

EARSWICK PARISH COUNCIL

A public participation session took place with Parish Councillors immediately prior to the following Parish Council meeting.

Minutes of the meeting of Earswick Parish Council, held in Earswick Village Hall on Monday 10th October 2016.

Councillors present: D Jones
S Wiseman
P Leveson
G Tate
G Offler
B O'Connor

Parish Clerk: J Fisher

Members of the Public Present: I Jones, J Gambold, W Gambold.

1. Apologies for absence

Ward Cllr Doughty, Ward Cllr Douglas.

2. Declarations of Interest and Any Other Declarations

There were no declarations of interest or any other declarations.

3. Minutes of Previous Meetings

Minutes for the Parish Council (PC) meeting held on 12th September 2016 were approved as accurate records by the Councillors and signed.

4. Ward Councillors' Reports

None.

5. Clerk's Report

The following pre-authorised payments (incl VAT where appropriate) have been made since the Parish Council (PC) meeting on 12th September 2016:-

- J Fisher's salary for September;
- £780 to A Hill for August grass cut to areas 1 & 8;
- £72 to A Hill for August Centenary Wood grass cut;
- £120 to A Hill for August Diamond Wood grass cut;
- £48 to A Hill for August river footpath cut;
- £50 to Reynolds Plumbing & Heating boiler servicing;
- £625 to York Pressure Cleaning for cleaning/moss kill tennis courts;
- £30 to R Warriner for Grass treatment in the Scented Garden;
- £25 membership fee to River Foss Society;
- £36.90 to J Fisher for stationery;
- £24.22 to J Fisher for ink;

- £240 to PKF Littlejohn for audit fee;
- £5.82 to Yorkshire Water.

The following amounts have been received by the PC:

- £7.54 RBS interest on current account in September;
- £1.06 RBS interest on tennis account in September;
- £2,195 Neighbourhood Plan grant from Groundwork UK.

The following payments were authorised:

- £18 to J Fisher for ink;
- £26 to J Fisher for ink;
- £5.76 to J Fisher for postage of tender documents;
- £48 to Reynolds Plumbing & Heating Ltd – paid under emergency powers to unblock waste gully causing condensate discharge to block up and cause Village Hall boiler to fail.

The PC authorised a £625 transfer from the tennis account to the RBS current account for cleaning and moss kill of the tennis courts.

6. Planning Applications

The Parish Council (PC) discussed the following planning application and raised no objections:

- 16/02084/FUL, 114 Strensall Rd YO32 9SJ (Single storey side extension, porch to front and alterations to roof to create enlarged first floor. Extension to rear of existing garage with pitched roof over);

Action: JF

City of York Council has approved the following planning application: - 16/01657/FUL, 1 The Garden Village YO32 9TP, (change of use of agricultural land to domestic garden - the shed and greenhouse having been removed from the proposal. Ms Sharon Jackson from CYC Planning Dept had said trees & vegetation within the land should remain and investigations of future protection to the trees would be considered. The PC asked the Clerk to contact Miss Jackson and ask her for advice on how the tree line could be preserved and whether a site visit with the PC would be beneficial.

Action: JF

7. Monthly Equipment Check

The Chairman had circulated details of the monthly check to the PC.

The PC is awaiting two quotes for painting the play equipment, tennis net posts and benches.

The Foss Internal Drainage Board (FIDB) had offered the PC a key to the padlock which they had placed on one of the Lock House Lane car park gates. However, the PC had told the FIDB that they were going to put keyed-alike padlocks of their own on all three PC gates so all service providers would only need one key to gain access to all PC land. The Clerk

holds three spare locks which will be used for these gates. In case of damage/loss, the PC agreed the Clerk should use her 'emergency' powers to purchase three replacement keyed-alike locks. **Action: JF**

8. Approval of payment to Yourlocale for Neighbourhood Plan Costs

The PC authorised £1,575.16 to Yourlocale Ltd which forms part of a £2,195 grant claimed and received. **Action: JF**

Rebecca Harrison from City of York Council (CYC) has £34k available to allocate in the way of grants to PCs who are preparing Neighbourhood Plans (NPs). 14 PCs are in the process of preparing NPs and it has not been decided how much each PC will be allocated. As these monies were not guaranteed, Earswick PC did not include them in their calculation of the NP budget.

9. Renewal of the Mole Removal Contract

The PC discussed and agreed to renew the Mole Removal contract with Huntcatchkill from 1st November 2016 at an annual cost of £480.

