

DRAFT

EARSWICK PARISH COUNCIL

Minutes of the meeting of Earswick Parish Council, held in Earswick Village Hall on Monday 19th May 2025.

Councillors present: D Jones
BS Wiseman
P Leveson
M Lumley-Holmes
C Ellis

Parish Clerk: B O'Connor

Members of public present: 1

1. Apologies for absence

None

2. Co-option Of Councillors

Cllr Jones reported that Gill Offler & Ian Yeowart had applied to become councillors. It was unanimously agreed that Gill Offler and Ian Yeowart should be co-opted as councillors. The clerk was asked to organise for the appropriate documents to be signed. **Action: BOC**

3. Declarations of Interest and Any Other Declarations

Cllr Wiseman stated that she had a non-pecuniary interest in item 13 as she has land adjacent to the Public Open Space.

4. Minutes of Previous Meetings

The minutes for the Parish Council (PC) meeting held on the 10th March 2025 were approved as accurate records by the Councillors and duly signed.

5. Members Of The Public Session

Nothing was raised

6. Clerk's Finance Report & Authorisation Of Expenditure

The following pre-authorised payments (incl VAT where appropriate) have been made from the Barclays bank account since the PC meeting on 10th March 2025:-

- Clerk's salary for March & April 2025
- Business Stream payments for Village Hall water - £75.12

Chairman's Signature..... Date.....

- Reimburse Cllr Lumley Holmes for Scented Garden wood treatment- £32.81
- For cutting the Riverside hedge - £150
- Reimburse Cllr Lumley Holmes for plants for use in the Scented Garden - £6
- Reimburse Cllr Leveson for reed diffuser for use in Village Hall - £37.00
- British Gas payments for the Village Hall - £137.04, £125.33 & £82.67
- E-on Next payments for the Village Hall - £34.61 & £55.73
- Reimburse Cllr Lumley Holmes for fork & plants for use in the Scented Garden - £46.98
- Dealing with fallen/damaged trees in the Public Open Space - £930
- Reimburse clerk for 3 months IONOS web hosting - £84.60
- Friends Of St Nick – work on pond area - £720
- BT fee for Broadband in Village Hall - £47.94 & £51.40
- Applying security updates to web site - £300
- Cleaning of tennis courts - £1,037.76
- For Village Hall cleaning: £1165 (March) & £170 (April)
- Cut Scented Garden Hedge £540
- Barclay's Bank charges £8.50 x 2
- Reimburse Cllr Ellis for defibrillator pads - £92.94
- Reimburse Cllr Lumley Holmes for bulbs for use in the Scented Garden - £36.75
- Removal of fallen/damaged tree in Public Open Space - £400
- YLCA Membership - £353
- Reimburse Cllr Lumley Holmes for bulbs for use in Scented Garden - £41.96 & £26.99
- Reimburse Cllr Lumley Holmes for plant labels for use in the Scented Garden - £32.47
- Reimburse Cllr Lumley Holmes for plants for use in the Scented Garden - £33.60
- Lawn Treatment in Scented Garden - £100

The following amounts have been received by the PC into the Barclays account since reported at the meeting on 10th March 2025:

- £14,531 precept from City of York Council;
- Village Hall Bookings £939 (2024-5) & £1,011 since 1/4/25
- Tennis membership fees £410 (2024-5) & £445 since 1/4/25
- Interest on the Redwood Bank account £335.66 & £324.84
- Grant from CYC for installation of Broadband & HIVE system in Village Hall - £510
- Double Taxation refund for CYC - £486.71

7. Ratification of Payments

The PC approved the following payments:

- Replace RCD socket in Village Hall - £122.50

Chairman's Signature.....

Date.....

8. Annual Governance Statement 2024-5

The PC approved the Annual Governance Statement 2024-5 which was signed by the Chairman and Responsible Finance Officer.

9. Accounting Statements 2024-5

The PC approved the accounting statements for 2024-5 and these were signed by the Chairman and Responsible Finance Officer.

