

## EARSWICK PARISH COUNCIL

***A public participation session took place with Parish Councillors immediately prior to the following Parish Council meeting.***

Minutes of the meeting of Earswick Parish Council, held in Earswick Village Hall on Monday 16<sup>th</sup> January 2017.

**Councillors present:** D Jones  
S Wiseman  
P Leveson  
G Tate  
G Offler  
B O'Connor

**Parish Clerk:** J Fisher

**Members of the Public Present:** J McTurk, I Jones, K Pace, I Yeowart, P Doughty, W Gambold, H Douglas.

### **1. Apologies for absence**

None.

### **2. Declarations of Interest and Any Other Declarations**

Cllr Jones declared a personal and prejudicial interest in agenda items 9 and 11 as a relation is working for the company involved on a self-employed basis. He took no part in discussing/voting on those agenda items.

Regarding agenda item 6, planning application 16/02792/OUT, Cllr Leveson stated that she had represented Fossbank Kennels at a planning meeting on the last Fossbank Kennels planning application. Likewise, Cllr Wiseman indicated that she had been heavily involved in supporting a planning application for Fossbank Kennels when she had been a Ward Cllr.

### **3. Minutes of Previous Meetings**

Minutes for the Parish Council (PC) meeting held on 7<sup>th</sup> November 2016 were approved as accurate records by the Councillors and signed.

### **4. Ward Councillors' Reports**

Ward Cllr Doughty reported the following:

- i. A request to reduce the speed limit to 40mph on Strensall Rd had been made to full Council the previous week. The Corporate and Scrutiny Management Committee at City of York Council (CYC) have a meeting on the 13<sup>th</sup> February at which this request will be considered.
- ii. The Local Plan process has been delayed because of the announcement of the closure of Strensall and Fulford barracks. CYC is

in discussion with the Ministry of Defence and Ministers to determine how much land from these sites will be available for development. As there is a lot of brownfield land at Strensall Barracks the prospect for housing is quite high. The main concern from Earswick Parish Council is the potentially high increase in the level of traffic if a significant number of houses are built on the Strensall Barracks' site. They would like CYC to address these traffic issues and consider a new road from the Towthorpe end direct to the A1237 as the existing Strensall Road cannot take more traffic. The Chief Executive from CYC will be visiting Strensall Barracks to consider the need for infrastructure improvements.

Earswick PC has been contacted by Strensall PC to ask for their views on development of the Strensall Barracks site. Earswick PC does not believe this development will affect their Neighbourhood Plan. They feel this matter is a Ward issue and, as such, should be led by Ward Cllrs.

The Ward Cllrs will organise a ward meeting when more is known. This will require input from the Highways Dept. Earswick PC is still waiting to hear from the Highways Dept regarding the junction of Strensall Rd with the A1237.

- iii. Ward Funding has been granted for two new notice boards in Earswick.

## **5. Clerk's Report**

The following pre-authorised payments (incl VAT where appropriate) have been made since the Parish Council (PC) meeting on 7<sup>th</sup> November 2016:-

- J Fisher's salary for November and December;
- £57.60 to Getmapping Plc for Parish Online (Neighbourhood Plan);
- £624 to A Hill for cutting hedges and shrubs;
- £300 to A Hill for cutting the flower meadow;
- £240 to A Hill for cutting and strimming between trees in Diamond Wood;
- £48 to A Hill for October river footpath cut;
- £780 to A Hill for October grass cut to areas 1 & 8;
- £178.42 to City of York Council for sign to Village Hall;
- £4.99 to G Offler for chain saw oil;
- £120 to Huntcatchkill PCS Ltd for mole removal (qtr 1);
- £96 to M Harland for cutting riverside hedge;
- £390 to ITSports Ltd for two new tennis nets;
- £93 to The Society of Local Council Clerks.

The following amounts have been received by the PC:

- £7.82 RBS interest on current account for October and £0.30 for November;

- £1.08 RBS interest on the tennis account up to 15<sup>th</sup> December 2016.

The following amounts were authorised:

- £9.42 to J Fisher for postage of key to CYC and stamps;
- £6 to J Fisher for printer paper;
- £24.22 to J Fisher for ink pack;
- £11.35 to J Fisher for postage and ink.

The Clerk has submitted a claim for double taxation for at least £252 and is due to hear the outcome this month.

