

## EARSWICK PARISH COUNCIL

***A public participation session took place with Parish Councillors immediately prior to the following Parish Council meeting.***

Minutes of the meeting of Earswick Parish Council, held in Earswick Village Hall on Monday 18<sup>th</sup> March 2019.

**Councillors present:** D Jones  
S Wiseman  
A Bell  
G Offler

**Parish Clerk:** J Fisher

**Members of public present: Two**

**1. Apologies for absence**

B O'Connor, P Leveson.

**2. Declarations of Interest and Any Other Declarations**

Cllr Wiseman declared a prejudicial interest in agenda item 23.

**3. Minutes of Previous Meetings**

The minutes for the Parish Council (PC) meeting held on the 11<sup>th</sup> February 2019 were approved as accurate records by the Councillors and signed.

**4. Ward Councillors' Reports**

The Earswick Neighbourhood Plan will be put to referendum on the 2<sup>nd</sup> May 2019.

The Ministry of Defence has said it intends to keep Strensall barracks open until 2024. The GL Hearn Housing Report concluded that housing needs in York were lower than originally indicated so City of York Council (CYC) felt it was safe to remove the proposed housing development at Strensall Barracks from the Local Plan.

**5. Clerk's Report**

The following pre-authorized payments (incl VAT where appropriate) have been made since the Parish Council (PC) meeting on 11<sup>th</sup> February 2019:-

- J Fisher's salary for February 2019;
- £523.88 to the Earswick Village Hall fund for hire of the Village Hall;
- £156 to A Hill for rock salt and filling the salt bins;
- £180 to A Jones for backing up, updating wordpress, files, theme plugins;

The following amounts have been received by the PC since reported at the meeting on the 11th February 2019:

- £11.09 interest on the Royal Bank of Scotland (RBS) savings account.

The PC authorised £115 to Yorkshire Local Council Associations for training.

The Clerk reported that the Lloyds deposit term ended on 15<sup>th</sup> March 2019. The £75,000 section 106 ring-fenced money invested in Lloyds has been automatically transferred back to RBS. There is a further £10,000 section 106 money in the RBS account to be reinvested. The PC discussed the options for reinvesting the £85,000 section 106 money and decided it did not want to reinvest in a bond greater than 2 years.

The Clerk was asked to confirm the availability of a 2 year bond with the following banks and arrange investment in the bank which has the best interest rate as soon as possible:

Option 1: Vanquish bank; Option 2: Aldermore bank plc; Option 3: Virgin

**Action: JF**

## **6. Planning Applications**

The Parish Council has received notification from City of York Council (CYC) of a Planning Committee meeting on 20<sup>th</sup> March, at West Offices, at 5.00pm, to discuss the following planning application - where the CYC recommendation is to approve the application:

- 18/01923/OUT Proposed Residential Development Site, Shilton Garth Close, Earswick, York (Outline application for the erection of 2no dwellings (revised description)).

## **7. Monthly Equipment Check**

The PC resolved to obtain a quote to have the slide repainted.

**Action: GO**

## **8. Moving metal bench on Sports Field**

The PC authorised £108 (incl VAT) to A Hill to move the metal bench on the Sports Field.

**Action: JF/DJ**

## **9. Astro turf around football goal mouths**

The PC resolved to authorise £4,020 to Easigrass (Alwoodley Developments Ltd) to supply and install Easigrass lawn to create an all-weather grass surface in front of both goals on the sports field.

**Action: JF**

## **10. Garden Village Land Transfer**

The proposed Garden Village Land Transfer documents from Persimmon Homes were considered by a legal associate and some amendments were suggested. The PC asked the Clerk to forward the transfer documents with the suggested amendments to Persimmons for consideration and action.

**Action: JF**

**11. Maintenance of Public Open Space**

The PC authorised up to £100 (plus VAT) to A Hill to remove and chip brash around the tree copse at the back of the Village Hall.

**Action: DJ**

The PC will consider acquiring two new notice boards in the summer.

**12. Lowering the kerb at the Village Hall Gates**

The PC authorised £840 (incl VAT) to LJD Construction Services Ltd to lower the kerb.

**Action: JF**

**13. Flower Meadow Cut**

The PC authorised £1,440 (incl VAT) to D&J Stead Contracting to cut the flower meadow July/August, to flail overgrown areas and work on the flower meadow trees.

**Action: JF**

**14. Grass at Junction of Shilton Garth Close and The Village**

CYC has determined with the Land Registry that no-one owns this land. The PC has cut this grass, and had a bench, notice board and grit bin on this land, so probably has a strong case to acquire it. The PC resolved to have Mudd & Co look into the possibility of the PC adopting this land.