Action: JF

10. Public Open Space Maintenance Contract 2017-20

The PC had issued tender documentation for the public open space maintenance contract to six businesses (Dean Landscapes Ltd, Grace Landscapes Ltd, York Landscapes and Maintenance, UK Landscapes Ltd, Noel Winteringham and Andy Hill). Only Mr Hill placed a tender and most of his costs had remained unchanged from his current contract. The total cost tendered, including VAT, was £9,768 pa - which the PC accepted. The Clerk was asked to inform Mr Hill he was the successful bidder and to draw up a contract. **Action: JF**

The PC had asked Mr M Harland if he wished to renew his contract to cut the river side hedge once per annum. He had agreed and given a verbal quote of £85 pa (plus VAT), which the PC approved. The Clerk was asked to inform Mr Harland and to draw up a contract. **Action: JF**

11. Tennis Nets

The PC agreed to obtain quotes for new tennis nets for the next meeting.

Action: PL

12. Items for Information

- Mr Bill Gambold had submitted reports to the PC on Neighbourhood Watch and the Neighbourhood Plan Working Party, as given at Appendix A.
- The Scented Garden Committee (SGC) held their AGM on 10th October. The PC congratulated the SGC for their 'Outstanding' award from Yorkshire in Bloom, with special thanks to Mr and Mrs Jones.

The PC is responsible for upkeep of the grass on the upper level of the SG. Unfortunately the edge is collapsing. The PC agreed to obtain quotes for replacing the wood supporting the upper level for the next meeting. **Action: SW/GT**

- Cllrs had attended a Yorkshire Local Council Assoc. (YLCA) meeting. Julia Mulligan, North Yorkshire Police and Crime Commissioner, gave a presentation and announced the launch of a survey ('www.telljulia.com') asking the public what they want from the police. She also asked the public to contact her with traffic problems (online) at the '95 alive partnership'. In particular, she would like to know the public's view on speed limits. The Clerk was asked to draft a message to Ms Mulligan asking if the section of Strensall Rd with the national speed limit could be reduced to 40mph. **Action: JF**

The YLCA is looking into the government proposal that a referendum is required to increase a precept.

PCs are able to reapply for a 'transparency fund' for providing information on their websites. The Clerk was asked to reapply.

Action: JF

The YLCA has details for the enrolment of Clerks in connection with pensions. The Clerk was asked to enrol. **Action: JF**

To comply with copyright law, YLCA and the National Association of Local Councils have recommended Clerk's contact their planning depts and seek permission to forward planning documents to PCs. The Clerk was asked to contact Mike Slater at CYC to seek such permission. **Action: JF**

- The internal audit will be conducted before the next PC meeting with Cllrs Leveson and O'Connor. **Action: JF/PL/BOC**
- The Village Hall Committee will be holding a cheese and wine party on the 21st October.
- The PC thanked everyone involved with running the coffee mornings for their continuing success.

The meeting closed at 8.25pm

Joanne Fisher
(Parish Clerk)

Signed: **Date:**

Appendix A

NW AND NPWP REPORTS TO EARWICK PC MTG ON 10th OCTOBER 2016

NEIGHBOURHOOD PLAN WORKING PARTY REPORT

The Neighbourhood Plan Working Party (NPWP) hosted a viewing of the draft Neighbourhood Plan in the village hall on Friday 30th September, Saturday 1st October and Monday 3rd October. The draft plan was also made available on the Parish Council web site. Turnout at the viewings was lower than expected but any comments from the public review of the plan will be considered by the working party and the draft plan amended as necessary then passed to the Parish Council for it to submit to City of York Council for it to undertake a formal 6 week consultation process.

The Earswick Neighbourhood Plan recommends that there should be no development of the greenbelt and all the areas of conservation, sport and recreation in the village should be protected.

CYC has produced its draft Local Plan for public discussion. It does not include any planned development or safeguarded land in Earswick.

EARSWICK NEIGHBOURHOOD WATCH REPORT

There have been no reported incidents in Earswick since the last meeting of the Parish Council. However, North Yorkshire Police has advised of an attempted break in to a transit van in Strensall and suggested that items of value should not be left overnight in cars and vans. There has also been a warning about further internet scams.

I am still looking for someone to cover the southern part of Strensall Road and the river end of the Village Road.

Contact Bill Gambold if you would like more information (765024).