

EARSWICK PARISH COUNCIL

Minutes of the extraordinary meeting of Earswick Parish Council, held in Earswick Village Hall on Monday 16th June 2025.

Councillors present:

- D Jones
- M Lumley-Holmes
- P Leveson
- BS Wiseman
- C Ellis
- I Yeowart
- G Offler

Parish Clerk: B O'Connor

Members of public present: None

1. Apologies for absence

Cllr Yeowart sent apologies for being late

2. Declarations of Interest and Any Other Declarations

None

3. Minutes of Previous Meetings

The minutes for the Annual Parish Council meeting and the Parish Council (PC) meeting held on the 19th May 2025, were approved as an accurate record by the Councillors and were duly signed.

4. Members Of The Public Session

No members of the public attended the meeting.

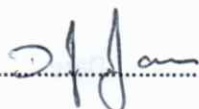
5. Surface Of Lock House Lane Car Park

See Appendix A for details of the tender process. It was agreed to accept Tender A at a costs of £13,180 + VAT. It was noted that we need to inform nearby residents of the work once we know the dates for the work. The clerk was asked to update the asset register. **Action: BOC**

6. Painting Of Some Of The Village Hall Metal Work & Interior Of Village Hall.

It was agreed that we would accept the quote to paint the radiators in the Village Hall; the ceiling in the gents' toilet; the Scented Garden Gates; the car park gates and fence, and the notice board near the river – at a total cost of £1,150 The clerk was asked to formally inform supplier of the decision **Action BOC**

Chairman's Signature.....



Date.....

7.7.25

7. Fly Tipping In Diamond Wood

It was resolved to accept to post the warning letters to 2 of the houses near Diamond Wood and 'for information' letters to four others. **Action BOC**

8. Vandalism On Sports Field.

Cllr Offler gave a brief overview of some of the issues. It was agreed to spend up to £200 + VAT on erecting 2 posts with signs saying 'no fires, no BBQs'. **Action Cllrs Lumley-Holmes and Wiseman** Also the clerk was asked to write to PCSO/Inspector expressing our concern over what is likely to happen at the week-end. **Action BOC**

9. Village Hall Fire Door

It was agreed to spend up to £300 + VAT on repairing the fire exit door and updating the signage on the door, and also to install a new bolt for the loft hatch. **Action Cllrs Wiseman and Ellis**

Meeting ended at 08:15 pm.

B O'Connor

Clerk To Earswick Parish Council

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Appendix A

Briefing Note/ Business Case

Lock House Lane Car Park

Background:

The car park located on the public open space at the end of Lock House Lane was constructed around 2002 and formed part of the planning consent for the Fosslands Estate.

The material used was pre-cast concrete blocks that would allow grass to grow in and between the blocks thus binding the blocks together. However due to heavy traffic usage very little grass has grown in this location causing the blocks to become unstable leading to ultimate failure for vehicle use and pedestrians.

In recent years parish councillors and a professional contracting company have undertaken a number of small-scale repairs to the car park. The current situation is that the surface of the car park has declined quite significantly and could become a health and safety hazard.

Alternative solutions:

1. Do nothing: Not an option due to Health and Safety requirements.

Chairman's Signature.......... Date..........

2. Repair existing surface: The area to be relaid is quite extensive and this option would only be an expensive short-term solution.

3. Replace existing surface:

- a) Concrete: The consulting contractor has advised that replacing the surface with concrete is not something that should be done, as the unstable grasscrete would cause the new concrete surface to crack. Concrete is also more expensive than tarmac.
- b) Tarmac: To replace the grasscrete with tarmac will require the following work to be undertaken:

Excavate to remove existing grasscrete and dispose off site.
Raise sub-base levels with type 1 material and compact
Supply and lay 60mm of 20mm binder course
Supply and lay 30mm of 10mm dense wearing course
Laid to levels to avoid ponding

This option would provide a permanent solution to the problem and would last around 15-20 years.

Initial estimates indicate that the cost of this option could be in excess of £10,000.

In this instance the Parish Council's Financial Regulations stipulate that a formal tender process be undertaken.

Tender Process:

Tenders were sent out to three companies with a closing date of the 13th June 2025.

Three quotes were returned to the Parish Clerk within the required timescale:

Tender A: £13,180 plus VAT

Tender B: £14,367.22 plus VAT

Tender C: £23,010 plus VAT

Recommendation:

It is recommended that Tender A be accepted to resurface the existing car park at Lock House Lane with a new tarmacadam surface at a cost of £13,180 plus VAT.

Chairman's Signature.....
Chairman's Signature.....



Date..... 7.7.25