**Action: DJ**

**15. Additional Street Lighting in Earswick**

This item was deferred to the next meeting.

**Action: JF**

**16. Speed signage at mini-roundabouts**

The Clerk was asked to request a site meeting with the Highways Dept, CYC, to discuss options and potential suppliers.

**Action: JF**

**17. Newsletter Printing**

The PC authorised £135.57 to Inc Dot Com Ltd for printing the PC Newsletter.

**Action: DJ**

**18. 2019-20 Regular/committed expenditure**

The PC authorised the regular/committed expenditure as shown at appendix A.

**19. Strensall Cemetery Charges to Earswick Residents**

Strensall Parish Council's Cemetery Committee has recommended Earswick residents be charged one and a half times the amount charged to Strensall residents rather than three times the residential rate - which is the norm. Current charges are shown on the Strensall Parish Council website. The PC formally thanked Strensall PC for this kind offer.

**20. New Village Hall Door Lock and Key Safe Box**

The PC authorised £220 to Laurel Bank Locksmiths to change the Village Hall door lock and install a new key safe box.

**Action: JF**

**21. New Website Home Page**

The PC authorised £200 to Andrew Jones to install a new website home page.

**Action: DJ/JF**

**22. Earswick Village Hall Charity**

The PC resolved to act as the sole charity trustee of the Earswick Village Hall charity.

**Action: DJ**

The sole charity trustee will be independent of the Parish Council and will have a separate bank account, transactions and meetings to the Parish Council.

**23. Village Hall Cleaning**

*Cllr Wiseman abstained from discussion and voting on this item as she has a prejudicial interest.*

Three cleaning companies were approached to quote for cleaning the VH. One did not respond. The PC received two quotes and resolved to appoint Mario cleaning service Ltd as from 8.4.19, and every Monday thereafter – to finish cleaning by 9.30am. The PC authorised up to £35 per week (52 weeks per annum) to Mario cleaning service Ltd.

**Action: JF/DJ**

**24. Parish Council Insurance**

The PC authorised £1,174.37 to Zurich Municipal from 1.6.19, which will include £25 to cover hirer's liability.

**Action: JF**

The PC will consider using an insurance broker to find the best product for the PC's needs when the PC's insurance policy is next up for renewal.

**25. Items for Information**

The Earswick Neighbourhood Plan has been approved by the Local Plan Working Group and CYC Executive. It will be put to a referendum on the 2<sup>nd</sup> May.

The current Village Hall Committee (VHC) will wind up on the 31<sup>st</sup> March 2019. The PC formally thanked current, and former VHC members, for all their hard work and support over the last 19 years.

The PC also formally thanked Ward Cllr Doughty for his support and regular attendance at PC meetings.

A sum of £120, generously raised by residents at recent Coffee Mornings, was forwarded to Martin House Hospice for children and young people.

The meeting closed at 9.07pm

Joanne Fisher (Parish Clerk)

Chairman's Signature.....

Date.....

Appendix A

**EARSWICK PARISH COUNCIL - PRE-AUTHORISED PAYMENTS 2019/20**

Description	Payee	Total authorised up to & incl VAT £
Maintenance Contract:		
Gross cutting, strimming, weeding, marking out football pitch	A. Hill	8,592
Cutting hedges & shrubs	A. Hill	1,152
River side hedge cutting	M Harland	204
Clerk's salary	J Fisher	5,415
Village Hall Boiler Heating Maintenance	Reynolds Plumbing & heating	115
Quarterly Fire Equipmt Maint	Advance Fire Services	244
Water Rates	Yorkshire Water	35
Mole Treatment	Huntcatchkill PCS Ltd	554
YLCA membership	YLCA	313
SLCC membership	SLCC	116
River Foss Society membership	River Foss Society	27
Audit Fee	PKF Littlejohn LLP	278
Data Protection Licence	Information Commissioner	43
ROSPA	Playsafety Ltd	172
Website Domain name & word press hosting	LazenbyBrown Digital Ltd	220
Website backing up/updating	Andrew Jones	200
Bus stop lease	Mr & Mrs Beaumont	100
Maintenance of Scented Garden Lawn	R Warriner	70
Insurance	Zurich Municipal	1,175
Tennis Court Maintenance	Sports surfacing solutions Ltd	1,018.56

Agreed at the Parish Council meeting on 18th March 2019

Chairman *D. J. Jones*

Councillor *B. Williams*

Date 18.3.19

Chairman's Signature.....

Date.....