

EARSWICK PARISH COUNCIL

A public participation session took place with Parish Councillors immediately prior to the Annual Parish Meeting, the Annual Meeting of the Parish Council and the following Parish Council meeting.

Minutes of the meeting of Earswick Parish Council, held in Earswick Village Hall on Monday 23rd May 2016.

Councillors present: D Jones
S Wiseman
P Leveson
G Tate
B O'Connor

Parish Clerk: J Fisher

Members of the Public Present: J McTurk, W Gambold, A Nichols, H Mead, P Sokolow, J Ridley, S McEnane, I Jones, H Tate, I Yeowart, S Yeowart, F Jones, R Ridley, T Bright, L Farrar, S Bright, B Rigg, T Rigg, J Townsend, K Stranger, A Charlesworth.

1. Apologies for absence

Cllr Offler, Ward Cllr Douglas, Ward Cllr Doughty

2. Declarations of Interest

None.

3. Minutes of Previous Meeting

Minutes for the Parish Council (PC) meeting on the 14th March 2016 were approved as accurate records by the Councillors and signed.

4. Ward Councillors Report

Ward Cllr Doughty had informed the Parish Council before the PC meeting that the next Ward meeting will be on the 28th June at Stockton Forest Hall.

5. Clerk's Report

The following pre-authorised payments (incl VAT where appropriate) have been made since the last Parish Council meeting:-

- J Fisher's salary for March and April;
- £5.59 to Yorkshire Water;
- £286 to Yorkshire Local Council Associations.
- £2,640 to R Bell for the Village Hall fence and gate;
- £400 to Oakwood Landscaping Ltd for ash tree felling;
- £20 to Royal Bank of Scotland for CHAPS transfer;
- £30 to A Hill for laying flagstones under the dog bin;
- £300 to A Hill for cutting the Scented Garden hedge;
- £168 to A Hill for cutting the hawthorn hedge;

- £48 to A Hill for Centenary Wood fence repairs;
- £44 to M Whittaker for removing, purchasing and setting new tennis lock.

The following amounts have been received by the PC:

- £550 lottery grant to clean the tennis courts;
- £3,838.84 VAT refund;
- £252 double taxation refund
- £0.71 tennis account interest
- £59.95 interest on the RBS current account
- £150 donation to the Queen's Birthday event from Anscombs
- £100 donation to the Queen's Birthday event from Piglets (Sykes)
- £1,500 donation towards the Village Hall (VH) windows from the VH Committee (to be ring fenced in the financial provisions for the VH).

Action: JF

The following payments were authorised:

£31.50 to J Fisher for ink and paper

£5.50 to J Fisher for stationery

£8.00 to J Fisher for ink

6. Annual Governance Statement 2015-16

The PC approved the Annual Governance Statement 2015-16 which was signed by the Chairman.

7. Accounting Statements 2015 – 16 and Any Action following Auditors Examination of Accounts

The PC approved the accounting statements for 2015 – 16 and these were signed by the Chairman and RFO. The Internal Auditor had approved the annual accounts. The Clerk will draft a reply on the Internal Auditors queries.

Action: JF

8. Planning Applications

The Parish Council had not fully considered planning application 16/01162/FUL 76 Earswick Chase (Side extension to garage and raising of roof) and will forward their comments to the Clerk. **Action: All**

The Parish Clerk had used her delegated powers to forward a reply of 'no objections' on behalf of the Parish Council for applications:

- 16/00432/FUL 24 Earswick Chase YO32 9FY (Conservatory to rear);
- 16/00529/FUL 346 Strensall Rd YO32 9SW (Increase in height of roof, rear and front extensions and alterations to external materials from brick to render);

City of York Council has approved the following applications:

- 16/00432/FUL 24 Earswick Chase YO32 9FY (Conservatory to rear);
- 16/00529/FUL 346 Strensall Rd YO32 9SW (Increase in height of roof, rear and front extensions and alterations to external materials from brick to render);
- 16/00141/FUL 7 Whitelands YO32 9FX (Single storey side extension to connect the garage to the house, single storey rear extension and porch to front);

9. Monthly Equipment Check

The Chairman had circulated details of the monthly check to the PC and there was nothing to add since the last PC meeting.

10. Treatments to the Scented Garden (SG) Lawn

The higher lawn areas and the footpaths in the Scented Garden are the PC's responsibility. The PC agreed to two payments of £30 each to Rob Warriner for two treatments of weed kill and fertiliser to the SG lawn.

11. Reimbursement to J Pace for Earswick Planter Compost

The PC thanked Mrs J Pace and Cllr Offler for stocking and watering the Earswick Planters. The PC approved £14 to J Pace for compost for the Earswick Planters.

Action: JF

12. Authorisation of Neighbourhood Plan Payments to Yourlocale

A payment of £2,940 (incl VAT), approved within the 2015 tender process, was authorised to Yourlocale for Neighbourhood Plan (NP) work. A further payment of £180 plus VAT was authorised to Andrew Towleron from Yourlocale for reimbursement of printing work.

Action: JF

13. Reimbursement to W Gambold for Envelopes

The PC agreed to reimburse £10 to W Gambold for envelopes purchased to distribute the NP survey.

