**DRAFT**

**EARSWICK PARISH COUNCIL**

Minutes of the meeting of Earswick Parish Council, held in Earswick Village Hall on Monday 13th May 2023.

**Councillors present:** D Jones

G Offler

P Leveson

M Lumley-Holmes

C Ellis

**Parish Clerk:**  B O’Connor

**Members of public present:** 0

1. **Apologies for absence**

Cllr Bell, Cllr Wiseman

1. **Declarations of Interest and Any Other Declarations**

None.

1. **Minutes of Previous Meetings**

The minutes for the Parish Council (PC) meeting held on the 11th March 2024, were approved as accurate records by the Councillors and signed.

1. **Members Of The Public Session**

None

1. **Ward Councillors’ Reports**

None

1. **Clerk’s Finance Report & Authorisation Of Expenditure**

The following pre-authorised payments (incl VAT where appropriate) have been made from the Barclays bank account since the PC meeting on 11th March 2024:-

* Clerk’s salary for March & April 2024
* Membership of the River Foss Society - £33
* E-on Next payments for the Village Hall - £64.69 & £104.82
* Business Stream payments for Village Hall water - £58.39 & £9.24
* Reimburse clerk for stationery expenses - £31.60
* Clerk’s phone expenses £50
* Cut Scented Garden Hedge £594
* Signs to help control of dogs - £292.20
* Friends Of St Nick – work on pond area - £720
* Replace lifebuoys near pond - £110.99
* British Gas payments for the Village Hall - £93.45, £29.23 & £49.83
* For Village Hall cleaning: £120 (March) & £180 (April)
* Domestic Chores – work in Scented Garden - £160 & £176
* Barclay’s Bank charges £8.50 x 2
* £339 for YLCA membership;
* Public Open Space maintenance - £1,740,
* Reimburse Cllr Leveson for brush for use on tennis courts - £26.98
* Reimburse Cllr Leveson for cleaning of Village Hall oven - £50.00
* Reimburse Cllr Lumley Holmes for ‘postcrete’ for use in the Scented Garden - £10
* Reimburse Cllr Lumley Holmes for purchase of tools for use in Scented Garden - £55.46
* Reimburse Cllr Lumley Holmes for various items for use in the Scented Garden - £23.97

The following amounts have been received by the PC into the Barclays account since reported at the meeting on 13th March 2023:

* £14,387 precept from City of York Council;
* VAT refund £1,423.07
* Village Hall Bookings £971.75 (2023-4) & £931.50 since 1/4/24
* Tennis membership fees £205 (2023-4) & £440 since 1/4/24
* Interest on the Redwood Bank account £248.71 & £240.68

1. **Ratification of Payments**

The PC approved the following payments:

1. N/A
2. **Annual Governance Statement 2023-4**

The PC approved the Annual Governance Statement 2023-4 which was signed by the Chairman and Responsible Finance Officer.

1. **Accounting Statements 2023-4**

The PC approved the accounting statements for 2023-4 and these were signed by the Chairman and Responsible Finance Officer.

The Clerk was asked to write to Mr J McTurk to formally thank him for his work as auditor. **Action BOC**

1. **Planning Applications**

Cllr Wiseman arrived at this point.

The Clerk used delegated powers to record no objections from the Parish Council on the following planning applications:

* 24/00648/CLU The Old Barn Moor Lane Earswick York YO32 9LL - Certificate of Lawful Existing Use – application noted
* 24/00457/FUL 356 Strensall Road Single storey rear extension – no objection;

The Clerk used delegated powers to record objections (if any) from the PC on the following planning application:

* None

The City of York Council (CYC) reached decisions on the following planning application:

* 22/02020/FULM - the A1237 development / dualling – approved with several caveats
* 23/01988/FUL – The Grange Foss Bank Farm – erection of outbuilding to provide covered parking – refused

Applications where the CYC have outstanding actions:

* Land behind fire station accessed from Strensall Road– Earswick PC will monitor the situation – the PC felt that the delays in dealing with this matter were totally unacceptable and the clerk was asked to write to the enforcement officer and chair of the CYC accordingly. **Action BOC**
* 258 Strensall Road – the clerk was asked to write to CYC asking them to tell the occupants to either apply for dual occupancy or to reinstate single occupancy **Action BOC**
* Enforcement Complaint 24/00038/NOCONS – removal of hedge at Eden House, Shilton Garth Close. The clerk has informed the enforcement officer that a wall has been built

1. **Monthly Equipment Check**

A check was carried out by Cllr Offler and a report circulated prior to the meeting. No action required at this stage.

1. **To discuss and agree any expenditure associated with accepting the quote from D&J Stead for work in and near Diamond Wood particularly the hedge**

The matter was discussed and it was agreed that we should the accept quote from D&J Stead for £760+VAT once the residents have agreed their part of the quote. **Action Cllr Offler** The clerk was asked to formally notify the supplier once agreement reached. **Action BOC**

1. **Renewal Of Hallmaster Licence (For bookings of Village Hall)**

The matter was discussed and it was agreed that we should renew at a cost of £265 incl VAT. **Action BOC**

1. **To discuss and agree any expenditure associated with improving the pathway between the Village Hall car park and the Scented Garden**

The matter was discussed. **Cllr Jones** was asked to get a quote for the work required so that it can be discussed at the next meeting.

1. **Spring Clean Of Village Hall**

The matter was discussed. It was agreed that £70 could be spent on this. **Cllr Leveson** to arrange.

1. **To discuss and agree any expenditure associated with having D Day celebrations in Earswick on the weekend of the 8th & 9th June.**

The matter was discussed. It was agreed that we would convert the coffee morning on 3rd June to a D Day celebration. **Action Cllrs Jones & Leveson**

1. **To discuss and agree any action / expenditure associated with the issue of cars parking in front of the gate to the ‘green’ in Garden Village.**

The matter was discussed, The clerk was asked to put up a notice on the Garden Village notice bard informing residents of the issue and telling them that the grass won’t get cut if the entrance is blocked by parked cars. **Action BOC**

1. **To discuss and agree any action/expenditure associated with improving the pathway between the Village Hall and the River Foss**

The matter was discussed. The clerk was asked to write to the Public Rights Of Way officer asking for a meeting to discuss the various paths in Earswick that are the responsibility of CYC to maintain **Action BOC**

1. **To discuss and agree any action / expenditure associated with repairing / reinstating the (solar powered) light at the bus stop outside 344 Strensall road.**

The matter was discussed and it was agreed that the clerk should write again and inform CYC that a councillor is happy to meet them to point out the light in question. **Action BOC**

1. **To discuss and agree any expenditure associated with having solar panels on Parish Council owned buildings / land**

The matter was discussed. **Cllr Wiseman** agreed to contact suppliers to get more information and to investigate the possibility of a grant to help with the cost of installation.

1. **Ratification of decisions**

The PC ratified the following decisions:

1. N/A
2. **Items for information**

The meeting closed at 8:20 pm.

**B O’Connor**

**Clerk To Earswick Parish Council**