

EARSWICK PARISH COUNCIL

All residents are invited to an informal 'Members of the Public' session with Earswick Parish Councillors at 7.00 pm on Monday 21st May 2018 in Earswick Village Hall.

Members of the public will be allowed to speak and give evidence in respect of any item of business on the Parish Council meeting agenda (below), or raise any other matter of public interest, during the "Members of the Public" session.

The Annual Meeting of the Parish Council (AMPC) is to follow the Members of the Public session on Monday 21st May 2018 in Earswick Village Hall at 7.15 pm. A Parish Council meeting will be held immediately after the AMPC.

Members of the Public are not permitted to speak at the Parish Council meeting unless they have notified the Clerk in writing at least two clear days prior to the meeting that they wish to speak on a specific business item on the agenda.

AMPC Agenda

1. Election of Officers: - Chairman
Vice Chairman;
2. Chairman and Vice Chairman to sign declarations of acceptance of office.
3. To receive apologies for absence.
4. Review of delegation arrangements to the Parish Clerk for emergency expenditure and planning applications.
5. Review of the Terms of Reference for committees/working parties.
6. a. Nominations of representatives to existing committees/groups, and to other bodies (and review of arrangements for reporting back), to include:
 - i. Village Hall committee
 - ii. Scented Garden committee
 - iii. Burial Authority
 - iv. Foss Internal Drainage Board
 - v. Ward committee representation
 - vi. YLCA (to attend the YLCA Branch meetings and to represent the council as voting representatives at those meetings)
 - vii. Data Protection Officer (subject to legislation)
- b. Review of the Council's and/or employee's membership of other bodies, to include:
 - i. SLCC.
7. Review of standing orders and financial regulations.

8. Review of arrangements, including any charters, with other local authorities and review of contributions made to expenditure incurred by other local authorities.
9. Review of the Fixed Asset register.
10. Establishing or reviewing the Council's complaints procedure.
11. Establishing or reviewing the Council's procedures for handling requests made under Freedom of Information Act 2000.
12. Establishing the Council's procedures for compliance with the General Data Protection Regulation (GDPR), which comes into effect 25th May 2018.
13. Establishing or reviewing the Council's policy for dealing with the press/media.
14. Reviewing or setting the dates, times and place of ordinary meetings of the Parish Council for the year ahead.

Parish Council Meeting Agenda

1. To receive apologies for absence.
2. To receive declarations of interests in items on the agenda, and any other declarations.
3. To agree the minutes of the Extraordinary Parish Council meeting held on 9th April 2018.
4. Ward Councillor's report.
5. Clerk's finance report and authorisation of expenditure, including recording of the Internal Audit performed in February 2018.
6. To discuss and approve the annual governance statement 2017/18.
7. To discuss and approve the accounting statements 2017-18, and agree any action required following the Internal Auditor's examination of the annual accounts.
8. To make a decision regarding any planning applications, and to record details of any applications dealt with by the Clerk using delegated powers, including planning applications:
 - 18/00684/FUL 49 Earswick Chase, YO32 9FZ (Single storey rear extension)
 - 18-00731/FUL Fossbank Kennels, Strensall Rd, York YO32 9SJ (Erection of four detached dwellings and associated works following demolition of existing buildings (resubmission);and to record City of York Council's approval of any applications.
9. To receive a report from Councillor Jones regarding the monthly equipment check and to agree action in response to any proposals for repairs.
10. To discuss, agree any action and authorise any expenditure regarding the tennis courts, including repairs to the top tension wire of the tennis fence, as proposed by Cllr Leveson.
11. To discuss, agree any action and consider authorisation of £486.93 (incl VAT), to Sovereign Playsystems Ltd, to rotate the play equipment on the Sports Field, as proposed by Cllr Jones.

12. To discuss, agree any action and consider authorising expenditure of £2,370 (incl VAT) to FA Bartlett Tree Expert Co Ltd, for landscaping near the Sports Field Exercise Equipment, as proposed by Cllr Jones.
13. To discuss, agree action and consider authorising expenditure up to £50 (plus any VAT) to Seedball Ltd, for wildflower seeds, as proposed by Cllr Jones.
14. To discuss and confirm agreement to changes to the wording contained in ENP4 -Green Belt, in connection with the Neighbourhood Plan, as proposed by Cllr Jones.
15. To discuss, agree any action and authorise any expenditure regarding the General Data Protection Register, as proposed by Cllr O'Connor.
16. To discuss, agree any action and authorise any expenditure regarding Huntington Burial Authority, as proposed by Cllr Wiseman.
17. To discuss, agree any action and authorise two Scented Garden lawn treatments, at £32 each, to Rob Warriner, as proposed by Cllr Wiseman.
18. To confirm payment of £50 to J Fisher for reimbursement of 2017-18 annual telephone charges, as proposed by Cllr Leveson.
19. To discuss, agree action and consider authorising £78.40 (incl VAT & delivery) to the Society of Local Council Clerks, for the 10th edition of the book 'Local Council Administration' by Charles Arnold Baker, as proposed by Cllr Leveson.
20. To discuss, agree action and authorise any expenditure to tidy the grassed area and the holly tree at the junction of The Village and Shilton Garth Close, as proposed by Cllr Wiseman.
21. Items for information – to include any reports from Councillors attending meetings as representatives of the Parish Council, any updates on the Neighbourhood Plan and Neighbourhood Watch, and items for the next agenda.
22. To discuss, agree any action and authorise an increase to the Clerk's salary – in line with NALC recommendations, as proposed by Cllr Jones.

J. G. Fisher

Joanne Fisher
Parish Clerk
15th May 2018