

EARSWICK PARISH COUNCIL

Minutes of the meeting of Earswick Parish Council, held in Earswick Village Hall on Monday 22nd November 2021.

Councillors present: D Jones
G Offler
B O'Connor
BS Wiseman
P Leveson
A Bell
E Dowsett

Parish Clerk: J Fisher

Members of public present: One

1. Apologies for absence

Tony Fisher

2. Declarations of Interest and Any Other Declarations

Cllr D Jones and Cllr P Leveson declared a personal non-pecuniary interest and did not take part in any discussion or decisions regarding agenda item 9, planning application 21/01238/FUL 37 Earswick Chase YO32 9FZ. Cllr Dowsett declared a personal non-pecuniary interest and did not take part in any discussion or decisions regarding agenda item 9, planning application 21/01990FUL 47 The Village YO32 9SL. Cllr BS Wiseman declared a personal non-pecuniary interest regarding agenda item 10, planning application 21/00194/FUL Shilton Garth Proposed Residential Site.

3. Minutes of Previous Meetings

The minutes for the Extraordinary Parish Council (PC) meeting, held on the 11th October 2021, were approved as accurate records by the Councillors and signed.

4. Ward Councillors' Reports

Cllr Doughty made the following points:

- The agenda for the Area Planning Meeting was due out week commencing 29.11.21. It will include Planning Application 21/01755/FUL 27 Lock House Lane, and the officer is recommending approval.
- Strensall Parish Council has expressed its concerns with the dualling of the A1237, to City of York Council (CYC), and in particular the proposed positioning of a crossing on Strensall Road, near to the A1237.
- He will ask Strensall Parish Council to arrange cutting of the pathway between Towthorpe and Strensall camp.

Chairman's Signature.....

Date.....

5. Clerk's Report

The following pre-authorized payments (incl VAT where appropriate) have been made from the RBS bank a/c since the Parish Council (PC) meeting on 13th September 2021:-

- J Fisher's salary for September and October 2021;
- Mario Cleaning Service Ltd :£150 (August), £120 (Sept), £60 (Oct);
- G Durrant (Domestic Chores): £60 (Oct);
- A Szewczuk (painting railings/Village Hall areas) - £1,205;
- R Warriner Scented Garden lawn treatment - £30;
- G Offler for daffodil bulbs/sanding paper - £22.24;
- BS Wiseman for flashspeed mop - £12.48;
- British Gas payments for the Village Hall - £27.55, £16.61;
- Business Stream for Village Hall water rates - £73.76;
- E-ON Next payments for the Village Hall - £41.40, £34.21;
- Business Stream payment for the field tap - £8.36;
- A Edington reimbursement for Scented Garden bulbs - £97.20
- Reynolds plumbing and heating Ltd service - £78;
- Playsafety Ltd (RoSPA check) - £164.40;
- Yorkshire Local Council Assns training - £22.50;
- PKF Littlejohn LLP audit fees – £240;
- Inc Dot Com Ltd Newsletter printing - £134.89;
- Laurel Bank Locksmiths for Village Hall key box repair - £60;
- Reynolds plumbing and heating Ltd - £247.80 for replacing boiler filter and TRV; £496.80 for replacing radiator valves, corrosion inhibitor & tap repair;
- A Hill, Contracts 1 and 2 work - £4,260.

The following amounts have been received by the PC into the RBS a/c since reported at the meeting on 13th September 2021:

- £0.19 RBS interest to 31.8.21;
- £0.21 RBS interest to 30.9.21;
- £0.65 RBS tennis a/c interest to 15.9.21;
- £170 Village Hall hire income (RBS a/c);
- £3,346 grant from City of York Council for children's play area
- £10,976 precept;
- £1,272.58 Earswick Scented Garden Project;
- £90 tennis subscriptions.

The PC has received £578 in the Village Hall Fund NatWest account from September to October 2021.

The PC has received £3,346 from CYC towards resurfacing under equipment in the children's play area. The PC approved an additional £2,642 to LJD

Chairman's Signature.....

Date.....

Construction Ltd in September 2021. The PC approved a further £1,204.50 for an extra 5 sqm of wetpour, and removal of rubber matting found under the existing surface. The total amount now approved to LJD Construction Ltd for replacing the surfacing under the children's play equipment is £7,192.50.

The PC approved £10.20 to J Fisher as reimbursement for postage.

6. Ratification of Expenditure Items

The following items of expenditure were ratified:

- £97.20 to A Edington for bulbs;
- £22.50 to YLCA for Cllr Dowsett training;
- £30 per week to G Durrant (Domestic Chores) from 18.10.21;
- £60 to Laurel Bank Locksmiths;
- £247.80 and £496.8 to Reynolds Plumbing and Heating Ltd.

7. 2022-23 Budget and Annual Precept

The Parish Council approved the budget figures and agreed to increase the annual precept to £26,342.

8. Internal Audit

Cllrs Leveson and Offler carried out an internal audit of the PC's 'cash' book, invoices and minutes. Please see annex A.

