

EARSWICK PARISH COUNCIL

A public participation session took place with Parish Councillors immediately prior to the following Parish Council meeting.

Minutes of the meeting of Earswick Parish Council, held in Earswick Village Hall on Monday 7th November 2016.

Councillors present: D Jones
S Wiseman
P Leveson
G Tate
G Offler
B O'Connor

Parish Clerk: J Fisher

Members of the Public Present: Ward Cllr P Doughty, W Gambold, J Gambold, I Jones, Ward Cllr H Douglas

1. Apologies for absence

None.

2. Declarations of Interest and Any Other Declarations

There were no declarations of interest or any other declarations.

3. Minutes of Previous Meetings

Minutes for the Parish Council (PC) meeting held on 10th October 2016 were approved as accurate records by the Councillors and signed.

4. Ward Councillors' Reports

- Strensall Rd residents have approached their Ward Cllrs to ask if the speed limit on the section of Strensall Rd set at 60mph could be reduced to 40 mph. The Ward Cllrs agree and, as such, are organising a petition to be sent to City of York Council (CYC). The Ward Cllrs said any support the Parish Council (PC) could give would be appreciated. The PC fully support this proposal and last month wrote to Julia Mulligan, Police & Crime Commissioner, asking for the very same action. It was agreed the Clerk would copy the PC request to the Ward Cllrs. **Action: JF**
- The PC had submitted a ward grant application for three new notice boards at a proposed cost of £5,520 incl VAT. The Ward Cllrs have received a number of grant applications and wondered if the PC would be able to contribute to the cost of the boards (as it had done with the pond fence) or if the number of boards could be reduced. The PC decided to reduce the request to two boards which will reduce the ward

grant application to £3,840 incl VAT. The Clerk was asked to notify Liam Dennis, CYC Ward Officer, of the change to the application.

Action: JF

- The Local Plan Working Group (LPWG) are collating approximately 2,300 responses to the proposed Local Plan. The LPWG hope to go to the CYC Executive in December and the Inspector by May 2017. Closure to all or some of Strensall barracks by 2021 has been announced.

5. Clerk's Report

The following pre-authorized payments (incl VAT where appropriate) have been made since the Parish Council (PC) meeting on 10th October 2016:-

- J Fisher's salary for October;
- £48 to Reynolds Plumbing & Heating Ltd for boiler repairs;
- £1,575.16 to Yourlocale for Neighbourhood Plan Services;
- £18 to J Fisher for ink;
- £5.76 to J Fisher for postage of tender documents;
- £26 to J Fisher for ink;
- £72 to A Hill for September Centenary Wood grass cut;
- £72 to A Hill for September pond area strim;
- £168 to A Hill for weedkilling footpaths;
- £48 to A Hill for September river footpath cut;
- £780 to A Hill for September grass cut to areas 1 & 8;
- £120 to A Hill for September Diamond Wood grass cut.

The following amounts have been received by the PC:

- £7.82 RBS interest on current account in September;
- £7,837.50 precept from City of York Council.

Earswick PC has received no double taxation refund from CYC, to date, in this financial year. There was a suggestion at a Yorkshire Local Council Association (YLCA) liaison meeting that any such refunds should have been made in July this year. An up to date list of what can be claimed will be forwarded to the Clerk. The Clerk did not recall any request from CYC to make a claim this year and will check to see if any request was made.

Action: SW/JF

6. Planning Applications

The Parish Council (PC) discussed the following planning application and decided to email their views to the Clerk after the meeting, but before 23rd November:

- 16/02475/FUL, 62 Earswick Chase YO32 9FY (Two storey rear extension and single storey rear and side extensions); **Action: All**

7. Monthly Equipment Check

The Chairman had circulated details of the monthly check to the PC. There was nothing further to add since the last PC meeting.

8. Replacement of Tennis Nets

The PC agreed to purchase two new double cord nets from IT Sports at a total cost of £390 incl VAT and delivery. The new nets will be erected next spring after the tennis posts have been painted.

Action: PL

9. Provision of Mapping Facilities for the Neighbourhood Plan.

The PC approved payment of £57.60 (incl VAT) to Getmapping Plc for Parish Online subscription.

Action: JF

10. Internal Audit

Clrs Leveson and O'Connor carried out an internal audit on 2 November and Cllr Leveson read out a report on their findings as given at appendix B.

