

Draft – subject to approval

EARSWICK PARISH COUNCIL

A public participation session took place with Parish Councillors immediately prior to the following Parish Council meeting.

Minutes of the meeting of Earswick Parish Council, held in Earswick Village Hall on Monday 24th July 2017.

Councillors present: D Jones
S Wiseman
P Leveson
G Offler
B O'Connor

Parish Clerk: J Fisher

Members of the Public Present: I Jones, W Gambold, A Rowan, S Clipston, K Clipston, S Goodhead, C Goodhead, A Murphy, R Lavin, B Driver, A Bell, E Mooney, D Mooney, F Hill.

1. Apologies for absence

Ward Cllr Doughty, Ward Cllr Douglas.

2. Declarations of Interest and Any Other Declarations

Cllr Jones and Cllr Leveson declared a personal connection with planning application 17/01565/FUL and excluded themselves from any discussion/decision on this item.

3. Minutes of Previous Meetings

Minutes for the Parish Council (PC) Meeting held on the 19th June 2017, were approved as accurate records by the Councillors and signed.

4. Ward Councillors' Reports

The Ward Councillor's had passed on the following points to the PC:

- The draft City of York Council (CYC) Local Plan had been approved by the CYC Working Group and Executive. In September a six week public consultation will commence.
- The current draft of the Local Plan does not include any building or safeguarding in Earswick.
- Six hundred and twenty-three houses and a new primary school are proposed on the Strensall Barracks site. Earswick PC expressed its concern that there are no proposals in the Local Plan to alleviate the increased traffic pressures that will arise when these houses are built.

5. Clerk's Report

The following pre-authorised payments (incl VAT where appropriate) have been made since the Parish Council (PC) meeting on 19th June 2017:-

- J Fisher's salary for June;
- £35 to the Information Commissioner's Office for Data Protection licence;
- £2,148 to Signs of Cheshire Ltd for new notice boards;
- £6.33 to Yorkshire Water;
- £28.99 to J Fisher for Receipts/Payments book;
- £11.05 to J Fisher for ink;
- £8.78 to J Fisher for postage;
- £430 to Zurich Municipal as replacement of lost cheque;
- £84 to A Hill for Centenary Wood Cut in May;
- £780 to A Hill for grass cutting in May;
- £96 to A Hill for Diamond Wood grass cut in May;
- £48 to A Hill for River Footpath cut in May;
- £48 to J Fisher for stationery and ink;
- £3,180.96 to Sonata Acoustics Ltd for Village Hall Acoustic panels;
- £208.20 to Advance Fire Services for two replacement smoke detectors;
- £25 to the River Foss Society for membership fees.

The following amounts have been received by the PC since reported at the last meeting on the 19th June 2017:

- 0.37 interest on the RBS savings account;
- £900 interest on the Nationwide Fixed Term deposit;
- £1,105 Neighbourhood Plan grant from Groundwork Uk;
- £125 in tennis subscriptions;
- £3,180.96 ward grant for the Village Hall acoustics;**
- 0.89 interest on the RBS tennis account;
- £20 from the sale of the Earswick PC BBQ.

** The new acoustics cladding has made a vast improvement to sound quality in the Village Hall and residents have expressed their thanks.

The following amounts were authorised:

- £20.80 to J Fisher for stamps and ink.

6. Planning Applications

The Parish Council considered the following applications and recorded no objection on planning grounds:

- 17/01565/FUL 37 Earswick Chase YO32 9FZ (two storey side extension to form garage and self-contained annex and single storey side and rear extensions to link to main dwelling);
- 17/00948/FUL 1 The Garden Village YO32 9TP (Two storey side and rear extension including new porch to front);

City of York Council (CYC) has approved planning application:

- 17/01117/FUL The Gables 344 Strensall Rd YO32 9SW (Erection of double garage);

CYC has refused planning application:

16/02886/FUL Hall Farm Strensall Rd YO32 9SW (Change of use of agricultural buildings to livery stables and caravan touring pitches including refreshment and toilet block).

7. Monthly Equipment Check

The Chairman had circulated details of the monthly check to the PC.

Due to deterioration, the exercise equipment on the Sports Field had been removed. Following discussion with Ward Councillors, the PC agreed to look into replacement exercise equipment for the Sports Field, with some funding potentially coming from a Ward Grant.

Action: PL

The ropes on the life buoys need replacing.

Action: GO

8. Proposed Purchase of Diamond Wood by CYC for A1237 Improvements

Following a preliminary meeting with CYC and the District Valuer Specialists appointed by CYC, the PC agreed to appoint Stephenson's Land Agents to act on behalf of the PC in negotiations. (As CYC wish to acquire part of Diamond Wood from the PC for A1237 improvements, they will reimburse costs of assessment and negotiation.)