9. Planning Applications

The Clerk used delegated powers to record no objections from the Parish Council on the following planning applications:

- 21/02069/FUL 3 Stablers Walk Earswick York YO32 9UZ (Single storey side extension, porch and raise height of flat roof to front);
- 21/02054/FUL 120 Strensall Rd, YO32 9SJ (Single storey rear extension, 2no. rooflights and flue to side following demolition of conservatory);
- 21/02133/FUL 3 Lock House Lane, YO32 9FT (Single storey rear extension, 2no dormers and 3no. rooflights to rear, 1no. dormer and 1no. rooflight to front);

The Clerk has contacted City of York Council (CYC) on behalf of the Parish Council to ask if the following planning application is being considered in conjunction with the proposed A1237 dualling and, if so, could City of York Council provide details:

- 21/02163/FUL Telecommunications mast at junction of A1237 and Strensall Rd, York (installation of a 20m monopole supporting 6no. antennas, 1no. replacement equipment cabinet, 1no. new meter cabinet and ancillary development thereto including 3no. Ericsson Radio Systems (ERSs) and 1no. GPS module following the removal of the existing 15m monopole and 1 no. equipment cabinet.

The following planning applications were approved by City of York Council (CYC):

- 21/01238/FUL 37 Earswick Chase, York YO32 9FZ (Two storey and single storey side extension to form self-contained annex and garage following demolition of existing detached garage);
- 21/01990/FUL 47 The Village Earswick York YO32 9SL (Two storey side extension, single storey front porch, single storey rear extension, 3no. dormers and 1no. rooflight to front, 1no. dormer to rear after removal of existing dormer, off-white render to external walls, and erection of detached garage to front);
- 21/01951/FUL 242 Strensall Road York YO32 9SW (Two storey side extension, single storey rear extension and porch to front following demolition of existing detached garage and replacement of existing septic tank with sewage treatment plant);
- 21/02069/FUL 3 Stablers Walk Earswick York YO32 9UZ (Single storey side extension, porch and raise height of flat roof to front);
- 21/01802 20 Lock House Lane Earswick York YO32 9FT (Single storey rear extension – retrospective).

Though the Parish Council had no objection to planning application 21/01238/FUL 37 Earswick Chase YO32 9FZ, the Clerk was asked to write to CYC to enquire after planning permission for a further, separate building not included in this planning application.

Queries also pending with the Planning Dept on the following properties:

- 27 Lock House Lane
- 20 Lock House Lane
- Buildings in field behind 112 Strensall Rd

10. City of York Council’s interpretation of Earswick Neighbourhood Plan and Appeal relating to Shilton Garth Planning Application 21/00194/FUL

The Parish Council agreed to write to City of York Council to reiterate explanation of ENP1 and ENP2 of the Earswick Neighbourhood Plan, and to state its opposition to the appellants claim that the Earswick Neighbourhood Plan is no longer relevant. Please see Annex C.

11. Monthly Equipment Check

A check was carried out by Cllr Offler and papers circulated prior to the meeting. The guard rails in the Lock House Lane car park need uprights. The PC will consider asking A Hill to seed around the edge of the grasscrete on the football pitch in the Spring.

12. Introduction to Local Council Administration Training

The PC authorised £144 to Society of Local Council Clerks (SLCC) for the above-mentioned training.

13. Village Hall Air Deodoriser and Sundries

The PC approved reimbursement of £10.50 for an air deodoriser, and £50.34 for various Village Hall sundries, to P Leveson.

14. Village Hall Sundries

The PC agreed to authorise up to £100 per annum, in total, for the future purchase of Village Hall sundries by either Cllr P Leveson, Cllr BS Wiseman or Cllr Jones.

15. Removal and Chipping Branches near Playing Field

The PC approved £240 to A Hill for removing and chipping branches on the public open space.

16. Work on Willow Trees near the Tennis Courts

The PC approved up to £1,500 to Steel and Maw Tree Experts for work on three willow trees closest to the tennis courts.

Action: GO

17. Bankline

The PC approved £240 per annum for RBS Bankline. The Clerk will arrange for one bank account to be created in Bankline, with appropriate access rights for Councillors. The PC approved transfer of £1,000 into this account.

Action: JF

18. Strensall with Towthorpe Neighbourhood Plan

The PC agreed to support this Neighbourhood Plan.

Action: JF

19. Sky Lanterns

The PC agreed to ban the use of sky lanterns on PC land. An article will be included in the next Newsletter informing residents.

Action: DJ

20. Parish Council Meetings

The PC agreed the PC meeting dates for 2022, as given at Annex B, and the Annual Parish Meeting will be held on 30th May 2022.

Action: JF

21. Using Email to Distribute Agendas and Minutes to Residents

The matter was discussed. Cllr O'Connor was asked to look at ways of distributing emails without the risk of accidentally copying (rather than blind copying) all on the distribution list.

