

EARSWICK PARISH COUNCIL

A public participation session took place with Parish Councillors prior to the Annual Meeting of The Parish Council and the following Parish Council meeting.

Minutes of the meeting of Earswick Parish Council, held in Earswick Village Hall on Monday 21st May 2018.

Councillors present: D Jones
P Leveson
B O'Connor
A Bell

Parish Clerk: J Fisher

Members of the Public Present: J McTurk, I Jones, Ward Cllr P Doughty, W Gambold

1. Apologies for absence

S Wiseman.

2. Declarations of Interest and Any Other Declarations

None.

3. Minutes of Previous Meetings

Minutes for the Extraordinary Parish Council (PC) meeting held on 9th April 2018 were approved as accurate records by the Councillors and signed.

4. Ward Councillors' Reports

Ward Cllr Doughty reported:

- The draft Local Plan has been accepted by Full Council and has been sent to the Inspector for the Secretary of State. City of York Council will hear if it is acceptable in the summer.
- There is to be a survey of the current traffic speed on Strensall Rd, followed by an 18 month trial where the speed limit is reduced from 60mph to 40mph, so a comparison can be made.
- He has asked if the speed limit on the Strensall Rd bend (at the junction with Towthorpe) is 40mph.
- He has requested an upgraded replacement solar light for the bus stop on Strensall Rd.

5. Clerk's Report

The following pre-authorized payments (incl VAT where appropriate) have been made since the Parish Council (PC) meeting on 19th March 2018:-

- J Fisher's salary for March and April;
- £45 to Yorkshire Local Councils Association for GDPR training;
- £41 to J Fisher for ink and stationery;

Chairman's Signature.....

Date.....

- £780 to FA Bartlett Tree Expert Co Ltd for removal of birch trees;
- £7.87 to Yorkshire Water;
- £1,018.56 to Sports Surfacing Solutions Ltd for tennis court maintenance;
- £298 to Yorkshire Local Council Association for membership fees;
- £129.50 to Inc Dot Com Ltd for printing newsletters;
- £90 to Yorkshire Local Council Associations for GDPR training;
- £102 to M Harland for cutting the riverside hedge.

The following amounts have been received by the PC since reported at the meeting on the 19th March 2018:

- £8.15 interest on the Royal Bank of Scotland (RBS) savings account;
- £8,880 precept money from City of York Council.

The PC authorised the following payments to J Fisher:

- £ 5.68 for pens and dividers;
- £43.25 for paper and ink;
- £8.78 to J Fisher for postage;
- £25 to J Fisher for cash book and ink.

6. Annual governance statement 2017/18

The PC approved the Annual Governance Statement 2017-18 which was signed by the Chairman.

7. Accounting statements 2017-18

The PC approved the accounting statements for 2017-18 and these were signed by the Chairman and Responsible Finance Officer. The Internal Auditor, Jim McTurk, had approved the annual accounts for which he was formally thanked by the PC.

Action: JF

8. Planning Applications

The Clerk had used her delegated powers to inform City of York Council (CYC) that the Parish Council had no objections to the design of the extension given in the following application but did object to the material to be used (black zinc cladding), which they felt was completely out of keeping with other properties in the area:

- 18/00684/FUL 49 Earswick Chase, YO32 9FZ (Single storey rear extension).

The Clerk had used her delegated powers to also inform CYC that the Parish Council had no objections to the following planning application:

- 18-00731/FUL Fossbank Kennels, Strensall Rd, York YO32 9SJ (Erection of four detached dwellings and associated works following demolition of existing buildings (resubmission)).

9. Monthly Equipment Check

The Chairman had circulated details of the monthly check to the PC prior to the meeting. The Clerk was asked to contact Mr Hill to request he white line the football pitch as soon as possible.

Action: JF

No other action required at present.

10. Tennis Courts

The Parish Council (PC) is awaiting a response from a company to quote on replacing/repairing the tension wire at the top of the tennis perimeter fence.

