

EARSWICK PARISH COUNCIL

A public participation session took place with Parish Councillors immediately prior to the following Parish Council meeting.

Minutes of the meeting of Earswick Parish Council, held in Earswick Village Hall on Monday 13th February 2017.

Councillors present: D Jones
G Offler
B O'Connor

Parish Clerk: J Fisher

Members of the Public Present: I Jones

1. Apologies for absence

Cllr P Leveson, Cllr B S Wiseman, and Ward Cllrs P Doughty and H Douglas apologised for their absence.

Cllr Graham Tate resigned as Earswick Parish Councillor in February. The Parish Council expressed their thanks for all his hard work.

2. Declarations of Interest and Any Other Declarations

None

3. Minutes of Previous Meetings

Minutes for the Parish Council (PC) meeting held on 16th January 2017 were approved as accurate records by the Councillors and signed.

4. Ward Councillors' Reports

None.

5. Clerk's Report

The following pre-authorised payments (incl VAT where appropriate) have been made since the Parish Council (PC) meeting on 16th January 2017:-

- J Fisher's salary for January;
- £31.88 to Baton Lock Ltd for padlocks;
- £159.60 to Playsafety Ltd for playground inspection;
- £17.91 to J Pace for plants for Earswick Planters;
- £1,470 to Yourlocale Ltd for draft Neighbourhood Plan & site investigations;
- £71.45 to Yourlocale Ltd for Neighbourhood Plan poster printing costs;
- £5.82 to Yorkshire Water;
- £9.42 to J Fisher for postage;
- £6.00 to J Fisher for paper;
- £24.22 to J Fisher for ink;
- £11.35 to J Fisher for ink and postage;
- £10 to Association of Local Council Clerks;
- £117 to Knowhow for laptop support service.

The following amounts have been received by the PC:

- £0.31 RBS interest on current account for December;
- £3,840 ward grant from CYC to purchase two new noticeboards;

- £3,000 Neighbourhood Plan Grant from CYC;
- £16.49 from the Scented Garden Committee for rent (£12) and insurance reimbursement;
- £37.24 Double Taxation payment from CYC.

£625 was transferred from the tennis account to the current account for tennis court cleaning.

The following amounts were authorised:

- £13 to J Fisher for ink.

The Clerk has queried the Double Taxation sum with CYC and they are looking into increasing the amount awarded. **Action: JF**

The Clerk has received a reply from the Yorkshire Local Council Association regarding the non-eligibility of Earswick PC to apply for Transparency Funding as its turnover exceeds £25k. Budget figures for 2016-17 cannot be used to assess 'turnover'.

6. Planning Applications

The following planning applications have been approved by City of York Council:

- 16/02792/OUT Fossbank Boarding Kennels YO32 9SJ (Erection of 4no. dwellings served by new access road from existing driveway following demolition of existing kennels, stables, quarantine and cattery buildings
- 16/02797/FUL 18 Earswick Chase YO32 9FY (single storey rear extension);
- 16/02685/FUL Lo Hice 49 The Village YO32 9SL (Installation of gates and fence to front (retrospective)).

7. Monthly Equipment Check

The Chairman had circulated details of the monthly check to the PC. There was nothing more to add since the last PC meeting.

8. Changes to the draft Neighbourhood Plan and Delegation of the power to submit the revised Neighbourhood Plan to City of York Council

Proposed changes to the Neighbourhood Plan following the recent consultation were agreed with the PC (see PC website). The PC also agreed to delegate power to the Clerk allowing her to submit the Neighbourhood Plan, once amended, to the CYC.

9. Installation of ceiling panels in the Village Hall to improve the acoustics

The PC will talk to the Village Hall Committee about two quotes to install acoustic panels which have been obtained by the PC. Both suppliers will be asked to provide a quote using just ceiling tiles for the purpose of comparing like with like. The quotes will be examined to ensure satisfactory reverberation levels are achievable. This item will be reconsidered at the next PC meeting. **Action: GO/JF**

10. Polycarbonate panels for the two new noticeboards

Further to PC agreement to purchase two new noticeboards from Signs of Cheshire Ltd, the PC approved a further £80 plus VAT to Signs of Cheshire Ltd to have polycarbonate panels in the noticeboard doors. **Action: JF**

11. Tennis Court Membership Fees and Rules for 2017-18

The PC agreed no changes to the membership fees and rules. Fees for Earswick Residents will remain at £25, and fees for non-Earswick residents (up to 10 per year and requiring an Earswick resident nomination) will be £50. **Action: JF**

12. Appointment of Internal Auditor

The PC agreed to appoint Mr J McTurk FCA to perform the 2016-17 internal audit.

13. Web Hosting and Domain Name Renewal

The PC approved £204 to LazenbyBrown Digital Ltd for web hosting and domain name renewal (Earswick.org). **Action: JF**

14. Repairs or removal of the keep fit equipment and 'ball wall', on the playing fields

The PC agreed to defer this item to later in the year.

15. Items for Information

The Parish lunch had been very successful. £45 was raised in donations for York against Cancer. Thanks were expressed to Cllrs Offler, Leveson and Wiseman, and all other volunteers who made the lunch such a success.

Items to be included on the next agenda are:

- Maintenance of the four benches in the Scented Garden, one bench in the playground and one near the Lock House Lane car park. Mr M Wilson will be approached for a quote. **Action: GO**
- Disclaimer sign for the Lock House Lane car park. The Clerk will forward a copy of the invoice for similar signs purchased for the Village Hall car park to Cllr Offler. **Action: GO/JF**

The meeting closed at 8pm.

Joanne Fisher
(Parish Clerk)

Signed: **Date:**