Action: JF

14. Bank Deposits

The Nationwide Building Society Saver account matured on 19th May 2016. The Nationwide Building Society had offered a rate of 1.2% pa for 1 year. The PC agreed to reinvest £75,000 in the Nationwide for 1 year and transfer £10,000 back into the RBS so as to remain within the FSCS limit. The PC asked the Clerk to investigate other banks to invest the £10,000 transferred from the Nationwide, and the other £10,000 section 106 money already in the RBS savers account. Another option would be to open a further account within RBS to ring fence this £20,000 from other Parish Council monies and transactions.

Action: JF

15. Renewal of Earswick Parish Council's Insurance Policy

The Clerk had sought two quotes from AON and Zurich Insurance which had been circulated to the PC prior to the meeting. The PC decided to accept the five year quote from Zurich and approved an annual charge of £982.51.

Action: JF

16. Tennis Court Lock

The PC ratified a payment of £44 to M Whittaker for removing, purchasing and setting the tennis lock. The Clerk needs to transfer this payment from the RBS current account to the RBS tennis account.

Action: JF

17. Security at Lock House Lane Car Park

The PC discussed the possibility of extending the Lock House Lane Car Park where it had been damaged by Foss Internal Drainage Board (FIDB) work. The PC decided against this idea because of the need for planning permission and additional costs. The PC approved £1,350 plus VAT for metal fencing with double gates, to Richard Bell.

Action: JF

The Clerk was asked to write to the Clerk of FIDB requesting that 7 days notice be given to the PC for any future FIDB work because their last visit caused security issues for the PC.

Action: JF

18. Removal of the Village Hall car parking post, cementing hole, making and fitting drop bolt to car park gates

While Mr Richard Bell was fitting the new gates to the Village Hall, he was asked to do the above-mentioned work. The PC approved £120 (inc VAT) to R Bell for this work. The spare parking post has been placed in the SG shed.

Action: JF

19. BBQ to Celebrate the Queen's 90th Birthday

Ticket sales were reportedly going well. No further action.

20. Emergency Repairs to Village Hall Roof

The PC approved £60 plus VAT to Haxby Builders for emergency repairs to the VH roof (flashing lifted in wind).

Action: JF

21. Repairs to LHL Car Park Surface

The PC approved £50 to M Whittaker for these repairs.

Action: JF

22. Parking Signs for VH Car Park

The PC approved £60 plus VAT to Signs Express Ltd for two disclaimer signs.

Action: DJ/JF

23. Reimbursement of telephone charges to Clerk

The PC approved £50 to J Fisher.

24. Spare Locks for Parking Posts and VH Car Park

The PC approved £28.92 (inc VAT) to Baton Lock UK for three locks.

Action: JF

25. Items for Information

- Mr Bill Gambold gave reports on Neighbourhood Watch and the Neighbourhood Plan Working Party, as given at Appendix A.
- Cllr O'Connor had been to a meeting to discuss Emergency Plans. At this meeting it was clear that how volunteers are used could be improved, and that there is currently no coordination in place whereby a group of volunteers from one area might help out across York when the need arises. This is something the PC will consider in drafting its Emergency Plan. **Action: BOC/GT**
- Cllr Leveson reported Huntington Burial Authority has a new Chairman – Mrs Sylvia Jobling. The Burial Authority is improving drainage at Huntington Cemetery, and they are planning to expand the cemetery into an adjoining piece of land.
- Cllr Wiseman had attended a Liaison meeting with Keith Aspden from City of York Council (CYC) and the Chair of the Yorkshire Local Council Association (YLCA), at which the Parish Charter was signed.
- The Local Plan Working Party (LPWP) is due to issue a document on 22nd June. There will be an eight week consultation period then responses will be studied by the LPWP. There will be a further consultation period before the document goes before inspectors. Martin Grainger (City of York Council) is due to meet with the LPWP and YLCA.
- The Community Infrastructure Levy will replace Section 106 payments. Those Parish Councils which have Neighbourhood Plans should get more of this Levy.
- Double Taxation payments were sent late to Parish Councils.
- The Parish Council thanked the Village Hall Committee for their donation towards the new VH windows.

The meeting closed at 8.34pm

Joanne Fisher
(Parish Clerk)

Signed: **Date:**

NEIGHBOURHOOD WATCH REPORT TO EARSWICK PARISH COUNCIL - MAY 2016

Nothing has been reported to me since the last meeting of the Parish Council.

I am still looking for volunteers for half of Lock House Lane and part of Strensall Road.

Whilst the Pay Back Team were clearing moss from the Shilton Garth pavements a resident e-mailed those living in the area warning them that there were criminals in Shilton Garth!!

Bill Gambold

Earswick Village NW Coordinator

EARSWICK NEIGHBOURHOOD PLAN REPORT – MAY 2016

A second survey was distributed in April and presented to the independent collator at a meeting on 28th April.

Over 60% of residents had responded to the survey and the results of the collating will be briefed to the Working Party later this week.

Resident will be advised of the outline results by a newsletter.

More details will be available on the Parish Council web site and at a Public Meeting which will be held in the Village Hall on Monday, 6th June at 7pm.

Based on the results of the two surveys, the Working Party will start work on drafting the actual Earswick Neighbourhood Plan.

The draft Plan will be reviewed by independent experts and City of York Council before eventually being voted on at a Referendum of the Earswick Residents.

Bill Gambold

Chairman NPWP

23 May 2016