

## EARSWICK PARISH COUNCIL

***A public participation session took place with Parish Councillors immediately prior to the following Parish Council meeting.***

Minutes of the meeting of Earswick Parish Council, held in Earswick Village Hall on Monday 15th January 2018.

**Councillors present:** D Jones  
S Wiseman  
P Leveson  
G Offler  
B O'Connor  
A Bell

**Parish Clerk:** J Fisher

**Members of the Public Present:** I Jones

**1. Apologies for absence**

A Flecknor, Ward Cllrs Doughty and Douglas

**2. Declarations of Interest and Any Other Declarations**

None.

**3. Minutes of Previous Meetings**

Minutes for the Extraordinary Parish Council (PC) Meeting held on the 15<sup>th</sup> December 2017, were approved as accurate records by the Councillors and signed.

**4. Ward Councillors' Reports**

None

**5. Report from Andrew Flecknor, Electoral Services Manager**

Due to illness, the visit from Mr Flecknor was postponed to a later date.

**6. Clerk's Report**

The following pre-authorised payments (incl VAT where appropriate) have been made since the Parish Council (PC) meeting on 13<sup>th</sup> November 2017:-

- J Fisher's salary for November and December;
- Emergency staff cover payment to F Hill;
- £48 to A Hill for River Footpath cut in October;
- £120 to A Hill for Diamond wood grass and path cut in October;
- £780 to A Hill for grass cutting in October;
- £624 to A Hill for cutting shrubs and hedges in 2017;
- £33.60 to Getmapping Plc for Parish Online;

Chairman's Signature: .....

Date: .....

- £120 to Huntcatchkill PCS Ltd Qtr 1;
- £100 to Society of Local Council Clerks;
- £7.21 to Yorkshire Water;
- £62.10 to Advance Fire Services
- £563.27 to Andrew Towler Associates for NP Consultancy Services;
- £180 to A Hill for trimming hedge from Strensall Rd and along side of Centenary Wood.

The following amounts have been received by the PC since reported at the meeting on the 13<sup>th</sup> November 2017:

- £1.89 interest on the Royal Bank of Scotland (RBS) savings account;
- £0.40 interest on the RBS savings account;
- £4,900 ward grant for new sports field equipment;
- £144 Village Hall rent;
- £12 Scented Garden rent;
- £58.25 Village Hall Committee insurance contribution;
- £5 Scented Garden Committee insurance contribution;
- £0.44 interest on the RBS tennis account.

The PC authorised the following payments to J Fisher:

£7.80 for postage

£26 for ink and stationery

## **7. Planning Applications**

The Parish Council considered the following application and recorded no objection on planning grounds:

- 17/02914/FUL 15 Stablers Walk, York YO32 9UZ (First floor front and single storey rear extensions). **Action: JF**

## **8. Monthly Equipment Check**

The Chairman had circulated details of the monthly check to the PC prior to the meeting. No action required at present.

## **9. Equipment for the Sport's Field**

The PC agreed an amendment to the agenda which originally referred to the discussion, agreeing action and authorising any expenditure relating to equipment for the children's play area but should have referred to equipment for the Sport's Field.

Sovereign Play Ltd plan to install new exercise equipment on the 5<sup>th</sup> March 2018, and will erect temporary security fencing. Temporary storage facilities will be erected in the Lock House Lane (LHL) car park up to 10 days prior to installation, to house equipment and materials. Sovereign will also have plant machinery and a skip. LHL car park will be closed for two weeks and the PC will erect a sign informing the public a week before. **Action: GO**

Chairman's Signature: .....

Date: .....

The PC agreed Cllr Wiseman should act as Project Manager. They also agreed that Cllrs Wiseman and Jones had full PC permission to make any decisions on the installation of the equipment, and be the contact points for any emergencies.

Sovereign will need access to the Village Hall for water and comfort breaks. Cllr Offler will give the Village Hall key to Cllr Wiseman. The Foss Internal Drainage Board will be informed of the works. **Action: SW**

The PC agreed annual inspection of the new equipment will be carried out by Playsafety Ltd (RoSPA).

#### **10. Policy for Managing Commercial Dog Walkers**

The Clerk was asked to contact City of York Council (CYC) for a list of commercial dog walkers who had applied for licences. **Action: JF**

The PC discussed the option of restricting companies to only walking three dogs at any one time. The PC decided to wait and see what a new law on dog walking stated before taking any further action.

The PC has already erected signs asking dog walking companies to request permission from the PC to walk dogs on its public open space. The Clerk had received no request to date.

#### **11. A1237 Improvements and Preservation of Trees from Diamond Wood**

The PC asked the Clerk to arrange a site meeting with Julian Sturdy MP, and Gary Frost from City of York Council, to see if the plans could be redrawn to save more of Diamond Wood. **Action: JF**

#### **12. Huntington Burial Authority**

Earswick Parish Councillors agreed that the Burial Authority fees, and the policy around pre-purchase of burial plots, need reviewing. Earswick representatives will work with Huntington and New Earswick Councillors to ensure the Councillors' code of conduct is adhered to at all times and there is transparency in all the Authority's dealings.

Earswick PC representatives will also ask for a long term financial plan.

**Action: GO/PL**

#### **13. Huntington Churchyard**

Huntington PC has approached Earswick PC with a request to contribute towards Huntington Churchyard costs. Earswick PC has no records to say it was ever responsible for any costs associated with Huntington Churchyard.

The Clerk was asked to arrange a meeting between Huntington, New Earswick and Earswick Parish Councils to discuss this matter. **Action: JF/DJ**

#### **14. Neighbourhood Plan (NP) Consultancy Support**

The PC authorised £630 (including VAT) to Andrew Towleron and Associates for NP consultancy support through submission stage. **Action: JF**

**15. Precept Notice**

The Chairman and Clerk signed the 2018-19 precept notice to City of York Council for £17, 760. **Action: JF**

**16. Items for Information**

The PC thanked Cllr Jones for all his hard work in producing the Neighbourhood Plan.

A recent donation of £100 had recently been made to Bloodwise, by the Earswick Coffee Morning Group.

Bill Gambold is to notify all Neighbourhood Watch co-ordinators of the rules around cold callers. The person, date and time should be reported to Trading Standards. This will be highlighted in the next Newsletter. **Action: DJ**

The meeting closed at 8.50 pm.

Joanne Fisher  
(Parish Clerk)

Chairman's Signature: .....

Date: .....