**EARSWICK PARISH COUNCIL**

Minutes of the meeting of Earswick Parish Council, held in Earswick Village Hall on Monday 4th September 2023.

**Councillors present:** D Jones

G Offler

P Leveson

M Lumley-Holmes

BS Wiseman

**Parish Clerk:**  B O’Connor

**Members of public present:** 1

1. **Apologies for absence**

Cllr Bell; Ward Cllr Healy

1. **Declarations of Interest and Any Other Declarations**

None.

1. **Minutes of Previous Meetings**

The minutes for the extraordinary Parish Council (PC) meeting held on 7th August 2023, were approved as accurate records by the Councillors and signed.

1. **Ward Councillors’ Reports**

Ward Cllr Tony Fisher gave a brief report.

1. **Clerk’s Finance Report & Authorisation Of Expenditure**

The following pre-authorised payments (incl VAT where appropriate) have been made from the Barclays bank account since the Parish Council (PC) meeting on 10th July 2023:-

* Clerk’s salary for July and August 2023 (£636.50 x 2)
* British Gas payments for the Village Hall - £32.72 & £24.28
* Repair to Hot Water Boiler - £78.00
* E-on Next payments for the Village Hall - £93.57 & £82.44;
* Public Open Space maintenance - £1,536 & £1,344
* For Village Hall cleaning: £210 (July) & £200 (August)
* Maintenance of fencing in Scented Garden - £360
* Barclay’s Bank charges £8.50 x 2
* Fee for external auditors - £378
* Maintenance of Scented Garden (SG) - £160
* Reimburse Cllr Lumley-Holmes - £84.55 for Scented Garden plants
* Spring clean Village Hall - £340
* Mole Control - £120
* Repair of tap in Scented Garden - £85
* Steel & Maw – work on trees - £1,775
* Repair of playground fencing - £456
* Reimburse clerk for Village Hall keys - £15

The following amounts have been received by the PC into the Barclays account since reported at the meeting on 10th July 2023:

* £1,486 in Village Hall Bookings
* £145 in tennis membership fees;
* Interest on the Redwood Bank account £248.71 x 2
* Interest on the Cambridge & Counties Bank account £290.02 & £845.09

1. **Ratification of Payments**

The PC approved the following payments:

1. £25.00 for Planning training (from YLCA);
2. **Planning Applications**

The Clerk used delegated powers to record no objections from the Parish Council on the following planning applications:

* 23/01603/TPO 124 Strensall Road – felling of dead tree – no objection provided a replacement walnut tree is planted and the TPO transferred to it
* 23/01292/FUL 11 Northlands – single storey extension and removal of conservatory - no objection;

The following planning application was approved by City of York Council:

* 22/000905/FUL 12 The Village, Earswick – removal of chimney & installation of solar panels – approved;
* 23/00020/FUL – 258 Strensall Road – application withdrawn

1. **Monthly Equipment Check**

A check was carried out by Cllr Offler and a report circulated prior to the meeting. This was discussed. **Cllr Offler** was askedto get a quote for the production & fixing of signage for the children’s playground.

1. **To discuss maintenance work near the village pond**

The matter was discussed. The quote for £600 + VAT for 2 days work by volunteers was accepted. The clerk to write to St Nicks to inform them of this. **Action BOC**

1. **Maintenance Of Hedges & Impact On Width Of Pavements**

The matter was discussed. By 18th September, Councillors were asked to provide a list of properties to the clerk where the hedges are impacting the width of usable pavement. The clerk will then pass this list on to CYC. **Action ALL**

The clerk was also asked to write to the Highways Department expressing concern about the hedge between The Village roundabout and the bus stop heading north. It makes use of the pavement unsafe and is difficult to maintain and we would like to remove it. **Action BOC**

1. **Parish Newsletter**

The matter was discussed. It was agreed that a newsletter was not needed at this stage.

1. **Removal Of Logs/Branches After Work Done Near Lock House Lane**

The matter was discussed and it was agreed that we would pay the invoice for £540.

1. **Changes To Council’s Financial Regulations**

The matter was discussed. It was agreed that references to £500 in the Standing Orders and Financial Regulations documents should be changed to ‘£750 excl VAT’. **Action BOC**

1. **Tree Preservation Orders Within Earswick**

The matter was discussed. No action was seen appropriate for the Parish Council at this time.

1. **Ratification of decisions**

The PC ratified the following decisions:

* + The clerk was asked to write to CYC again as extensive works at 112 Strensall Road have taken place since the last meeting. **Action BOC**

1. **Items for information**

* Cllrs Wiseman & Lumley-Holmes gave a brief report on the Foss Internal Drainage Board meeting

The meeting closed at 8:30 pm.

**B O’Connor**

**Clerk To Earswick Parish Council**