**EARSWICK PARISH COUNCIL**

Minutes of the meeting of Earswick Parish Council, held in Earswick Village Hall on Monday 10th July 2023.

**Councillors present:** D Jones

G Offler

P Leveson

M Lumley-Holmes

A Bell

Co-opted on to Council BS Wiseman

**Parish Clerk:**  B O’Connor

**Members of public present:** Ward Councillor Healy (for item 6) and Chris Pritchard(PCSO) (for item 5)

1. **Apologies for absence**

Ward Cllr Tony Fisher

1. **Co-option Of Mrs Sian Wiseman**

The matter was discussed and it was agreed that Mrs Sian Wiseman should be co-opted on to Earswick Parish Council.

Councillor Wiseman duly completed and signed the declaration of acceptance of office and the register of interests.

1. **Declarations of Interest and Any Other Declarations**

None.

1. **Minutes of Previous Meetings**

The minutes for the Parish Council (PC) meeting and the Annual Meeting of the PC held on the 15th May 2023, were approved as accurate records by the Councillors and signed.

1. **Frequent Anti Social Behaviour in Earswick**

Chris Pritchard (PCSO) attended and reported that there had been 10 calls over the last 6 months – all were attended by the police. Chris explained what had been done and said that the police would monitor the area especially over the next few weeks when the schools break up. The Council thanked Chris for his time and help.

1. **Ward Councillors’ Reports**

Ward Cllr Paul Healy gave a report – the main point being that Ward Funding is significantly reduced.

1. **Clerk’s Finance Report & Authorisation Of Expenditure**

The following pre-authorised payments (incl VAT where appropriate) have been made from the Barclays bank account since the Parish Council (PC) meeting on 15th May 2023:-

* Clerk’s salary for May & June 2023 (£636.50 x 2)
* BHIB Insurance renewal - £821.98
* Hallmaster booking system licence - £238.80
* E-on Next payments for the Village Hall - £97.92 & £95.05;
* Reimburse clerk for Garden Village Notice board keys - £14.75
* Maintenance of picnic benches in Scented Garden - £360
* Maintenance of Scented Garden (SG) - £160
* Business Stream payments for Village Hall water - £121.17 & £8.74
* Reimburse Cllr Offler for Plants - £364.80
* Reimburse Cllr Leveson for Village Hall Supplies - £79.96
* British Gas payments for the Village Hall - £89.57 & £??
* For Village Hall cleaning: £230 (May) & £200 (June)
* Mole Control - £120
* Barclay’s Bank charges £8.50 x 2
* Public Open Space maintenance - £3,024
* Reimburse Cllr Offler - £100 for Scented Garden plants

The following amounts have been received by the PC into the Barclays account since reported at the meeting on 15th May 2023:

* £1,577.50 in Village Hall Bookings
* £230 in tennis membership fees;
* Interest on the Redwood Bank account £248.71 & £240.68

1. **Ratification of Payments**

The PC approved the following payments:

1. £66.80 for new councillor training (from YLCA);
2. **Changes To The Proposal To Dual The A1237**

The matter was discussed and it was agreed that:

* The clerk should write to CYC & Land Registry to get details of ownership for the land in Diamond Wood and which land CYC intend to purchase as part of this development. **Action BOC**
* The clerk should write to CYC with the following comments:
  + As per previous comments on the development, the PC needs access for heavy machinery to maintain the flower meadow.
  + The PC has concerns about the working hours during week-ends and how this would impact local residents
  + The PC has concerns about the access to 112 Strensall Road especially with the unauthorised development taking place on that site.

**Action BOC**

1. **Planning Applications**

The Clerk used delegated powers to record no objections from the Parish Council on the following planning applications:

* 22/000905/FUL 12 The Village, Earswick – removal of chimney & installation of solar panels – no objection;

The following planning application was approved by City of York Council:

* 23/00674/FUL – 23 Earswick Chase (single storey extensions to side & rear, and addition of dormer windows)

1. **Monthly Equipment Check**

A check was carried out by Cllr Offler and a report circulated prior to the meeting. This was discussed. **Cllr Offler** was askedto get a quote for the replacement of the rotten panels and posts in the fence around the children’s playground

1. **To discuss repair of broken slab under seat at the top of the sports field**

Item withdrawn.

1. **Quote To Spring Clean Of Village Hall**

The matter was discussed. The quote for £340 was accepted. The clerk to write to Domestic Chores to inform them of this. **Action BOC**

1. **Quote to Paint main entrance doors to Village Hall**

The matter was discussed. The quote to paint the outside of the Village Hall main door for £180 was accepted. The clerk to write to Domestic Chores to inform them of this. **Action BOC**

1. **Maintenance Of Hedges And Impact On Width Of Pavements**

The matter was discussed and it would be discussed at the next meeting but before then all councillors will need to check which properties have not cut their hedges away from infringement of the public footpath. **Action All Cllrs**

1. **Newsletter**

The matter was discussed. No action required at this stage.

1. **Use Of Public Open Space By Outside Bodies**

The matter was discussed. **Cllr Bell** was asked to find out which group is using the Public Open Space without permission. (No commercial or other organised activity are allowed on the Public Open Space without prior consent).

1. **Signage To Explain Who Owns Maintains The Land**

The matter was discussed. It was agreed to undertake a review of the existing signage to make clear that the area around the Sports Field was owned and maintained by Earswick Parish Council and that no commercial or other organised activity are allowed without prior consent. The review will also consider whether to point out that some areas are left unmown to benefit natural habitat.

1. **Quote To Cut Grassed Areas In Centenary Wood**

The matter was discussed and it was agreed that we should accept the quote to cut area in Centenary Wood in mid-September. **BOC** to inform Andy Hill.

1. **Clerk’s Stationery Expenses**

The matter was discussed and it was agreed that £50 be pre-authorised to allow items to be purchased without needing to get individual requests authorised.

1. **Ratification of decisions**

The PC ratified the following decisions:

* + Request to CYC suggesting that they need to inspect the footbridge at Earswick. CYC reacted promptly to the request.
  + Request to CYC for an update on the status of the field behind 112 Strensall Road The clerk was asked to write to the Chief Exec at CYC expressing concern about unauthorised development on a SINC (site of importance for nature conservation) is being handled. **Action BOC**
  + Both traffic speed signs on Strensall Road, Earswick need cleaning. The Clerk was asked to write to CYC on the matter.

1. **Items for information**

* **Cllr Offler** agreedto get a quote for the repair of the tap in the Scented Garden. If acceptable, the cost would come out of the pre-authorised budget for the maintenance of the SG, as would buying a replacement hose.

The meeting closed at 8:45 pm.

**B O’Connor**

**Clerk To Earswick Parish Council**