Action: BOC

22. Extending the Parish Council's Insurance Term to Receive Free Parish Online Subscription for 3 Years

The PC authorised extension of its insurance agreement with BHIB Ltd to 31.5.25, at an additional cost in the region of £721.68 pa (plus any changes to the Parish Council's cover and Insurance Premium Tax) to secure the option of taking free Parish Online subscription for 3 years. Before proceeding with this insurance extension and signing up to Parish Online, the PC will look at Parish Online to see if it is required. **Action: All**

23. Ratification of non-financial decisions

The following decisions made by the PC were ratified:

- i. The Parish Council writing to the City of York Council Executive to ask for investigation into the Parish Council's concerns regarding the proposed A1237 development, and to invite the Executive to visit Earswick to see the issues for themselves;
- ii. Ending the Village Hall cleaning arrangement with Mario Cleaning Service Ltd and employing Domestic Chores, cleaning and handyman services, from 18.10.21, at £30 per week;
- iii. Forwarding more details of inaccurate crime reporting in Earswick to Julian Sturdy MP.

24. Items for information

Cllr Wiseman attended a Foss Internal Drainage Board meeting and reported the sludge at Landing Lane will be dealt with week commencing 22.11.21.

The meeting closed at 9.15 pm.


J Fisher

Internal audit of Earswick Parish Council Accounts

Councillors Offler and Leveson undertook an internal audit on Tuesday 9 November.

Eight transactions were randomly chosen and the audit trail ascertained.

No issues were discovered and they approved the accounting system used by the Parish Clerk, Joanne Fisher.



Clr Gill Offler



Clr Pat Leveson

9 November 2021

**EARSWICK PARISH COUNCIL MEETING DATES 2022
(7.30PM IN EARSWICK VILLAGE HALL unless otherwise stated)**

January 10 th	July 11 th
March 21 st	September 12 th
May 16 th *	November 21 st

NB The Parish Council will hold an informal session at 7.15pm prior to each Parish Council meeting.

*The Parish Council meeting will follow the Annual Meeting of the Parish Council, starting at 7.30pm.

The Annual Parish Meeting will be held at 7.30pm on May 30th in Earswick Village Hall.

Joanne Fisher
Earswick Parish Clerk
Email: earswickclerk@aol.com
Tel: 01904 758615

Annex C

Earswick Parish Council, author of the Earswick Neighbourhood Plan, wish to clarify as to which Housing Policy relates to this particular planning application, either ENP1 Windfall Housing Development or ENP2 Housing Mix.

POLICY ENP 1: WINDFALL HOUSING DEVELOPMENT -

Development proposals for small scale (normally for a single dwelling) infill development and the re-use of previously developed (brownfield) land or buildings,

POLICY ENP 2: HOUSING MIX – New housing development will be required to demonstrate how it relates to the existing need for smaller homes (three bedrooms or less), or the needs identified in an up to date assessment of housing need.

The Parish Council has no doubt that in the case of this planning application ENP1 applies in that it specifically relates to "a single dwelling".

ENP2 was designed solely for a proposed group of houses and the fact that their design should reflect the need for smaller homes **within the overall housing mix**. It was **not** intended and **should not** be applied to single dwelling development.

The Parish Council is disappointed that in the absence of City of York Council's own adopted Development Plan that the Planning Department have disregarded the advice of the Parish Council and their interpretation of its own policies.

Equally the Parish Council wish to state its opposition to the appellants claim that the Earswick Neighbourhood Plan is no longer relevant.

National Planning Practice Guidelines states that 'where a neighbourhood plan is brought forward before an up-to-date Development Plan is in place the qualifying body and the local planning authority should discuss and aim to agree on the relationship between policies in the emerging Neighbourhood Plan, and the emerging Development Plan with appropriate regard to national policy and guidance.

The policies in the Earswick Neighbourhood Plan have been developed with due consideration to the emerging City of York Local Plan (2017) and is in general conformity with the existing local plan policies.

To aid interpretation, for decision makers and applicants, each policy is accompanied by supporting text setting out the context and justification for the policy. All policies have been framed in the context of the National Planning Policy Framework and the emerging Local Plan for the City of York as set out within the Basic Conditions Statement.

Having satisfied the requirements of an independent Inspector and approval of 95% of all those residents who voted in the local Referendum, (51% turnout) the Earswick Neighbourhood Plan was formally "Made" by the City of York Council in June 2019.

Government guidelines, updated 25 September 2020, state that: "There is no timeframe within which neighbourhood plans are required to be reviewed or updated. However, when other policies in the development plan are updated, this may mean that existing

Chairman's Signature..... Date.....

neighbourhood plan policies become out-of-date, for example where they conflict with a strategic policy or where they are superseded by other local policies. This does not necessarily mean that the whole neighbourhood plan becomes out-of-date, but only those policies which are superseded by other development plan policies.”

The City of York does not have an approved Development Plan therefore the policies contained within the Neighbourhood Plan are still relevant and as such the Earswick Neighbourhood Plan and any policies contained within it must be given due consideration in any planning application received for the Earswick Parish.

Chairman’s Signature.....

Date.....