

EARSWICK PARISH COUNCIL

All residents are invited to an informal 'Members of the Public' session with Earswick Parish Councillors at 6.45 pm on Monday 13th May 2019 in Earswick Village Hall.

Members of the public will be allowed to speak and give evidence in respect of any item of business on the Parish Council meeting agenda (below), or raise any other matter of public interest, during the "Members of the Public" session.

The Annual Meeting of the Parish Council (AMPC) is to follow the Members of the Public session on Monday 13th May 2019 in Earswick Village Hall at 7.00 pm. A Parish Council meeting will be held immediately after the AMPC.

Members of the Public are not permitted to speak at the Parish Council meeting unless they have notified the Clerk in writing at least two clear days prior to the meeting that they wish to speak on a specific business item on the agenda.

AMPC Agenda

1. Election of Officers: - Chairman
Vice Chairman;
2. Chairman and Vice Chairman to sign declarations of acceptance of office;
3. To receive apologies for absence;
4. Other Parish Councillors to sign declarations of acceptance of office;
5. Review of delegation arrangements to the Parish Clerk for emergency expenditure and planning applications;
6. Review of the Terms of Reference for committees/working parties;
7. a. Nominations of representatives to existing committees/groups, and to other bodies (and review of arrangements for reporting back), to include:
 - i. Scented Garden committee
 - ii. Foss Internal Drainage Board
 - iii. Ward committee representation
 - iv. YLCA (to attend the YLCA Branch meetings and to represent the council as voting representatives at those meetings)
 - v. Data Protection Officer (subject to legislation)
- b. Review of the Council's and/or employee's membership of other bodies, to include:
 - i. SLCC
- c. Consideration by the Parish Council (sole trustee of the Village Hall) of appointing a parish council committee to manage the day to day affairs of the Village Hall.

8. Review of standing orders and financial regulations;
9. Review of arrangements, including any charters, with other local authorities and review of contributions made to expenditure incurred by other local authorities.
10. Review of the Fixed Asset register;
11. Establishing or reviewing the Council's complaints procedure;
12. Establishing or reviewing the Council's procedures for handling requests made under Freedom of Information Act 2000;
13. Establishing the Council's procedures for compliance with the General Data Protection Regulation (GDPR), which comes into effect 25th May 2018;
14. Establishing or reviewing the Council's policy for dealing with the press/media;
15. Reviewing or setting the dates, times and place of ordinary meetings of the Parish Council for the year ahead;

Parish Council Meeting Agenda

1. To receive apologies for absence.
2. To receive declarations of interests in items on the agenda, and any other declarations.
3. To agree the minutes of the Parish Council meeting held on 18th March 2019.
4. Ward Councillor's report.
5. Clerk's finance report and authorisation of expenditure
6. To discuss and approve the annual governance statement 2018/19.
7. To discuss and approve the accounting statements 2018/19, and agree any action required following the Internal Auditor's examination of the annual accounts,
8. To discuss and agree action regarding investment of £85,000 ring fenced Section 106 money, as proposed by Cllr Jones.
9. To make a decision regarding any planning applications; and to record details of any applications dealt with by the Clerk using delegated powers including the following planning applications:
 - 19/00459/FUL 13 The Village YO32 9SL (Single storey rear extension);
 - 19/00620/FUL Fossbank boarding kennels, Strensall Rd YO32 9ST (Change of use from dog grooming parlour to holiday cottage);
 and to discuss/record any planning applications approved/rejected by City of York Council.
10. To receive a report from Councillor Jones regarding the monthly equipment check and to agree action in response to any proposals for repairs
11. To ratify a payment of £115 to Yorkshire Local Councils Association for Planning Seminar training, as proposed by Cllr Wiseman
12. To ratify £25 to Andrew Jones for Captcha, as proposed by Cllr Jones.

13. To discuss, agree action and authorise any expenditure relating to extra lighting in Earswick, as proposed by Cllr O'Connor.
14. To discuss, agree action and authorise any expenditure regarding speed signs for mini –roundabouts, as proposed by Cllr Jones.
15. To discuss and consider allowing York Disability Tennis Network use of Earswick tennis courts, as proposed by Cllr Leveson.
16. To discuss, agree action and consider authorising £50 to Michael Wilson for painting the park bench, as proposed by Cllr Offler.
17. To discuss, agree action and authorise any expenditure regarding the Garden Village land transfer from Persimmon Homes to Earswick Parish Council, as proposed by Cllr Jones
18. To discuss, agree action and authorise any expenditure relating to the flower meadow, as proposed by Cllr Offler.
19. To discuss, agree action and authorise any expenditure relating to the football pitch and sports area, as proposed by Cllr Wiseman.
20. To discuss, agree action and authorise any expenditure in relation to the Scented Garden, as proposed by Cllr Wiseman.
21. To discuss and consider ratification of £500.50 to Earswick Village Hall Fund, being Village Hall income received by Earswick Parish Council for period ending 31.3.19, as proposed by Cllr Jones.
22. To discuss, agree action and consider authorising £187 to Cllr Jones as reimbursement for purchase of the Hallmaster booking system for Village Hall bookings, as proposed by Cllr Leveson.
23. To discuss, agree action, and consider authorising £12 to Cllr Jones as reimbursement for purchase of light bulbs for the Village Hall, as proposed by Cllr Leveson.
24. To discuss, agree action and consider authorising £2,325+ VAT to LJD Construction Services Ltd to remove and relocate part of the Village Hall iron fence, drop kerb and form a new tarmac footpath, and add yellow lines to existing parking bay, as proposed by Cllr Jones.
25. To discuss, agree action and consider authorising £1,600 to Chris Parkin (UPVC specialist) to replace Village Hall fascias, soffits, gutters, fall pipes, and install an eaves guard and bird comb, as proposed by Cllr Offler.
26. To discuss and agree any action regarding the Earswick Village Hall Fund bank account, as proposed by Cllr Leveson.
27. To discuss, agree action and consider authorising £119.54 to Cllr Wiseman as reimbursement for purchase of a baby changing table (£111.54) and toilet rolls (£8.00) for the Village Hall, as proposed by Cllr Leveson.
28. To discuss, agree action and consider authorising £31.15 to Cllr Leveson as reimbursement for purchase of cleaning products for the Village Hall, as proposed by Cllr Wiseman.
29. To discuss and consider authorising £72 to Reynolds Plumbing and Heating Ltd for repairs to a Village Hall leak , as proposed by Cllr Jones.
30. To authorise £50 to J Fisher as reimbursement of telephone charges for year ending 31.3.19, as proposed by Cllr Jones.

31. To discuss, agree action and authorise any expenditure in connection with the proposed A1237 Strensall Rd roundabout improvements, as proposed by Cllr Leveson.
32. To discuss and consider authorising £3,000 to City of York Council (CYC), being unspent CYC grant money awarded for Neighbourhood Plan work, as proposed by Cllr Jones.
33. To discuss and authorise the Clerk's pay increase in line with the 2019-20 National Salary Award, as proposed by Cllr Jones.
34. Items for information – to include any reports from Councillors attending meetings as representatives of the Parish Council, any updates on Neighbourhood Watch/Neighbourhood Plan, and items for the next agenda.

J. G. Fisher

Joanne Fisher
Parish Clerk
7th May 2019