

Draft – subject to approval

EARSWICK PARISH COUNCIL

A public participation session took place with Parish Councillors immediately prior to the following Parish Council meeting.

Minutes of the meeting of Earswick Parish Council, held in Earswick Village Hall on Monday 19th June 2017.

Councillors present: D Jones
S Wiseman
P Leveson
G Offler

Parish Clerk: J Fisher

Members of the Public Present: J Townsend, W Gambold, I Jones, J McTurk, B Driver.

1. Apologies for absence

B O'Connor, Ward Cllr Doughty, D Ridley.

2. Declarations of Interest and Any Other Declarations

None.

3. Minutes of Previous Meetings

Minutes for the Annual Meeting of the Parish Council and Parish Council (PC) Meeting, both held on the 22nd May 2017, were approved as accurate records by the Councillors and signed.

4. Ward Councillors' Reports

None.

5. Clerk's Report

The following pre-authorised payments (incl VAT where appropriate) have been made since the Parish Council (PC) meeting on 22nd May 2017:-

- J Fisher's salary for May;
- £64.20 to J Fisher as reimbursement for purchase of Lock House Lane sign;
- £11 to J Fisher for ink
- £36.55 to J Fisher for ink;
- £3.49 to J Fisher for stationery;
- £900 to A Hill for April Grass cutting;
- £48 to A Hill for River Footpath cut in April;
- £84 to A Hill for weedkilling the footpaths;
- £120 to M Wilson for painting the entrance gates to the Village Hall;

- £115 to Huntcatchkill PCS Ltd for mole removal;
- £100 to Mr & Mrs Beaumont for the bus shelter lease;
- £33.57 to Yorkshire Local Council Associations for Good Councillor Guides;
- £5,076.96 to Sports Surfacing Solutions Ltd for resurfacing tennis courts;
- £32 to R Warriner for lawn treatment in Scented Garden;
- £34.99 to Yardmaster International for Scented Garden shed roof parts;
- £40.20 to Advance Fire Services for fire safety inspection.

The following amounts have been received by the PC since the last meeting on the 22nd May 2017:

- 0.33 interest on the RBS savings account;
- £783.75 balance of precept from City of York Council
- £56.12 from the Village Hall Fund as contribution towards insurance costs;
- £875 in tennis subscriptions.

The following amounts were authorised:

- £11.05 to J Fisher for black ink;
- £8.78 to J Fisher for postage;
- £48 to J Fisher for stationery and ink.

6. Planning Applications

The Parish Council considered the following application and recorded no objection on planning grounds:

- 17/01250/FUL (change of use of part of OS Field 0042 from agricultural land to extension to existing cemetery);

The Clerk had used her delegated powers to record no objections on planning application:

- 17/01149/FUL 45 The Village, Earswick YO32 9SL (Two storey side with balcony and single storey rear extension);

City of York Council has approved planning applications:

- 17/00793/FUL 114 Strensall Rd YO32 9SJ (Raising the ridge height of the existing dwelling, building up the side walls and alterations to roof to create enlarged first floor, rear dormer and balcony to rear and porch to front. Extension to rear of existing garage with pitched roof over) to reduce size of rear balcony, increase the size of the rear dormer, increase size of front window and increase height of part of roof over front access);
- 17/00902/FUL 1 Ilford Close, Strensall Rd YO32 9LP (Replacement roof to rear conservatory and new first floor rear balcony).

7. Monthly Equipment Check

The Chairman had circulated details of the monthly check to the PC. More graffiti has appeared on the ball wall. The PC approved £250 plus VAT to Mr A Hill to remove four pieces of play equipment, including the ball wall, from the Sports Field as they are all in such poor condition. **Action: JF**

8. Standing Orders

The National Association of Local Council's (NALC) model standing orders state at least 3 ordinary meetings shall be held in each year. This is the minimum legal requirement so, contrary to what was agreed at the May 2017 Annual Meeting of the Parish Council (AMPC), the PC agreed to revert back to this position in para 2d of the Standing Orders.

The comment in Standing Order para 1a that 'meetings shall be held at least once every 2 months...' is a number agreed by a previous PC and is not a requirement in law. The PC agreed to change para 1a of the Standing Orders to reflect that given at para 2d (as above). **Action: JF**

9. Sale of the Parish Council BBQ

The PC BBQ was in poor condition and occupying valuable space in the Scented Garden shed. It was offered for sale to the highest bidder and an anonymous resident offered £20 cash which was accepted by the PC.

Action: JF

10. Removal of Plastic Tubes around Diamond Wood Trees

This item was deferred until the autumn when the vegetation around the trees will be cut by Mr Hill and access will be easier.

11. Notice board for Strensall Rd

The PC will write to Persimmons to see if they would allow the PC to erect a notice board on their land in Garden Village, should a new notice board be required.

Action: SW

The PC agreed to ask Mr A Hill to quote on removing the old, damaged notice board on Strensall Rd.

Action: JF

The PC may consider a further, smaller notice board for the Lock House car park. Details of the size of board required will be passed to the Clerk who will then obtain a quote from Signs of Cheshire Ltd.

Action: GO/JF

12. Cancellation and Reissue of Cheque to Zurich Municipal.

The PC agreed to cancel an original cheque (no 001196) for £430 which was mislaid by Zurich Municipal (RBS has confirmed there will be no charge for cancellation of a lost cheque) and raise another one payable to Zurich Municipal for the same amount

Action: JF

13. Sports Field Bench

The PC approved a quote from Andy Hill for £200 plus VAT to concrete in the Sports Field bench, lay paving slabs in front of the bench, spread new top soil and grass seed the area. **Action: JF**

14. Appointment of Cllr Wiseman as PC Representative to YLCA Meetings

The PC appointed Cllr Wiseman as a PC representative to Yorkshire Local Council Associations (YLCA) meetings. This is in addition to Cllr Leveson who was appointed at the AMPC in May 2017. **Action: JF**

15. Ratification of Purchase of New Accounts Book

The PC ratified a payment of £28.99 to Mrs J Fisher for purchase of a new receipts and payments book as the old one is full.

16. Installation of Ceiling Panels in the Village Hall to improve Acoustics

The PC authorised purchase of acoustic panels at £3,180.96 including VAT (with 'button' fixings) from Sonata Acoustics Ltd, being entirely funded by a successful ward grant. (It was noted that there is an error in the March 2017 minutes as the quote for £2,650.80 from Sonata Acoustics Ltd was excluding, not including, VAT). **Action:GO**

17. Items for Information

None.

The meeting closed at 8.10pm

Joanne Fisher
(Parish Clerk)

Signed: **Date:**