The Clerk was asked to write to Mr J McTurk to formally thank him for his work as auditor. **Action BOC**

10. Planning Applications

The Clerk used delegated powers to record no objections from the Parish Council on the following planning applications:

- None

The Clerk used delegated powers to record objections (if any) from the PC on the following planning application:

- None

The City of York Council (CYC) reached decisions on the following planning application:

- 24/00648/CLU The Old Barn Moor Lane Earswick York YO32 9LL - Certificate of Lawful Existing Use – Approved
- 25/00272/FUL 11 Shilton Garth Close Two storey side, single storey side & rear extensions - Refused;
- 24/01960/CLD – annexe 258 Strensall Road. Certificate of lawful development for a self-contained annexe building for use as an independent dwelling - granted

Applications where the CYC have outstanding actions:

- None

11. Monthly Equipment Check

- a) **POS** - A check was carried out by Cllr Wiseman and a report circulated prior to the meeting. It was agreed that the PCwe shouldn't put back the football nets as they just get vandalised. **Cllr Jones** agreed to get quotes for painting the Village Hall & Scented Garden gates. No other action required at this stage.
- b) **Scented Garden** – **Cllr Lumley Holmes** agreed to provide a checklist for future meetings.

12. To discuss dealing with trees in the Public Open Space that are near the property of a resident on Stablers Walk

As the changes are seen to be cosmetic rather than a danger to life or property the Parish Council decided not to take any action. However, as covered by the

Chairman's Signature.....

Date.....

Policy For The Maintenance Of Trees And Hedges On The Public Open Space, the resident can take action to prune the tree but at their cost. The clerk was asked to write to the resident. **Action BOC**

13. To discuss and agree any actions/expenditure associated with potential changes to the shared boundary between some properties on Shilton Garth Close and Parish Council Land –

As covered by the Policy For The Maintenance Of Trees And Hedges On The Public Open Space, the Parish Council does not sell or transfer Public Open Space land. The clerk was asked to write to the resident to inform him of this. **Action BOC**

14. To discuss and agree any expenditure associated with improving the surface of the Lock House Lane car park

It was agreed that the PC needed to take action due to the poor state of the existing car park surface (as identified in the monthly equipment check). Various alternatives were considered and it was agreed that the most practical solution would be to tarmac the whole car park. As this is likely to cost in excess of £10,000 this work will be subject to a formal tendering process. The clerk was asked to seek tenders from at least 3 suppliers. **Action: BOC.**

15. To discuss and agree any expenditure associated with installing solar panels of the roof of the Village Hall

It was agreed in principle that we should proceed. **Cllr Ellis** was asked to draw up a business case for the proposal..

16. To discuss and agree any expenditure associated with resurfacing the tennis courts

It was agreed in principle that we maintain the courts, however, though not perfect, the courts were still in a reasonable condition and the PC agreed to delay the resurfacing until next year.

17. To discuss and agree any expenditure associated with agreeing to a 3 year contract for the cleaning of the tennis courts

It was agreed that we should accept a 3 year contract for the maintenance of the tennis courts at a cost of £872+VAT p.a. The clerk was asked to make the arrangements. **Action BOC**

18. To discuss and agree any expenditure associated with accepting a quote for security maintenance of the Earswick web site.

It was agreed (4 for & 1 against) that we should accept the quote for security maintenance on our web site at a cost of £600 p.a. The clerk was asked to inform the supplier. **Action BOC**

19. To discuss and agree any action / expenditure associated with the City Of York Council's consultancy on smoke control in York.

It was unanimously agreed that we do not support this initiative. The clerk was asked to reply accordingly. **Action BOC**

20. To discuss and agree any action / expenditure associated with repairing the fire exit to the Village Hall

Councillor Ellis agreed to obtain a quote from a joiner to fix the fire exit.

21. Ratification of decisions

The PC ratified the following decisions:

- i. N/A

22. Items for information

The VE coffee morning was very well supported with over 50 residents attending and our thanks got to Gill Offler and Cllr Leveson for organising the event.

The Parish Council thanked Cllr Lumley Holmes and the Scented Garden volunteers for their time and effort in making the Scented Garden a lovely amenity for the Village.

The meeting closed at 8:40 pm.

B O'Connor
Clerk To Earswick Parish Council

Chairman's Signature.....

Date.....