11. 2017-18 Budget

The Clerk had circulated some provisional budget figures to the PC prior to the meeting. These figures were discussed and it was recognised that costs such as maintenance costs will increase next year. Without a precept increase, it was projected that there would only be a surplus of approximately £1,600 to cover any unplanned expenditure over the next year. The PC, with one abstention, agreed to increase the precept by just under £4.50 per household per annum to (an increase of £1,567.50 in total for Earswick).

12. Neighbourhood Plan (NP) Pre-submission Consultation

The PC agreed to commence the formal 6 week pre-submission consultation on the Neighbourhood Plan.

Action: DJ

13. PAYE and Pensions for Parish Clerks

The YLCA had advised all PCs that they needed to sign up to auto-enrolment for pensions for Clerks, irrespective of their level of earnings. The Chairman had spoken to the Government Dept dealing with PAYE and the pensions regulator. They had confirmed the Earswick Parish Clerk does not earn enough to require a PAYE number or for the PC to pay a pension. The PC and the pensions regulator will write to the Clerk after 1st April 2017 to tell her she can voluntarily contribute to a pension. The PC's representatives to the YLCA will bring this subject up at the next YLCA meeting.

Action: PL/SW

14. Repainting of Playground Equipmt, Village Hall Gates & Tennis Posts

Two quotes had been acquired to paint the playground equipment, village hall gates, and tennis posts and benches.

The PC approved £950 plus VAT (if required) to Michael Wilson.

The Clerk will write to Mr Wilson confirming he has the contract and asking him to separate out the costs relating to the tennis courts.

Action: JF

15. Chain saw oil

The PC authorised £4.99 to G Offler for the purchase of chain saw oil used to remove branches and trees in the public open space.

16. Parish Council Meeting Dates for 2017

The following dates were agreed for next year’s meetings:

January 16 th	July 17 th
February 13 th	September 11 th
March 27 th	October 9 th
May 22 nd *	November 13 th
June 19 th	

NB The Parish Council will hold an informal session at 7.15pm prior to each Parish Council meeting.

*The Parish Council meeting will follow the Annual Parish Meeting and the Annual Meeting of the Parish Council, starting at 7.30pm.

17. Items for Information

- Mr Bill Gambold had submitted reports to the PC on Neighbourhood Watch and the Neighbourhood Plan Working Party, as given at Appendix A. The PC thanked everyone from the Neighbourhood Plan Working Group for all their hard work on the Neighbourhood Plan.
- BT is planning to remove the phone box on Strensall Rd. The PC agreed it did not wish to save the box as any future maintenance costs would fall to the PC.
- Broken fencing at the bottom of the concrete bridge over the River Foss had been repaired by the Highways Dept.
- YLCA are chasing up the non-payment of Double Taxation and Section 106 monies by CYC to Parish Councils.
- On 24th November there is a River Foss flood risk meeting which Cllr Tate will attend.
- The Village Hall Committee ran a successful cheese and wine tasting evening.
- The Scented Garden AGM was held last month. The PC formally thanked Irene and David Jones for all their hard work in maintaining the Scented Garden to such a high standard.

The meeting closed at 8.55pm

Joanne Fisher
(Parish Clerk)

Signed: **Date:**

Appendix A

NW AND NPWP REPORTS TO EARWICK PC MTG

ON 7th NOVEMBER 2016

NEIGHBOURHOOD PLAN WORKING PARTY REPORT

The Neighbourhood Plan Working Party (NPWP) has passed the latest draft Earswick Neighbourhood Plan to the Earswick Parish Council who will now commence a formal six week consultation with residents and stakeholders.

EARSWICK NEIGHBOURHOOD WATCH REPORT

There have been no reported incidents in Earswick since the last meeting of the Parish Council.

I am still looking for someone to cover the southern part of Strensall Road and the river end of the Village Road.

Contact Bill Gambold if you would like more information (765024).

Earswick Parish Council's Internal Audit

Councillor Leveson and Councillor O'Connor met with the Parish Clerk on ~~the~~ 2nd November 2016 to carry out an internal audit of Earswick Parish Council's accounts.

Six payments were chosen at random covering a variety of amounts and payees.

Checks consisted of reference to the original approval in the Minutes, the invoice and the cheque stub.

In all cases we are satisfied that the correct financial procedures have been followed.



Councillor Pat Leveson



Councillor Barry O'Connor

2nd November 2016