The Clerk has considered applying for Transparency Funding but it appears Earswick may not qualify due to its turnover exceeding £25k. The Clerk is checking with the Yorkshire Local Council Association to see if budget figures for 2016-17 can be used to assess 'turnover'. **Action: JF**

The PC agreed to transfer £390 from the tennis account to the current account to cover the payment made to IT Sports Ltd for the tennis nets. **Action:JF**

## 6. Planning Applications

The Clerk had used her delegated powers to record no objections from Parish Council (PC) on planning application:-

- 16/02475/FUL, 62 Earswick Chase YO32 9FY (Two storey rear extension and single storey rear and side extensions);
- 16/02144/TCNOT Removal of Telephone Box at junction of The Village and Strensall Rd;

The following planning application had been approved by City of York Council:

16/02084/FUL 114 Strensall Rd YO32 9SJ (Raising the ridge height of the existing dwelling, building up the side walls and alterations to roof to create enlarged first floor, balcony and porch to front. Extension to rear of existing garage with a pitched roof over);

The following planning applications were discussed:

- 16/02792/OUT Fossbank Boarding Kennels YO32 9SJ (Erection of 4no. dwellings served by new access road from existing driveway following demolition of existing kennels, stables, quarantine and cattery buildings). As this application has not changed substantially from the previous application, Earswick PC supported this application.
- 16/02738/FUL 1 The Garden Village YO32 9TP (Alterations and extensions to existing detached garage to create rooms in roof with greenhouse extension to rear elevation and erection of boundary walls to side and rear). Earswick PC objected to this application on planning grounds. They had no objection to the proposed roof rooms in the garage or the greenhouse extension. However, they felt the proposed brick wall, in the greenbelt, is not in keeping with the surroundings and will have a material, detrimental impact on the soft edge of the greenbelt.

- 16/02886/FUL Hall Farm YO32 9SW (Change of use of agricultural buildings to livery stables and caravan touring pitches including refreshment and toilet block). Earswick PC did not object to this planning application but wished to make comments and seek safeguards, as follows. The stretch of Strensall Rd onto which traffic will be egressing from Hall Farm is currently 60mph. (The Corporate and Scrutiny Management Committee is currently considering a proposal to reduce the speed limit here to 40mph). As much of the traffic going to and from the site will be slow-moving, ie horse boxes and caravans, Earswick PC would like to know what precautions will be taken to safeguard the traffic flowing onto and along Strensall Rd. Furthermore, the PC is concerned about the possibility of horses crossing Strensall Rd, particularly as there is no bridle way on the Hall Farm side of Strensall Rd but there is on the opposite side of Strensall Rd.
- 16/02797/FUL 18 Earswick Chase YO32 9FY (single storey rear extension). Earswick PC recorded no objections;
- 16/02685/FUL Lo Hice 49 The Village YO32 9SL (Installation of gates and fence to front (retrospective)). Earswick PC objected to this planning application on the following planning grounds. Wooden gates, as approved in the planning application 08/02677/FUL, are preferable as they are in keeping with the rural setting. The gates in situ, which contravened this original application, are not in keeping with the street scene. No assurance has been received that the hard standing (tarmac) is permeable and complies with the planning rules which appertain to permeable surfaces. The PC want to know what arrangements have been made for any water running off the hard standing and, if this runs into surface drainage, has the Foss Internal Drainage Board (2008) given permission. **Action: JF**

## 7. Monthly Equipment Check

The Chairman had circulated details of the monthly check to the PC.

The children's play area, tennis posts and Village Hall gate will be painted in the Spring.

The PC agreed to ask Mike Wilson to quote on varnishing the bench in the play area.

**Action: GO**

The support for the life buoy needs cementing in. The PC agreed to look at this in the Spring.

The football posts and nets are fine. Although RoSPA reported the posts were loose, the PC felt this was necessary so they can slot into the tubes holding them.

The keep fit equipment and ball wall need revarnishing. The PC felt this equipment was not used much and so want consideration of its removal to be included on the next agenda.

**Action: JF**

The PC would like to consider extending the footpath around the sports field up to the old BMX track and back to the Lock House Lane car park in a future meeting.

**8. Plants for Earswick Planters**

The PC approved £17.91 to JK Pace for plants to fill the planters.  
The PC thanked Mr and Mrs Pace for their work in making the village look more attractive. **Action: JF**

**9. Draft Neighbourhood Plan and Site Investigations**

The PC approved payment of £1,470 (incl VAT) to Yourlocale Ltd for preparing the draft Neighbourhood Plan and Site Investigations.