Action: SW/JF

(Residents directly affected by the proposed A1237 improvements were invited to the public session prior to the PC meeting to discuss what the PC had ascertained so far and the next steps, taking into consideration residents' views.)

9. Possible transfer of land within Garden Village to Earswick PC

Persimmons, who own the green area in Garden Village, has asked if Earswick PC would like this land transferred to the PC at no cost other than the Land Registry transfer fees. There are currently a number of trees requiring attention on this area of land. The PC agreed to take ownership of this land provided these trees are subject to an arborial survey and treated as required. The Clerk is to draft a letter.

Action: JF

Mr A Hill has quoted £20 + VAT to cut this green area and would cut it when he cuts Fosslands.

10. Noticeboards for Lock House Lane car park and in/or near Garden Village

Signs of Cheshire Ltd had quoted £875 plus VAT for a notice board for Lock House Lane car park, and £2,148 (inc VAT) for one in or near Garden Village. A 5% discount was offered if both were ordered.

The PC decided to defer a decision on the noticeboards until the next meeting, when the position regarding the transfer of land within Garden Village (and a potential site for a new noticeboard) might be settled.

A Hill had quoted £20 plus VAT to remove the old, damaged board on Strensall Rd which was approved by the PC under health and safety grounds.

Action: JF

11. Norton Internet Security

The PC authorised £29.99 to J Fisher as reimbursement for purchase of Norton Internet Security for the PC laptop.

12. Duplicate key for Diamond Wood gate

The PC authorised £5.50 to G Offler for purchase of a duplicate key for the Diamond Wood gate on Strensall Rd, for Foss Internal Drainage Board access.

13. Giant Hogweed Removal

The PC authorised £96 (incl VAT) to M Drury Ltd trading as Complete Weed Control (East Riding) for removal of giant hogweed from Diamond Wood (done under emergency powers).

Action: JF

14. Local Plan

Please see item 4 above.

15. Huntington Cemetery

The PC recently learnt from a Burial Board Authority meeting that it owns a share of Huntington Cemetery in conjunction with Huntington and New Earswick Parish Councils. As such, its value should be shown on Earswick PC's asset register.

The PC agreed to ascertain how much the Cemetery is worth and how its value could be fairly divided.

Action: BOC

The Clerk raised the issue of insurance of Earswick's share of the Cemetery and was told the Burial Board Authority has this covered.

16. Display of notices on noticeboards

The PC agreed the following policy:

- The Clerk is responsible for placing and removing all PC related notices from the noticeboards.
- No notices advertising anything of a commercial nature will be placed on the PC noticeboards, including school fairs, etc. (They can go on the internal Village Hall noticeboard.)
- Notices relating to events in Earswick Village, or charities sponsored by Earswick residents, will be considered for display at the discretion of the PC.

17. Cutting hedge from Strensall Rd and along Centenary Wood

The PC approved £150+VAT to A Hill to cut the hedge from Strensall Rd and along Centenary Wood, with the aim of keeping the ditch in that area clear.

Action: JF

18. Items for Information

- Two pictures have been taken, and passed to police, of a man who has been seen taking photographs of children as they come off their school bus.
- Approval for printing costs of the next Newsletter will be considered at the September PC meeting. It is hoped the Newsletter will be printed and issued by the end of September, and it will include Neighbourhood Watch information.
- Cllr Offler attended the Burial Board meeting where the asset value of the Cemetery was discussed. She has written to the Yorkshire Local Council Assns for advice on grants to bring a new piece of land into use (drainage, roadways etc). She also pointed out to the Burial Board Authority that it was imprudent to hold £110k in one bank account when the FCA will only guarantee £85k in any one bank account. The PC agreed to ask the Burial Board Authority what are the legalities and governance of the Authority. **Action: GO/PL**
- Donations given at coffee mornings, and amounting to £200, were given to a young Earswick resident to help him participate in the Special Olympics.
- The Neighbourhood Plan will be revisited to see if any amendments are required in light of the latest version of the Local Plan. The pre-submission documents will be re-issued and the PC will agree with CYC the best time to consult with residents.

19. Appointment of Temporary Clerk

The PC agreed to temporarily employ the services of the Stockton-on-Forest Parish Clerk, Fiona Hill, to cover an anticipated absence of Earswick's Parish Clerk, Joanne Fisher. The exact commencement date to be confirmed.

The meeting closed at 8.55pm

Joanne Fisher
(Parish Clerk)

Signed: **Date:**