**EARSWICK PARISH COUNCIL**

# The Annual Meeting of the Parish Council (AMPC) is to take place on Monday 13th May 2024, in the Earswick Village Hall, at 7.30 pm. A Parish Council meeting will be held immediately after the AMPC.

# There is a “Members of the Public" session as an agenda item of the Parish Council Meeting. Apart from this item, Members of the Public are not permitted to speak at the Parish Council meeting unless they have notified the Clerk in writing at least two clear days prior to the meeting that they wish to speak on a specific business item on the agenda

# AMPC Agenda

1. Election of Officers: - Chairman

Vice Chairman;

1. All Councillors to sign declarations of acceptance of office and register of interests;
2. To receive apologies for absence;
3. Review of delegation arrangements to the Parish Clerk for emergency expenditure and planning applications;
4. Review of the Terms of Reference for committees/working parties;
5. Review of Insurance cover
6. a. Nominations of representatives to existing committees/groups, and to other bodies (and review of arrangements for reporting back), to include:
	* 1. Foss Internal Drainage Board
		2. Ward committee representation
		3. Yorkshire Local Councils Association (to attend the YLCA Branch meetings and to represent the council as voting representatives at those meetings)
		4. Data Protection Officer (subject to legislation)
	1. Review of the Council’s and/or employee’s membership of other bodies, to include:
		1. Society Of Local Council Clerks (SLCC)
		2. YLCA
		3. River Foss Society
	2. Consideration by the Parish Council of creating any new working parties and committees.
7. Review of standing orders and financial regulations;
8. Review of arrangements, including any charters, with other local authorities and review of contributions made to expenditure incurred by other local authorities.
9. Review of the Fixed Asset register;
10. Establishing or reviewing the Council’s complaints procedure;
11. Establishing or reviewing the Council’s procedures for handling requests made under Freedom of Information Act 2000;
12. Reviewing the Council’s procedures for compliance with the General Data Protection Regulation (GDPR);
13. Establishing / reviewing the Council’s policy for dealing with the press/media;
14. Reviewing or setting the dates, times and place of ordinary meetings of the Parish Council for the year ahead.

Barry O’Connor

Clerk To Earswick Parish Council

6th May 2024