**Action: JF**

**10. Association of Local Council Clerks**

The PC approved £10 to the Association of Local Council Clerks. **Action: JF**

**11. Printing Neighbourhood Plan Posters**

The PC approved £71.45 (incl VAT) to Yourlocale Ltd for printing costs associated with Neighbourhood Plan posters. **Action: JF**

**12. Emergency Plans**

Cllr O'Connor had circulated a draft plan to the PC prior to the meeting. One of the main issues was how to contact residents in an emergency. The PC wondered if the Neighbourhood Watch Co-ordinators would be prepared to help communicate in an emergency. Cllr O'Connor has asked Mr Gambold, Principal Neighbourhood Watch Co-ordinator, if he would consult with his Co-ordinators. Cllr O'Connor will continue with preparing the Emergency Plan. **Action: BOC**

Haxby PC had asked if the details of the Earswick Clerk could be stated in the Haxby Emergency Plan. The PC agreed to this request. **Action: JF**

**13. Fencing and Gates at Lock House Lane car park.**

The existing barrier has been damaged beyond repair. Because of reported anti-social behaviour experienced in the car park in the past, the PC agreed some form of barrier was required. The PC had acquired a quote of £1,850 plus VAT from Mr R Bell to erect a fence and gate at the top of the drive leading to the car park. It would be sturdier than a barrier, wide enough to allow Foss Internal Drainage Board (FIDB) and waste disposal vehicles to pass, and not infringe the public right of way.

The PC approved the £1,850 plus VAT to Mr Richard Bell. However, before proceeding with this work, the PC will meet with the FIDB and Rights of Way officer to ensure the proposed gate/fence meet with their requirements too.

**Action: JF**

**14. Pruning trees on public open space behind the Village Hall**

The PC approved £240 (incl VAT) to Mr A Hill to prune the trees on the public open space behind the Village Hall. Cllrs Tate and Offler will direct Mr Hill on

what action is required with the trees, particularly a 'leaning' silver birch.

**Action: JF/GO/GT**

**15. Precept Notice**

The Chairman and the Clerk signed the precept notice to City of York Council for £17,242.50.

**Action: JF**

**16. Noticeboards**

The PC had been successful in its bid for £3,840 (incl VAT) ward funding for two new noticeboards.

Greenbarnes and Signs of Cheshire Ltd (the parish noticeboard company) had quoted for the new notice boards. The PC decided to proceed with Signs of Cheshire Ltd who had been recommended by Huntington PC and who were able to fit restrainers to the notice board doors. They had quoted £3,840 (incl VAT) for the two new boards and a further £360 (incl VAT) for delivery and installation. The PC approved both amounts.

**Action: JF**

**17. Support Service for the PC Laptop**

The PC approved £117 to DSG Retail Ltd for support service to the PC laptop. The PC will review this matter in autumn to consider alternative options before January 2018.

**Action: JF**

**18. Items for Information**

Mr W Gambold provided a report on the Neighbourhood Plan (NP) and Neighbourhood Watch as given at appendix A.

The pre-consultation period for the NP is finished.

The NP is in the process of being updated following the consultation. All responses to the consultation are on the Earswick PC website.

NP grant applications for £1,750 from Locality, and £3,000 from City of York Council, have been made.

Cllrs Leveson and Offler attended a Burial Board meeting. They reported that fees will remain the same for 2017. A project manager has been appointed to manage expansion of the cemetery.

Cllr Wiseman has been nominated as Deputy for York on the Yorkshire Local Council Association (YLCA) for Yorkshire. Cllr Wiseman has also been confirmed as the YLCA Parish Representative on the Standards Board.

The Clerk had circulated an email from CYC regarding the PC's request to extend the double yellow lines from Strensall Rd to the garage drive of 141 Strensall Rd. There appeared to be some misunderstanding on the part of CYC so the Clerk was asked to search through all the emails on the matter and clarify the situation with CYC.

**Action: JF**

Coffee morning donations totalling £100 had been donated to Applefields Special Needs School in York.

The meeting closed at 8.50pm

Joanne Fisher  
(Parish Clerk)

**Signed:** ..... **Date:** .....

**NW AND NPWP REPORTS TO EARWICK PC MTG**  
**ON 16<sup>th</sup> JANUARY 2017**

**NEIGHBOURHOOD PLAN WORKING PARTY REPORT**

The Neighbourhood Plan Working Party (NPWP) has passed the latest draft Earswick Neighbourhood Plan to the Earswick Parish Council. The Parish Council has held formal consultations with residents and stakeholders.

**EARSWICK NEIGHBOURHOOD WATCH REPORT**

There have been no reported incidents in Earswick since the last meeting of the Parish Council.

I recently leafletted all those households on the southern part of Strensall Road inviting someone to volunteer as a coordinator – I await responses. I have also contacted someone on the Village Road who had indicated that they may be prepared to become a coordinator.

If these approaches are successful then we should have all areas of the village covered by the Neighbourhood Watch Scheme. However additional volunteers are always welcome - contact Bill Gambold if you would like more information (765024).