**DRAFT**

**EARSWICK PARISH COUNCIL**

Minutes of the meeting of Earswick Parish Council, held in Earswick Village Hall on Monday 8th July 2024.

**Councillors present:** D Jones

 G Offler

 M Lumley-Holmes

C Ellis

 BS Wiseman

**Parish Clerk:**  B O’Connor

**Members of public present:** 0

1. **Apologies for absence**

Cllr Bell; Cllr Leveson; Ward Cllr Healy

1. **Declarations of Interest and Any Other Declarations**

None.

1. **Minutes of Previous Meetings**

The minutes for the Parish Council (PC) meeting and the Annual Meeting of the PC held on the 13th May 2024, were approved as accurate records by the Councillors apart from item 12 where the words ‘once the residents have agreed their part of the quote. Action Cllr Offler’ and ‘once agreement reached’ were removed. The minutes were duly signed.

1. **Members Of The Public Session**

N/A

1. **Ward Councillors’ Reports**

N/A

1. **Clerk’s Finance Report & Authorisation Of Expenditure**

Since the last meeting, the Parish Council has opened a savings account with Barclays and transferred most of the money in the current account to it.

The following pre-authorised payments (incl VAT where appropriate) have been made from the Barclays bank account since the Parish Council (PC) meeting on 13th May 2024:-

* Clerk’s salary for May & June 2024
* Insurance renewal - £935.19
* Hallmaster booking system licence - £265.00
* E-on Next payments for the Village Hall - £46.67 & £43.91;
* Business Stream payments for Village Hall water - £77.32
* Reimburse Cllr Offler for Plants - £37.60
* Reimburse Cllr Leveson for Village Hall Supplies - £16.78
* British Gas payments for the Village Hall - £48.76 & £33.64
* For Village Hall cleaning: £198 (May) & £132 (June)
* Mole Control - £120
* Barclay’s Bank charges £8.50 x 2
* Public Open Space maintenance - £1,428(May) & £1,620(June)
* AFS (Fire alarm maintenance) - £127.80
* ICO – data protection - £35
* Reimburse Cllr Lumley-Holmes for Scented Garden Plants - £20.50
* Domestic Chores – Scented Garden work - £176

The following amounts have been received by the PC into the Barclays account since reported at the meeting on 15th May 2023:

* £1,071 in Village Hall Bookings
* £265 in tennis membership fees;
* Interest on the Redwood Bank account £248.71 & £240.68
1. **Ratification of Payments**

The PC approved the following payments:

1. £56.10 reimburse clerk – key cutting, postage stamps and 2 months IONOS fees

1. **Planning Applications**

The Clerk used delegated powers to record no objections from the Parish Council on the following planning applications:

* 22/000905/FUL 12 The Village, Earswick – removal of chimney & installation of solar panels – no objection;

 The following planning application was approved by City of York Council:

* 23/00674/FUL – 23 Earswick Chase (single storey extensions to side & rear, and addition of dormer windows)

Applications where the CYC have outstanding actions:

* Land behind fire station accessed from Strensall Road– CYC have now informed us that they are passing the matter over to the Council’s legal department to take formal enforcement action in the form of an Enforcement Notice.
1. **Monthly Equipment Check**

A check was carried out by Cllr Offler and a report circulated prior to the meeting. This was discussed. No action required

1. **Pathway Between Village Hall Car Park & The Scented Garden**

Cllr Jones reported that he had received a quote from LJD Construction Services to lay a path between the Village Hall car park and the Scented Garden gates. The matter was discussed and it was agreed to accept the quote of £2,390 + VAT. **Action Cllr Jones**

1. **Cutting Back Shrubs In Public Open Space**

The matter was discussed and it was agreed that we would ask Andrew Hill to spend 4 days @£200 +VAT per day in cutting back shrubs in the Public Open Space. (This includes 2 days of work authorised in the last financial year).**Action BOC & Cllr Offler**

1. **Maintenance Of Trees In Public Open Space**

The matter was discussed.

* It was agreed that we spend up to £1,500 + VAT on maintenance of the copse near the Village Hall plus dealing with diseased ash trees in Centenary Wood (behind resident’s fence). **Cllr Lumley Holmes** to obtain a quote once he and Cllr Ellis have seen what they can do first.
* Cllr Offler agreed to get quote(s) for the cutting of the brash in Diamond Wood & Centenary Wood. **Action Cllr Offler** £1,500 +VAT was authorised to do this.
1. **Use Of Alternate Email Service**

The matter was discussed. There were several issues such that the service is unsatisfactory. The clerk was asked to raise the issues with IONOS to see what could be done. **Action BOC**

1. **Clerk’s Stationery Expenses**

The matter was discussed and it was agreed that £50 be pre-authorised to allow items to be purchased without needing to get individual requests authorised.

1. **Ratification of decisions**

The PC ratified the following decisions:

* + Having received what looks to be a feasible quote for the removal of the hedge along Strensall Road between The Village and the bus stop, the clerk was asked to draft a letter to be sent to residents who share this boundary. Also, this topic to be added to next agenda. **Action BOC**
	+ We need to write again to CYC highways to try to arrange a meeting about the roundabout at the end of The Village street. **Action BOC**
	+ The clerk was asked to write again to CYC about the use of the 4 green bins in the Community Garden. **Action BOC**
1. **Items for information**

The meeting closed at 8:10 pm.

**B O’Connor**

**Clerk To Earswick Parish Council**