Action: PL

11. Rotation of Sports Field Play Equipment

The PC discussed rotating the Sports Field equipment at a cost of £486.93. Cllr Bell proposed that the PC proceed with the rotation of the play equipment but there was no seconder as some equipment would still face Lock House Lane properties and, therefore, the proposal did not proceed.

12. Landscaping near Sports Field Play Equipment

The PC discussed landscaping at a cost of £2,370 but decided it would not alleviate the issues drawn to the attention of the PC by some residents. The PC, therefore, decided not to proceed with the landscaping but would continue to monitor the situation.

13. Purchase of Wildflower Seeds

The PC authorised £48 (plus any VAT) to J Fisher so she could place an order with Seedball Ltd, for 8 tins of wildflower seeds for the flower meadow.

Action: JF

14. Confirmation of Changes to the Neighbourhood Plan

The PC agreed changes to the wording contained in ENP4 of the Neighbourhood Plan, as given at Appendix A.

Action: DJ

15. General Data Protection Register (GDPR)

The PC agreed to:

- Complete a data audit;
- Adopt new GDPR policies regarding privacy notices, document retention/disposal, the possible appointment of a Data Protection Officer, and security incident response;
- Look at PC systems and make sure they are compliant with GDPR requirements.

Action: All

16. Huntington Burial Authority

Sue Nunn has been appointed as the temporary Clerk and Responsible Finance Officer for Huntington Burial Authority. New bank accounts have been set up. A contingency fund is planned so there will be no need to call

on the precepts of Huntington, New Earswick and Earswick Parish Councils. New standing orders are being drafted.

17. Scented Garden Lawn Treatments

The PC authorised two Scented Garden lawn treatments, at £32 each, to Rob Warriner. **Action: SW**

18. Reimbursement of 2017-18 Telephone Charges to J Fisher

The PC authorised £50 to J Fisher for reimbursement of 2017-18 annual telephone charges.

19. Tenth Edition of 'Local Council Administration'

The PC authorised £78.40 (incl VAT & delivery) to the Society of Local Council Clerks, for the 10th edition of the book 'Local Council Administration' by Charles Arnold Baker. **Action: JF**

20. Grassed Area and Holly Tree at Junction of Shilton Garth Close and The Village

The Clerk was asked to contact CYC to ask why they have not mown this grassed area. The Clerk was also asked to arrange a meeting between Mr A Hill and Cllr Leveson to discuss costs for pruning the holly tree.

Action: JF

21. Items for Information

The chief Neighbourhood Watch Co-ordinator, Mr W Gambold, has written to all the neighbourhood watch (NW) co-ordinators to seek their approval to publish their details for NW duties, in line with GDPR requirements. He has received agreement from all but two to date. Mr Gambold is planning to leave this post imminently and will ask all his co-ordinators if anyone would like to take over as chief NW co-ordinator.

22. Clerk's Salary

The PC agreed to increase the Clerk's salary to NALC paypoint SCP22 as from the 1st April 2018. **Action: DJ/JF**

The meeting closed at 9pm

Joanne Fisher (Parish Clerk)

Chairman's Signature.....

Date.....

Appendix A

POLICY ENP 4: GREEN BELT – The general extent of the York Green Belt within Earswick Parish is shown on Map 3 – the Proposals Map.

Within the general extent of the Green Belt inappropriate development is by definition harmful to the Green Belt and will not be supported except in very special circumstances.

Very special circumstances will not exist unless the potential harm to the Green Belt by reason of inappropriateness, and any other harm, is clearly outweighed by other considerations.

New buildings are regarded as inappropriate development in the Green Belt except in the circumstances identified in paragraph 89 of the National Planning Policy Framework (see Appendix -), when due consideration will be given to their proposed construction.

It is recognised that there are additional planning controls contained within paragraphs 90-92 of the National Planning Policy Framework (see Appendix -) covering the type of development that can take place within the Green Belt, such as minerals extraction, engineering operations and local transport infrastructure, which are excluded from the remit of the Neighbourhood Plan. Any such developments should still endeavour to preserve the openness of the general extent of the Green Belt and not conflict with the purposes of including land in the Green Belt.

Chairman's Signature.....

Date.....