

EARSWICK PARISH COUNCIL

All residents are invited to an informal 'Members of the Public' session with Earswick Parish Councillors at 7.00 pm on Monday 22nd May 2017 in Earswick Village Hall.

Members of the public will be allowed to speak and give evidence in respect of any item of business on the Parish Council meeting agenda (below), or raise any other matter of public interest, during the "Members of the Public" session.

The Annual Meeting of the Parish Council (AMPC) is to follow the Members of the Public session on Monday 22nd May 2017 in Earswick Village Hall at 7.15 pm. A Parish Council meeting will be held immediately after the AMPC.

Members of the Public are not permitted to speak at the Parish Council meeting unless they have notified the Clerk in writing at least two clear days prior to the meeting that they wish to speak on a specific business item on the agenda.

AMPC Agenda

1. Election of Officers: - Chairman
Vice Chairman;
2. Chairman and Vice Chairman to sign declarations of acceptance of office;
3. To receive apologies for absence;
4. Review of delegation arrangements to the Parish Clerk for emergency expenditure and planning applications;
5. Review of the Terms of Reference for committees/working parties;
6. a. Nominations of representatives to existing committees/groups, and to other bodies (and review of arrangements for reporting back), to include:
 - i. Village Hall committee
 - ii. Scented Garden committee
 - iii. Burial Authority
 - iv. Foss Internal Drainage Board
 - v. Ward committee representation
 - vi. YLCA
- b. Review of the Council's and/or employee's membership of other bodies, to include:
 - i. SLCC
7. Review of standing orders and financial regulations;
8. Review of arrangements, including any charters, with other local authorities and review of contributions made to expenditure incurred by other local authorities.

9. Review of the Fixed Asset register;
10. Establishing or reviewing the Council's complaints procedure;
11. Establishing or reviewing the Council's procedures for handling requests made under Freedom of Information Act 2000 and the Data Protection Act 1998;
12. Establishing or reviewing the Council's policy for dealing with the press/media;
13. Reviewing or setting the dates, times and place of ordinary meetings of the Parish Council for the year ahead;

Parish Council Meeting Agenda

1. To receive apologies for absence.
2. To receive declarations of interests in items on the agenda, and any other declarations.
3. To agree the minutes of the Extraordinary Parish Council meeting held on 13th April 2017.
4. Ward Councillor's report.
5. Clerk's finance report and authorisation of expenditure
6. To discuss and approve the annual governance statement 2016/17.
7. To discuss and approve the accounting statements 2016-17, and agree any action required following the Internal Auditor's examination of the annual accounts.
8. To make a decision regarding any planning applications, including applications:
 - 17/00793/FUL 114 Strensall Rd YO32 9SJ [Amendment to planning permission 16/02084/FUL] (Raising the ridge height of the existing dwelling, building up the side walls and alterations to roof to create enlarged first floor, rear dormer and balcony to rear and porch to front. Extension to rear of existing garage with pitched roof over, to reduce size of rear balcony, increase the size of the rear dormer, increase size of front window and increase height of part of roof over front access);
 - 17/00902/FUL 1 Ilford Close YO32 9LP (Replacement roof to rear conservatory and new first floor rear balcony);
 - 17/00948/FUL 1 The Garden Village YO32 9TP (Two storey side and single storey rear extensions);
 and to record details of any applications dealt with by the Clerk using delegated powers, and to record the City of York Council's approval of any planning applications, including application:
 - 16/02738/FUL 1 The Garden Village YO32 9TP (Alterations and extensions to existing detached garage to create rooms in roof with greenhouse extension to rear elevation and erection of boundary walls to side and rear);
 and to record details of any applications deferred by City of York Council including application:
 - 16/02886/FUL Hall Farm Strensall Rd YO32 9SW (Change of use of agricultural buildings to livery stables and caravan touring pitches including refreshment and toilet block).
9. To receive a report from Councillor Jones regarding the monthly equipment check and to agree action in response to any proposals for repairs.

10. To confirm payment of £50 to J Fisher for reimbursement of 2016-17 annual telephone charges, as proposed by Cllr Leveson.
11. To discuss and consider ratification of £13.78 to Zurich Municipal, being an increase in Insurance Premium Tax from 10% to 12% and additional to the amount approved by the Parish Council on 27.3.17, as proposed by Cllr Jones.
12. To discuss, agree action and authorise expenditure of £33.57 Yorkshire Local Council Association for 8 copies of the Good Cllrs Guide, as proposed by Cllr Leveson.
13. To discuss and agree any action regarding the Parish Council's bank/building society deposits, including the fixed term deposit at the Nationwide Building Society which matures on 31st May 2017, as proposed by Cllr O'Connor.
14. To discuss and agree action regarding an inspection of all trees on Earswick Public Open Space to look for dead trees, overhanging branches, etc, as proposed by Cllr Leveson.
15. To discuss and consider requesting the Community Payback Team to fill in any large holes in Earswick's Public Open Space, as proposed by Cllr Wiseman.
16. To discuss, agree any action and authorise any expenditure relating to the play equipment on the Sports Field, as proposed by Cllr Wiseman.
17. To discuss and agree any action regarding tennis court income, as proposed by Cllr Leveson.
18. To discuss, agree action and consider authorisation of £25 plus VAT to Mr A Hill to lay paving flags adjacent to the bench on the football pitch, as proposed by Cllr Offler.
19. To discuss and agree any action regarding promotion of the Neighbourhood Watch in the next Parish Council Newsletter, as proposed by Cllr O'Connor.
20. To discuss and approve reimbursement of £64.20 to Mrs J Fisher for purchase of the Lock House Lane car park disclaimer sign from York Sign Company, as approved at the Parish Council meeting on 27th March 2017, as proposed by Cllr Jones.
21. Items for information – to include any reports from Councillors attending meetings as representatives of the Parish Council, any updates on the Neighbourhood Plan and Neighbourhood Watch, and items for the next agenda.

Joanne Fisher
Parish Clerk

16th May 2017