

EARSWICK PARISH COUNCIL

Minutes of the meeting of Earswick Parish Council held on 23rd-24th March 2020.

(Note: Due to the Covid-19 crisis this meeting was held via email.)

Councillors who took part: D Jones, B S Wiseman, P Leveson, Gill Offler, S Leach, B O'Connor, A Bell

Parish Clerk: J Fisher

1. **To receive apologies for absence.**

None.

2. **To receive declarations of interests in items on the agenda, and any other declarations.**

None.

3. **To agree the minutes of the Parish Council meeting held on 10th February 2020.**

The Minutes for the Parish Council (PC) meeting held on the 10th February 2020 were approved as accurate records by the Councillors and signed.

4. **Ward Councillors' reports.**

None.

5. **Clerk's finance report and authorisation of expenditure.**

The following pre-authorised payments (incl VAT where appropriate) have been made since the PC meeting on 10th February 2020:

- J Fisher salary for February;
- £204 for web hosting and domain name renewal;
- £8.40 for postage;
- £777 refund to Earswick Village Hall Fund for VE Day event expenditure;
- £775 for Henrietta Rabbit entertainment;
- £120 for mole removal contract;
- £144.59 for Newsletter printing;
- £6.34 to Business Stream for water supply;
- £354 for cleaning Scented Garden flagstones;
- £1,018.56 for tennis court cleaning.

The following amounts have been received since the PC meeting on 10th February 2020:

- £4.98 RBS interest to 28.2.20;
- £3,466.67 VAT refund;
- £775 refund from Henrietta Rabbit;
- £0.45 RBS tennis account interest.

Chairman's signature:.....

Date:.....

6. To discuss and approve the 2020-21 regular/committed expenditure, as proposed by Cllr Jones.

The regular/committed expenditure for 2020-21 was approved. Please see Appendix A.

Action: JF

7. To make a decision regarding any planning applications; and to record details of any applications dealt with by the Clerk using delegated powers; and to discuss/record any planning applications approved/rejected by City of York Council.

No applications received.

8. To receive a report from Councillor Offler regarding the monthly equipment check, and to agree action in response to any proposals for repairs.

The matting in the play area has been replaced and the new log stepping stones installed. Work on replacing the swing seats and installing the new swing steps has been halted for the foreseeable future due to the Covid-19 crisis.

9. To discuss, agree action and consider authorising £354 (including VAT) to clean the flagstones in the Scented Garden, as proposed by Cllr Wiseman.

It was agreed to authorise the payment of £354 (including VAT) to Sports Surfacing Solutions Ltd to clean the flagstones in the Scented Garden.

Action: JF

10. To discuss and agree any action/expenditure connected to the coronavirus-covid-19 matter, in particular its effect on the planned Earswick VE Day event, as proposed by Cllr Leveson.

It was noted that, as a result of the Covid-19 lockdown, the VE75 Day Celebrations had been cancelled.

11. To discuss, agree action and authorise expenditure relating to the cutting of the riverside hedge, as proposed by Cllr Jones.

It was agreed that the hedge is only cut once per year as requested by the contractor, M Harland, at a cost of £95 plus VAT per cut.

Action: JF

12. To discuss, agree action and authorise any expenditure connected with the winding up of the Village Hall Sole Charity Trustee, as proposed by Cllr Jones.

It was agreed that the Village Hall charitable trust will be wound up at the end of the month and that all income and expenditure will be transferred to the Parish Council as from 1 April 2020.

Action: DJ/JF

13. To discuss and agree any action regarding an offer from a Member of the Public to pay for the acquisition and installation of a bench for Earswick, as proposed by Cllr Offler.

It was agreed to defer this item until after the current Covid-19 crisis.

- 14. To discuss, agree action and authorise any expenditure resulting from decisions made at the Parish Meeting on 16th March, which will propose a referendum of Earswick residents to decide whether or not Earswick Parish Council should voluntarily sell the land known as Diamond Wood to City of York Council, in order to facilitate the dualling of the A1237 outer ring road and changes to the Strensall Rd roundabout, as proposed by Cllr Jones.**

It was noted that the Annual Parish Meeting had been cancelled and that a neighbourhood consultation exercise would be undertaken when the situation around Covid-19 allowed.

- 15. To discuss, agree action and authorise any expenditure relating to the A1237 development, including the City of York Council's proposal to plant more trees, as proposed by Cllr Jones.**

It was agreed to defer this item until a future date.

- 16. To discuss, agree action and authorise any expenditure relating to a proposal by the charity 'Move the Masses' to promote outdoor fitness equipment, as proposed by Cllr Jones.**

It was noted that under the current Covid-19 lockdown rules that this proposal would not now go ahead.

- 17. To discuss and agree action regarding the closure of the:**

- a) Play area
- b) Scented Garden
- c) Tennis Courts
- d) Exercise equipment

It was agreed to close public access to all the above equipment in line with government guidelines for Covid-19. **Action: PL/SW**

- 18. To discuss, agree action and consider authorising the sum of £924.00 (including VAT) to Sovereign Design Play Systems Limited for the replacement of the swings in the play area.**

It was agreed to authorise the sum of £924 (including VAT) to Sovereign Design Play Systems for the replacement of the swings in the play area. **Action: JF**

- 19. To make the FIDB aware of the landslip north of the lock house bridge**

It was agreed to make the FIDB aware of the landslip north of the Lock House bridge. **Action: SW**

- 20. To discuss, agree action and consider authorising the sum of £120 to Mario Cleaners for the cleaning of the village hall.**

It was agreed to authorise the sum of £120 to Mario Cleaning Service Ltd for cleaning of the village hall, on a monthly basis, from April 2020 until further notice. **Action: JF**

21. To discuss, agree action and consider authorising the sum of £1,037.76 (including VAT) per year for 3 years to Sports Surfacing Solutions relating to renewing the contract for cleaning the tennis courts.

It was agreed to authorise the sum of £1,037.76 (including VAT) per year for 3 years to Sports Surfacing Solutions Ltd for the cleaning of the tennis courts. **Action: JF**

Joanne Fisher (Parish Clerk)

Chairman's signature:.....

Date:.....

EARSWICK PARISH COUNCIL - PRE-AUTHORISED PAYMENTS 2020/21

Description	Payee	Total authorised up to & incl VAT £
Maintenance Contract:		
<i>Grass cutting, strimming, weedkilling, marking out football pitch</i>	A. Hill	10,224
<i>Cutting hedges & shrubs</i>	A. Hill	2,352
River side hedge cutting	M Harland	114
Clerk's salary	J Fisher	5,547
Village Hall Boiler Heating Maintenance	Reynolds Plumbing & heating	121
Quarterly Fire Equipt Maint	Advance Fire Services	256
Water Rates	Business Stream	35
Mole Treatment	Huntcatchkill PCS Ltd	554
YLCA membership	YLCA	320
SLCC & ALCC memberships	SLCC & ALCC	118
River Foss Society membership	River Foss Society	30
Audit Fee	PKF Littlejohn LLP	278
Data Protection Licence	Information Commissioner	43
ROSPA	Playsafety Ltd	173
Website Domain name & word press hosting	LazenbyBrown Digital Ltd	223
	A Jones	197
Bus stop lease	Mr & Mrs Beaumont	100
Maintenance of Scented Garden Lawn	R Warriner	70
Insurance	Zurich Municipal	1,200.15

Chairman's signature:.....

Date:.....

Tennis Court Maintenance

Sports surfacing solutions Ltd

1,037.76

Agreed with Parish Council via email 23rd/24th March 2020

Chairman.....

Councillor.....

Date.....

Chairman's signature:.....

Date:.....