

DRAFT

EARSWICK PARISH COUNCIL

Minutes of the meeting of Earswick Parish Council, held in Earswick Village Hall on Monday 10th November 2025.

Councillors present: D Jones (for items 1-4, 11 and 12)
M Lumley-Holmes
P Leveson
G Offler
C Ellis
Parish Clerk: B O'Connor

Members of public present: 0

1. Apologies for absence

Cllr Wiseman

Cllr Leveson chaired the meeting.

2. Declarations of Interest and Any Other Declarations

Non

3. Minutes of Previous Meetings

The minutes for the Parish Council (PC) meeting held on the 13th October 2025 were approved as accurate records by the Councillors and duly signed.

4. Members Of The Public Session

No members of the public were present

5. Clerk's Finance Report & Authorisation Of Expenditure

The following pre-authorised payments (incl VAT where appropriate) have been made from the Barclays bank account since the PC meeting on 13th October 2025: -

- Clerk's salary for October 2025
- For Village Hall cleaning: £112.50 (October)
- Barclay's Bank charges £8.50
- Reimburse Cllr Lumley Holmes for plants for use in the Scented Garden - £39.46
- Public Open Space – regular maintenance - £648 & £1,284
- E-on Next payments for the Village Hall - £51.06
- British Gas payments for the Village Hall - £2.40
- BT fee for Broadband in Village Hall - £51.40

Chairman's Signature..... Date.....

- Reimburse Clerk – 4 months IONOS fees - £60.00
- Reimburse Cllr Ellis for repair of Stablers Walk notice board - £141.01

The following amounts have been received by the PC into the Barclays account since reported at the meeting on 13th October 2025:

- Village Hall bookings £196
- Interest on the Redwood Bank account £335.66
- Tennis membership - £35

6. Ratification of Payments

The PC approved the following payments:

- Reimburse Clerk – 4 Land Registry fees - £28.00

7. Planning Applications

To make a decision regarding any planning applications; and to record details of any applications dealt with by the Clerk using delegated powers including the following planning applications:

- None

and to discuss/record any planning applications approved/rejected by City of York Council, including approval of the following planning applications:

- None

Applications where the City of York Council have outstanding actions or we are awaiting progress:

- None

8. Monthly Equipment Check

A report was received from Councillor Offler regarding the monthly equipment check. No action required for the time being.

9. Replacement/Repair Of Bench Between Lock House Lane Car Park & Haxby Bridge

The current bench was purchased many years ago by a resident as a memorial to a relation. It is badly damaged and needs to be removed / replaced. The clerk was asked to contact the resident to see if they were willing to replace it with a metal one. **Action: BOC**

If the resident cannot be contacted then it was agreed to replace the bench with a steel one at a cost of £550 +VAT, plus £75 + VAT for disposal of the original and installation of the new one. **Action: BOC**

10. Migration Of Web Site And Email to 'gov.uk' Addresses

It was decided to wait until the clerk has more experience of using the new system.

11. Removal Of Boundary Hedge Between Diamond Wood & 10, 11 & 12 Shilton Garth Close

Since the last meeting the PC have obtained Land Registry documents which show that the 'hedge' is fully on Parish Council land As it is an old hedge it would have been planted at least 4 feet from the boundary. The clerk was asked to inform the resident of this. **Action: BOC**

It was agreed that we would cut back hard the hedge rather than removing it, and we would reduce the height to between 4 feet & 5 feet. The clerk was asked to inform the contractor of these changes. **Action: BOC**

12. Public Open Space Maintenance Contracts

It was agreed to award the contract to Mr Michael Hill on a least cost basis.

It was also agreed for the Scented Garden and Play Areas to be cut 20 times per year using lawn mower (rather than machinery) at an extra cost of £480 + VAT p.a.

The clerk was asked to inform the contractors **Action: BOC**

13. Flower Meadow Maintenance Contracts For 2026-9

It was agreed to award the contract to M Harland subject to him agreeing to cut the meadow in March (or as early as possible after that – ground conditions permitting) and again in August. The clerk was asked to inform Mt Harland of this. **Action: BOC**

14. Ratification Of Decisions

The PC ratified the following decisions:

- None

15. Items for information

- Together with the City Of York Council, Earswick Parish Council have dealt with some fly tipping onto the public open space. The parties involved have now paid a fixed penalty of £900 to City Of York Council.

The meeting closed at 8:25 pm.

B O'Connor
Clerk To Earswick Parish Council