plan Working Party met recently and finalised the content of the survey which will be distributed to all Earswick Households in April. Members of the Working Party met with officers of City of York Council in January and agreed to a further meeting when the results of its review of housing needs and potential sites in York have been finalised.

The results of the next survey will be collated independently and will form the basis of the draft neighbourhood plan which will then be submitted to CYC for further discussions.

### **EARSWICK NEIGHBOURHOOD WATCH REPORT**

There have been no reported incidents in Earswick since the last meeting of the Parish Council. However, recently North Yorkshire Police has warned of a series of bogus caller incidents in the York area, including New Earswick. The Neighbourhood Watch Coordinators have been asked to warn their neighbours.

There are still a few gaps in coordinator cover – we need a volunteer for part of Lock House Lane and another for the southern part of Strensall Road. Contact Bill Gambold if you would like more information (765024).